



Heather Mummert Weddings
Custom Wedding Ceremonies

Wedding Officiant Service Contract

This contract is dated effective the ____ day of _____ "effective date."

Between:

Heather Mummert
2415 Pechora Pipit
New Braunfels, TX 78130
210-303-2255

And Client:

Client One: _____

Phone Number: _____

Address: _____

Client Two: _____

Phone Number: _____

Address: _____

Ceremony

Date: _____

Time: _____

Location: _____

Rehearsal

Officiant shall arrive at the following location for the rehearsal:

_____ at or before

____:____ am/pm on the ____ day of _____, 20____ and will depart no later than

____:____ am/pm to ensure compliance with his/her overall schedule.

Services and Fees

Ceremony Fee: _____

\$125 Elopement Wedding Ceremony

Rehearsal Fee: + _____

\$150 Ceremony + One In-Person Personalization Session

Total: = _____

\$175 Ceremony + Two In-Person Personalization Sessions

Deposit: - _____

(Non-refundable \$50 deposit due at signing of contract)

+ \$50 Rehearsal Attendance

+ \$50 for travel over 60 minutes from the above address

Remaining Balance:

(Due before the day of the ceremony)



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Officiant's Services

- A non-refundable deposit of \$50 is required to reserve a date and time and to contract work on creating the ceremony. The contract balance must be paid before the ceremony takes place (cash, bank check, money order, Venmo, the Cash app, or PayPal). I will provide the following services under the terms of this agreement.
- Up to one hour of phone and/or email consultation with the couple to discuss ceremony details.
- We reserve the right to refuse any service that we are not comfortable performing, at which time a refund may be made to the couple.
- We will determine with the couple what to wear, as long as it remains professional.
- The couple may use my likeness in any photographs, videos, or other recording media in any manner for any purpose they wish. Likewise, the couple gives permission to Heather Mummert to use their likeness in at least one photograph for marketing purposes.
- For off site ceremonies, the couple is responsible for paying the officiant's parking fee charged by the venue, if required.
- The couple and officiant cannot amend the contract once it has been signed. The fees for services agreed upon at the time of signing the contract are due in full on the day of the wedding.
- **One member of the wedding party must give the marriage license to the officiant prior to the ceremony. If the marriage license is not available, the officiant MUST sign it the FOLLOWING DAY, for a fee of \$50.00.**

I will arrive at least 30 minutes prior to the scheduled ceremony time, and will stay for 30 minutes after the ceremony.

Cancellation of Services

In the unlikely event that the officiant is unable to perform the ceremony due to illness, hospitalization, family emergency, transportation breakdown, or any other unforeseeable causes, we will make every possible attempt to notify the couple. The couple will receive a full refund for all prepaid services, and the couple agrees that the officiant will NOT be held liable for any damages (including punitive) due to the non-performance of the ceremony.

If the couple cancels services after the couple and officiant have had a consultation and a draft of the ceremony has been presented to the couple, 50% of the total amount of this contract (minus travel and rehearsal fees) must be paid to the officiant. If the ceremony draft has not been presented to the couple, but consultation has taken place, 75% of the total amount of this contract must be paid to the officiant. Cancellations within 14 calendar days of the wedding date require payment of the full contract (minus travel and rehearsal fees).

Wedding Date Change

If you need to change your wedding date or time, and the officiant is available on the new date, the couple will be charged a \$50 change fee. If the officiant is unable to officiate the ceremony on the new date, and consultation has taken place, and the couple has received a draft of the ceremony, the full contracted amount is due to the officiant (minus travel and rehearsal fees).

***This change fee will be waived in the event of cancellation of the ceremony due to COVID-19**



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Marriage License

For a legal marriage to take place, the couple must obtain a valid marriage license in the state where the ceremony will take place. The marriage license needs to be presented to the officiant **BEFORE** the ceremony. Failure to have a valid license means that the officiant cannot perform a legal marriage ceremony. One adult witness is required to be present for a public marriage license. You have the option to have me mail in your license; otherwise required to file the license with the appropriate clerk's office.

This agreement is valid for the wedding service for the place and date stated above. If the couple changes the time or date of the scheduled ceremony without the Officiant's consent, the Officiant reserves the right to cancel the performance of the ceremony, and shall in no way be held responsible or liable in any manner for such non-performance. The couple accepts responsibility for purchasing items needed to perform the ceremony (unity candles, sand, roses, etc.) unless previously stated. This agreement and any attachments constitute the entire agreement between the parties and may not be modified except in writing signed by both parties. No other representation or promises have been made except those that are set out in this agreement stated above.

Party 1 Signature

Date

Party 2 Signature

Date

Officiant's Signature

Date