

E Events_{co.}

DESIGN.COORDINATION.PLANNING

Full Planning

E Events Co. guides you through the entire wedding planning experience, handling all vendor communication, and providing you with vendor and design recommendations, ideas and advice throughout, acting as your overall thought partner. Serving as the personal liaison between you and your vendors throughout the months leading up to your event. On the big day, we are the first to arrive and always the last to leave. Through the entire planning process, E Events Co. is in communication with your vendors discussing all the details, aesthetic, design and overall flow of your big day. That way, we are all on the same page working together to help you shape and create your perfect day.

You, and your family and friends, can fully relax and enjoy every moment, knowing that we are handling everything behind the scenes to ensure a smooth and successful event!

This package includes:

- By your side at all vendor meetings
- Vendor recommendations and consultations
- Arrangement of guest accommodations and transportation
- Contract and proposal review
- Budget management
- Assembly of master vendor list
- Creation of master timeline and distribute to all your vendors
- Coordination of ceremony rehearsal
- Day of on site ceremony and reception management, which includes:
 - Implement and fulfill wedding day details
 - Vendor management

Décor set -up
Organization of vendor arrival and set-up
Collection of personal items and gifts
Supervision of vendor clean up
And so many other lovely little details!
\$7,500

Month Of Planning

As you are booking vendors and exploring different ideas, E Events Co. is here for recommendations and guidance and is always a sounding board to bounce ideas off of, and to be your overall thought partner throughout the whole planning process. This package is perfect for a couple who has a pretty clear idea of their vision, but just needs someone to help execute it all and bring it to life day of! E Events Co. is available to you your whole wedding planning process with unlimited access by phone and email, but officially 'steps in' one month before the wedding. This is when we step in and begin handling all vendor communication and timelines, and help you navigate through the final weeks. On the big day, we are the first to arrive and the last to leave. You, and your family and friends, are able to fully relax and enjoy every moment, knowing that we are handling everything behind the scenes to ensure a smooth and successful event!

This package includes:

Attend a venue walk through with you to get an idea of the space and design
Vendor recommendations
Assembly of master vendor list
Creation of master timeline and distribute to all your vendors
Coordination of ceremony rehearsal
Day of on site ceremony and reception management, which includes:
Implement and fulfill wedding day details
Vendor management
Décor set-up
Organization of vendor arrival and set-up
Collection of personal items and gifts
Supervision of vendor clean up
And so many other lovely little details!
\$3,400

A La Carte

Custom + design packages are always available, so just ask!