

Castle Manor – Event Information

First Floor North Room- \$800

- This area can accommodate up to 100 guests.
- It can also be combined with the waterfall area for \$1400.00 total

Second Floor Room- \$1200

- This area can accommodate up to 130 guests.
- An outside ceremony can be added for \$250

Chapel Area- \$1800

- This area can accommodate up to 400 guests.
- The Balcony can be added for \$200 for cocktail tables or \$400 for reception tables
- An outside ceremony can be added for \$250
- **\$2,600.00 for 8 hours** – 4pm to midnight

West Waterfall Grounds- \$1000

- This area can accommodate up to 200 guests. In cases of extreme weather the event will be moved indoors.

South Gazebo Grounds- \$1000

- This area can accommodate 200+ guests. In cases of extreme weather the event will be moved indoors.

Event Time:

- With any rented area the price includes **4 hours** of "event time" before 10:00 pm. (Event time is considered time that you intend for your guests to be there, not decorating or cleanup time. You will have access to the building for most of the day, but you pay when your event is going).
- To add hours from 10:00 pm to Midnight, the cost is \$200 per hour.
- To add hours before 10:00 pm, the cost is \$100 per hour.

Included in every rental:

- Bride's Room and Groom's Room
- All tables, White Samsonite chairs, Standard linens (12 colors) and 1 Free Backdrop
- Setup/take down of the tables and chairs.
- Audio/video equipment (Speakers, Mic, TV and Projector)
- **Commercial-grade Kitchen**, with access to fridge, freezer, sinks, countertops and ice machine.
 - Use any licensed caterer, there is no on site catering provided. The Caterer cleans the kitchen.
 - We allow preparation of 100% already cooked food, with a **\$100 cleaning deposit**.
 - To cook in the kitchen it is \$75 per hour or \$250 a day, with **\$100 cleaning deposit**.
 - (You must have someone with a food handler's permit there at all times).

Alcohol:

Alcohol is allowed with a separate contract and a **fee of \$250** and a **\$100 deposit**.

- **You** are responsible for providing a licensed Bar tender and security personnel.
- Wristbands will be provided to be given only to those who have ID.

Make a Reservation:

- A **\$500 Non-Refundable deposit** is required to reserve your event.
 - This deposit goes towards your total cost.
 - The remaining balance is due 2 weeks prior to the event date.

Email to make an appointment

castlemanoronline@gmail.com