

the Sylvan Valley Lodge Experience

Rustic & Romantic *Ideal for the couple who enjoys the rustic aesthetic and values modern comforts. Our charming and unique mountain setting amidst the trees creates the perfect romantic ambiance for a picturesque and memorable wedding day.*

Exclusive *YOU are our focus, and our staff is 100% dedicated to you, your guests and your venue related needs for the entirety of your event. With our Destination Packages, we close to the public and cater exclusively to you.*

Worry-Free *Extensive thought and planning go into creating a stress-free experience. We excel in behind the scenes transitions for a seamless event and offer gorgeous "Plan B" options in case of inclement weather.*

Privacy *Sylvan Valley Lodge & Cellars sits on 4 1/2 acres of natural beauty in the forested Sylvan Valley with great views of Yonah Mountain. Other than the owner's residence, and staff only designated areas, the space is all yours. Imagine having a private mountain estate with a cozy Bed and Breakfast for your family and friends. That's the Sylvan Valley Lodge experience.*

Detail Oriented *From the design and decor to the natural managed landscape of the grounds and gardens, you can rest assured that the beauty of Sylvan Valley Lodge will endure. Quality and cleanliness is of the utmost importance, and our staff is diligent about the details.*

Family-Owned *Prepare to be treated like a family friend whose dreams and desires are valued and respected. The owners are involved in the day-to-day operations and always appreciate your feedback. At Sylvan Valley Lodge, we believe in treating others the way we'd like to be treated.*

Winery On-site *Home of the Frolicking Faerie wines, not only will you be getting married in North Georgia Wine Country, but you and your lodging guests will be staying at a winery. We can even do private label wine exclusively for your event.*

Choosing your venue is one of the biggest decisions you will make for your wedding day. When you choose Sylvan Valley Lodge & Cellars, you choose an experience unlike anything else in North Georgia Wine Country.





Destination Weekend Wedding Package

The Destination Weekend Wedding Package gives the bridal party and families staying on site more time to relax, have great conversations, and enjoy the moment together. Sylvan Valley Lodge and Cellars will be your exclusive site from 4 p.m. Friday of until 12 p.m. Sunday. This will allow you to have time to decorate, have a rehearsal on your wedding site, host a rehearsal dinner, and have early access to the venue on your wedding day. Our 8 rooms and 2 cabins are required to be rented by your wedding party/guests but can be billed individually to the people staying in them. This allows you and your guests time to meet and enjoy two days together during your special time. The Destination Weekend Wedding Package includes:

- Exclusive access to the property for the duration of your stay, including all venue locations
- Use of our gardens and facilities for engagement photos (by appointment)
- Certified wedding coordinator for the day of the event, and up to 5 hours with venue coordinator prior to event for planning (additional time is available, billed hourly)
- Venue coordinator on site at all times during your stay
- Setup, take-down & clean up of all venue supplied items
- Round or rectangle tables that fit eight-ten guests for reception and other wedding related events, e.g., rehearsal dinner, bridal luncheon, send off brunch, etc., including Head, Gift and Cake tables with house linens
- Folding wedding chairs for the reception and rehearsal dinner, and benches or chairs for the ceremony
- Use of the bride's tower for bride and bridesmaids on the day of the event. We recommend using one of the cabins for the groomsmen
- Public restrooms located in the Pavilion and the Lodge
- Free, ample parking for wedding guests
- Access to our preferred, not exclusive vendor list
- Owners on site all the times

Venue Fee* 50 guests or fewer: \$3500 , 51-75 Guests: \$4000, 76-100 Guests: \$4500, 101-125 Guests: \$5000

Weekend Lodging Room Rates: Jan-Mar: \$165-\$180/night, Apr-Sept and Nov-Dec: \$185-\$200/night, October and Holiday: \$235-\$250 per night. Lodging includes cooked-to-order breakfast each morning. See our website for more information on lodging.

