



## **It's Your Day**

(\$2400-\$2600)

This package is designed for the Bride and Groom who dreams a magical wedding day without the time consuming planning and coordinating to achieve this goal. We will make all the arrangements and make sure it all goes as plan. This package will guarantee your own personal planner from beginning to end. Your planner will provide all communication with and for you, assist with scheduling all meetings you, assist with contract negotiations, and be there for your every need. This also includes the following extra benefits:

- ✓ Detailed wedding checklist provided
- ✓ Unlimited phone and email consultation
- ✓ Budget Creation
- ✓ Contract negotiations for vendors
- ✓ 3D Room Layout
- ✓ Assist with:
  - Scheduling and Arranging Vendor Appointments
  - The color scheme, theme, and style of the wedding
  - The selection of wedding attire and accessories
  - Selecting of ceremony and reception music
  - Reception floor plan, menu creation, and decorations
  - Tracking vendor deposits, payments, and due dates
- ✓ Can have up to 8 planning meeting/vendor visits with IYD attending
- ✓ Research Accommodations for out-of-town guests
- ✓ Set up room blocks at hotel(s) for out-of-town guests
- ✓ Provide information on how to obtain marriage license



Parties, Events, & Personal Services

**~Day of  
Coordination~**

Wedding etiquette and protocol  
Direct/oversee rehearsal  
Wedding day time line  
Will arrive as early as bride request maximum of 8 hours  
Will set up special items the day of the wedding  
Distribution of final payments to vendors  
Personal assistant to the Bride  
Tactfully guide and direct family and bridal party  
Organize ceremony process and recession  
Oversee/execution of ceremony  
Guest Assistance  
Reception guidance and Management  
Make sure gifts are transported to the correct person  
Any other appropriate duties requested by the couple  
Handles any emergency that may arise

**A Perfect Day**

(\$1800-\$2100)

*With this package, we will be there for your big day and assist with all of your needs to make sure your day runs smoothly plus additional consultations, budget creations and contract negotiations.*

- ✓ Can have up to (5)-two hour planning meeting/vendor visits with IYD attending
- ✓ Detailed wedding checklist provided
- ✓ Unlimited phone and email consultation
- ✓ Budget Creation (client is responsible for tracking budget and payments on their own)
- ✓ Contract negotiations for vendors (for 5 vendors)

**~Also Includes Day of Coordination~**



## **A Wonderful Day**

(\$1200-\$1500)

*This package is perfect for the DIY bride that needs a little stress reliever 3 months prior to and on the big day. It includes the following:*

- ✓ Can have up to (3) -two hour planning meeting/vendor visits with IYD attending
- ✓ Detailed wedding checklist provided
- ✓ Unlimited phone and email consultation
- ✓ Assist with planning of rehearsal dinner. (additional rates occur for day of management)

**~Also Includes Day of Coordination~**

## **Today's Your Day**

(\$950-\$1100)

*With this package, we will be there for your big day and assist with all of your needs to make sure your day runs smoothly. This package includes:*

- ✓ (2) – two hour consultations
  - 8-12 weeks before wedding
  - Week of wedding

**~Also Includes Day of Coordination~**



## **RSVP Management**

*Regain your peace of mind knowing that your guest list is in the hands of a professional. Your guests can RSVP to your wedding, reception, social event, reunion, seminar or other functions.*

- ✓ This package includes
- ✓ Manage the guest RSVP
- ✓ Tracking of the guests attending the wedding.
- ✓ Provide a toll free number.  
\*(We can contact guests who did not respond for additional charges.)

**\*\*All packages include an assistant unless otherwise discussed**

Prices are based on planning prior to 8 months or more. A 30% non-refundable deposit is required to start planning. Payments arrangements will be made their after. Final payment is due 30 days prior to wedding. Additional assistance is available at \$25/hour.