



2019 Rental Rates

PLEASE NOTE:

These rates DO NOT include food costs

PEAK MONTHS

May/June/September/October/November	Friday	2019 \$5,500
	Saturday	\$6,500
	Sunday	\$4,800

OFF PEAK MONTHS

April/July/August/December	Friday	\$4,500
	Saturday	\$5,000
	Sunday	\$4,300

WINTER MONTHS

January, February, March	Friday	\$3,500
	Saturday	\$4,000
	Sunday	\$3,300

Ceremony Only (4 hours)

Winter Months	All days	\$1,000
Off Peak & Peak	Only Sunday's Available	\$1,500

Please Note: Mountain Memories at ThorpeWood books ONE wedding per day.

The above rates include the following services:

1. Personal assistance from the Director, Julie Castleman or Assistant Director, Lexi Hartner – starting the day you sign your contract. They will run your rehearsal and your day-of-coordination *so an outside planner is not necessary the day of your wedding.* All at no additional charge.
2. Total of 8 hours for wedding Ceremony and/or Reception (day of event)
3. Two additional hours for Ceremony rehearsal and decorating (as available) day prior to Event.
4. Use of entire building and grounds
5. Use of outdoor facilities and 155 acres (weather permitting)
 - a. Ceremony sites include (but not limited to); stone bridge, stone porch, gardens, pond, pastures, pine cathedral, arboretum, and barn
 - b. During inclement weather or wintertime, ceremony can be held in the lodge, or in our covered pavilion or barn.
6. Dinner seating for all guests is included in your rental fee – Up to 150 guests can be accommodated.
7. Golf cart/driver as needed, to assist those with physical limitations.

Additional charges (as required or needed):

- All food and related food items (i.e glassware, silverware, plates, etc) additional and provided through one of our TWO EXCLUSIVE caterers. (see caterers contact info below)
- All clients are required to pay a \$750 Security Deposit, refundable 30-60 days after the event.
- All clients are required to purchase additional Liability Insurance for the Event Day (more details are available and listed in contract)
- Ceremony chairs for all sites, except Pine Cathedral (which has permanent benches for upto 130 guests), are \$5/each and includes set-up and breakdown
- Extra tables needed for event, but not limited to: High top tables, DJ, Bar, cake, appetizer, buffet - \$20 per table, includes brown pin-tuck linen
- Linens for rental tables for guest counts above 72 guests, brown pin-tuck linens \$18 each (additional colored choices can be rented through caterer).
- Additional time (beyond 8 hours) can be arranged at \$500 per hour
- An additional \$500 will be added to the rental fee for dates that fall on a Holiday that ThorpeWood is *closed*. They are as follows: Memorial Day, 4th of July, Labor Day, Columbus Day, Thanksgiving Day and the day following, Christmas Eve/Day, New Year's Eve/Day.
- Other items available for rent through Mountain Memories – list of items and pictures on website or available upon request. (these items are not required, but are available if client is interested).

Canapés and Renaissance Chef, both Frederick-based caterers, are our exclusive caterers.

Both are located in downtown Frederick and can be reached as follows:

- Canapés - calltop@canapescatering or call 301-663-8220 or <http://www.canapescatering.com/>
- Renaissance Chef - info@renaissancechef.com or call 301-228-CHEF <http://renaissancechef.com/>

Mountain Memories at ThorpeWood staff:

Julie Castleman, Director

jcastleman@thorpewood.org

Lexi Hartner, Assist Director

lhartner@thorpewood.org