**Please Note: alcohol, catering, lodging, taxes and fees are NOT included*



Small Destination Wedding Package *(Sunday-Thursday)*

The Small Destination Wedding Package is designed for smaller intimate weddings of 20-50 guests and is available through the week excluding Holidays. It offers everything the Destination Weekend Wedding Package includes at a lower price and smaller, more intimate number of guests. Sylvan Valley Lodge and Cellars will be your exclusive site from 4 p.m. the day of your arrival until 12 p.m. two days later. This will allow you to have time to decorate, have a rehearsal on your wedding site, host a rehearsal dinner, and have early access to the venue on your wedding day. Our 8 rooms are required to be rented by your wedding party/guests but can be billed individually to the people staying in them (rental of the 2 Cabins is optional). The Small Destination Wedding Package includes:

- Exclusive access to the property for the duration of your stay, including all venue locations
- Use of our gardens and facilities for engagement photos (by appointment)
- Certified wedding coordinator for the day of the event, and up to 5 hours with venue coordinator prior to event for planning (additional time is available, billed hourly)
- Venue coordinator on site at all times during your stay
- Setup, take-down & clean up of all venue supplied items
- Round or rectangle tables that fit eight-ten guests for reception and other wedding related events, e.g., rehearsal dinner, bridal luncheon, send off brunch, etc., including Head, Gift and Cake tables with house linens
- Folding wedding chairs for the reception and rehearsal dinner, and benches or chairs for the ceremony
- Use of the bride's tower for bride and bridesmaids on the day of the event. We recommend using one of the cabins for the groomsmen
- Public restrooms located in the Pavilion and the Lodge
- Free, ample parking for wedding guests
- Access to our preferred, not exclusive vendor list
- Owners on site all the time to help with any issues

Venue Fee* 20 guests or fewer: \$2000 , 21-30 Guests: \$2200, 31-40 Guests: \$2400, 41-50 Guests: \$2600

Weekday Lodging Room Rates: Jan-Sept and Nov-Dec: \$165-\$180/night, Oct: \$185-\$200 per night.

**Please Note: alcohol, catering, lodging, taxes and fees are NOT included*



Elopement & Vow Renewal Package *(Sunday-Thursday)*

Available Sunday through Thursday only, the elopement package is designed for the couple that wants a smaller number of guests but the beauty of Sylvan Valley Lodge and Cellars for their special day. This package is for the couple with ten or fewer guests. Sylvan Valley Lodge has many areas for your ceremony to take place, pictures to be shot, and allows for the couple to design their time how they want to spend it. There are other options that can be added to this package so please call for further details.

- 10 guests maximum
- Choice of venue/ceremony location
- One hour consultation with venue coordinator
- One hour time frame for your event
- The "Touch of Romance" Lodging package for 2, which includes 2 nights lodging, Georgia Sparkling Wine for 2, chocolate covered strawberries and a bouquet of fresh flowers in your room on arrival.
- Complimentary Wine Tasting in the Knot Bar, with 2 Souvenir Wine Glasses
- Full Bed & Breakfast Service
- Officiant to perform your ceremony
- Access to our preferred, not exclusive vendor list

The following items are not included in the package price, but are available as add-ons:

- Bride's Bouquet and Groom's Boutonnière
- Small wedding cake and cake service for you and your guests

Elopement Pricing Available Sunday—Thursday only:

Standard Room \$830*, October & Holiday \$930*

Premium Room \$850*, October & Holiday \$950*

Cabin Suite \$860*, October & Holiday \$960*

*plus applicable lodging taxes and fees



Frequently Asked Questions: General

Do I need to make an appointment to view the space?

Yes, an appointment ensures that both the venue coordinator and the space is available.

How many guests can I invite?

The Pavilion can seat up to a maximum of 125 guests for a sit down reception. If you plan to have a band, and or dancing, we recommend you stay closer to 100 to allow for the extra space required. Our outdoor ceremony space, The Forest Glade, can accommodate up to 200, however, the reception would then need to be a strolling/ cocktail type with limited seating.

