



# Elegant Events

PARTY PLANNING

*No Matter How Big or Small, We Do It With Elegance*

## Event Planning Pricing Levels

All of our packages are customized to meet your specific needs and your special event, they are personalized to fit you. Let's talk about how we can help make your event come to life.

### **A La Cart Consultations**-starting \$200

Ideal for the clients who just need to know how to get started, need advice or minimal guidance during their planning

Meeting by phone or face to face, its your choice. We provide information to get you started on the right foot. Whether it is preferred vendors, venues, themes and decor, or just how to get started, we have the information for you.

### **Jump Start Planning**- starting \$1500

Ideal for the client who would like some guidance along the way, but also prefers to be hands on and complete tasks on their own.

Beginning at the contract signing, we will begin to gently guide you through the planning process. You will receive monthly check-ins, email, phone contact and support, vendor referrals, contract reviews and a set number of in person meetings with the planner, which will be customized based on your specific needs.

### **Day of Coordination**- starting \$1000

Ideal for the client who is comfortable putting all the elements into place and then passing the baton in order to fully enjoy your day

Beginning 8-10 weeks prior to your event, we will sit down with you for an extended details meeting. From there we will step in and execute all the events of the day that you have planned; direct rehearsals, confirm all vendor arrivals and set ups, creating a detailed timeline, and filling in any gaps as needed along the way to ensure that everything runs smoothly. On the day of, we will be there from beginning to end in order to produce a smooth and stress free day for you.

### **Full Service Coordination**- starting \$2800

For the busy client who would like to spend time less time researching and working on the behind the scenes details.

From beginning to end, you'll have a "friend" guide you through the planning process and see that your vision is realized. We are here to advise and assist you every step of the way. We will guide you through each of the planning tasks, keeping everything on track, on budget and connecting you with the ideal vendors for your event. We will work with you to execute a fully customized event design based on your style and preferences. You will receive regular check ins, reminders and updates on the planning progress. We will take care of all the groundwork on your behalf, leaving you to enjoy the excitement of your event.