

# The Club at Longshore Lake

## General Banquet Information

### Services and Fees

|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><i>Club Fee</i></b>                | \$250                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Overtime Room Charge                  | \$50/half hour over 4 hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b><i>Dance Floor Fee</i></b>         | \$150                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b><i>Linens</i></b>                  | No charge for ivory linens. Special orders are subject to an additional charge.                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b><i>TV and VCR</i></b>              | \$35                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b><i>Food and Beverage</i></b>       | <p>Food and beverage prices quoted herein are effective at time of contract. They are subject to a proportionate increase to meet the cost of food, beverage and other costs of operations existing on the date of the scheduled function. All food and beverage prices are guaranteed ninety (90) days before the date of the function.</p> <p>Longshore Lake is the only licensed authority to sell and serve liquor on premise. Therefore liquor is not permitted to be brought into any public area of the property.</p> |
| <b><i>Gratuuity and Sales Tax</i></b> | A service charge of 20% will be applied to all food and beverage. Florida sales tax of 6% will be charged on all food and beverage, services, Club rental and equipment.                                                                                                                                                                                                                                                                                                                                                     |
| <b><i>Attendance Guarantee</i></b>    | A confirmation of guest attendance is required seventy-two hours or three business days prior to the function. Charges will be based on the guarantee or the actual attendance, whichever is higher. Longshore Lake prepares only for the                                                                                                                                                                                                                                                                                    |

guaranteed number. There is a minimum guarantee of 50 persons.

***Payment Policy***

A signed contract and deposit is required to guarantee a function date. If cancelled more than 90 days prior to function, 100% of deposit will be refunded. If cancelled less than 90 days but more than 60 prior to function, 50% of deposit will be refunded. If event is cancelled less than 60 days prior to function, none of deposit will be refunded. A 50% deposit is required 10 business days prior to event. All additional charges are to be paid at the conclusion of the event.

***Liabilities***

It is understood that the Club at Longshore Lake will be left in a neat and orderly condition. The client will pay any charges resulting from damages incurred during the event or if additional staff hours are needed to return the facility to proper condition.

**I have read and accept the terms listed above.**

Signature \_\_\_\_\_

Date \_\_\_\_\_