What is your payment policy?

We require a non-refundable deposit of 25% of the venue fee and 50% of the lodging rental at the time of signing. If you choose to have your guests pay for their rooms directly, your lodging deposit will be applied to the remainder of your bill, once these funds have been collected. The rest will be paid in 3 more installments outlined in your contract, with the final payment due 30 days prior to your event.

Am I required to have a wedding coordinator? What about a wedding planner?

We will provide one of our preferred wedding coordinators that is familiar with our venue for the "day of", including the rehearsal the day before. A wedding planner is not required, however, we would be happy to recommend a certified wedding planner, or work with yours to ensure your day goes as planned and exceeds your expectations for a flawless event.

Is there a bride's changing area? What about the groom and groomsmen?

Our newly finished Bride's Tower offers the perfect place for you and your bridesmaids to prepare for your walk down the aisle. This two level space features a powder room, a lower level dressing area and an upper level make-up/sitting area with a view. We have three make-up stations with state of the art back-lit mirrors, plenty of natural light and a beautiful marble vanity. Step out on your private deck for a little fresh air and sunshine. We suggest using one of the cabin's as a groom's cabin. These are bigger than the rooms and offer a living room with a TV, fireplace, and wet-bar area.

When will I have my rehearsal?

Ceremony rehearsals are included in the rental price and are scheduled the day before the wedding. You are allotted an hour for your rehearsal. Our wedding coordinator will be there and if you have a wedding planner, we recommend they attend as well.

Is your facility handicap accessible?

Most of our venue locations are handicap accessible, however, lodging and the upstairs Great Room are not. Ceremonies in the Glade may be viewed from the Pavilion deck.

What about restrooms for my wedding guests? Do we have to rent port-a-potties?

We have fully plumbed public restrooms located at the Pavilion and on the first floor of the lodge. No need to rent portable restrooms.



Frequently Asked Questions: Ceremony/Reception

Do you have an in-house caterer or a list of preferred caterers? Do I have the option of using an outside caterer?

We have the luxury of working with some exceptional caterers to provide the perfect fit for your event. Our venue coordinator will work with you to determine which of our caterers will provide the experience you're looking for based on your tastes and budget. Should you choose an outside licensed and insured caterer, we do require adequate staffing to support your given wedding size—typically this is not an issue, but again, we want to ensure a successful event you will be proud to hold here at Sylvan Valley Lodge and Cellars. Using an outside caterer may incur an additional fee and a security deposit if they need access to our commercial kitchen.

Are tables, linens, chairs, plates, silverware and glassware provided?

Tables, chairs, and house linens are included in the venue rental. All other items are provided by our catering teams. If using an outside caterer, you will need to arrange these items through them.

Do you provide alcohol service? How is it priced? Are there additional charges for bar staff? Is there a beverage minimum?

We are fully licensed to provide beer and wine service. We are also licensed for retail sales. As such, you may purchase beer and wine directly from us at package vs. consumption prices. Our venue coordinator will help you determine the amount of beer and wine you will need based on your number of guests and make suggestions according to your preferences. In effect, you will pre-purchase beer and wine and if there is any left at the end, it is yours to take. Bar service fees are \$150 for 3 hours of service (one bartender required per 50 people). Additional time will be billed at \$50 per hour per bartender. Bar service includes all glassware and ice in addition to a dedicated bartender. Our bartenders abide by all state and local alcohol laws including age restrictions. We do not require a beverage minimum.

Is there parking on site? Is it complimentary? Do you offer valet parking? If a shuttle service is needed, can you assist with setting it up?

We have free parking for up to 100 cars on the property. Considering most guests come 2 or more to a vehicle, this has proven to be adequate for weddings up to 150 guests. We can help you set up shuttle services if needed.

Can I decorate to suit my purposes? Are there decoration guidelines or restrictions? How much assistance can I get with the set-up/decor?

You may customize the space with additional floral arrangements, bows, table decorations, etc. The venue does not permit anything to be affixed to the walls or other property structures without prior approval of the venue coordinator. Set-up of decor and any assistance needed should be discussed with the venue coordinator. Confetti, large sparklers, and un-globed candles are not allowed. Only biodegradable items may be tossed as the bride and groom leave the wedding. Please no rice or silk petals. Alternatives include: Lavender buds, bird seed, real flower petals, and small sparklers.



How much time do I have for decor set-up and when do my decorations need to be cleaned up?

You will have access to the designated space 2 hours prior to your event for decorating. Items may be brought in earlier and may be set up early depending on their location, but access to decorate tables will not be available until 2 hours prior to the event. One of the advantages of our Destination Packages is that your reception decor does not have to be removed until the following day. Our staff may consolidate your decor into one location for you to pick up in order for them to begin their break down process.

Are there restrictions on what kind of music I can play, or a time by which the music must end? Can the venue accommodate a DJ or Live Band?

All music and the event must end by 10 PM. This is in keeping with the county ordinance and out of respect for our neighbors across the valley. There is ample electrical access available at all of our venue locations on the property for Bands and DJs.

Do you have a list of recommended vendors (florists, photographers, hair stylists, cake bakers, wedding planners, musicians, DJs, etc.)? Do I have to choose from the list?

Yes, and we are happy to offer suggestions especially for vendors that have done a wonderful job here in the past and are familiar with our property. You are welcome to choose your own vendors provided they meet any necessary legal requirements with respect to licenses and insurance.

What is the weather contingency plan for outdoor spaces?

With our Pavilion, we always have a covered option if the weather turns imperfect. We can set up the ceremony inside with a little advance notice and then flip back to a reception site following the ceremony. This usually takes around a half-hour to 45 minutes to accomplish, during which time guests may relocate to the Knot Bar for bar service and hors d'oeuvres. Smaller outdoor ceremonies may be moved to other indoor locations on the property.

Are we required to purchase additional insurance or provide security for our event?

No, as a licensed Bed & Breakfast and Winery, we carry full commercial insurance in all of our guest areas, including riders for alcohol consumption. We handle our own security, no additional security is required.



Wedding Related Events

There are many additional events available to make your wedding even more special for you and your guests. If you book one of our *Destination Wedding Packages*, the venue is included for any additional events, at no additional charge. Otherwise, we do offer these options to couples who are having their ceremony and reception elsewhere; see venue fees table below.

Rehearsal Dinner We can accommodate up to 125 people for a rehearsal dinner although we find 60 or less to be the norm. We have a variety of venue spaces available depending on your needs and preferences.

Bride's Maids' Luncheon Let us help create a wonderful experience "for the girls" as you prepare for the big day. Bride's Maids' Luncheons are a great way to spend time with your best friends and say "thank you" for being there.

Send off Brunch Invite your out of town guest for a last farewell on your first official day as husband and wife. A great way to begin your new adventure surrounded by friends and family.

All Venue Rental Includes:

- Venue coordinator on site at all times during your event and one hour consultation with venue coordinator
- Three hour time frame for your event
- Setup, take-down & clean up of all venue supplied items: tables and chairs for event including Head, Gift and Cake tables with house linens (additional colors available for rent) for your total number of guests.
- Free, ample parking for event guests
- Access to our preferred, but not required vendor list

Lodging Options Rental of all rooms and cabins by your guest will give you a substantial discount on venue pricing. Weekend Lodging Room Rates: Jan-Mar: \$165-\$180/night, Apr-Sept and Nov-Dec: \$185-\$200/night, October and Holiday: \$235-\$250 per night.

Number of Guests	Fee with Lodging Rental		Fee without Lodging Rental		Suggested Venue Location
		Oct/Hol		Oct/Hol	
up to 25	250	350	500	700	Knot Bar/Garden
26-50	500	600	1000	1200	Knot Bar/Garden
51-75	750	850	1500	1700	Pavilion

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