

All packages may be customized and prices vary based on a couple key factors, Venue, catering company, ect.		
All Packages include Package 1		
Day of Wedding Duties:		
Package 1		
Greet and assist all vendors with proper set-up of ceremony and reception		
Set up all reception items. Place cards, table décor, cake table décor, guest book, tables, chairs, specialty items, linens, flowers, programs. Etc.		
Act as the "Go -To" person for all the vendors and wedding party and family to ensure the Bride and Groom can relax and enjoy their day.		
Distribute and pin all corsages, boutonnieres, wedding personal flowers		
Make sure the Ceremony and Reception site set up is complete and decorated as wished		
Manage the timeline of the events for your Bridal party and Family		
Work closely with your photographer to make sure you get every Unforgettable photo you hoped for.		
Be there by your side and available for any emergencies- Emergency kit is included and is always with me.		
Round up and line up the wedding party and cue them as to when it is time to walk down the isle and where to be all day		
Cue Ceremony Musicians, work closely with the Dj on timelines and events.		
Responsible for making decisions in a pinch to ensure success		
Make sure that the props, flowers, etc used in ceremony are transferred to reception for re-use.		
Direct guests as to where to go during ceremony and reception		
Ensure that all vendors complete their duties and receive final payments or gratuities.		
Ensure that the day runs on schedule to make sure you get all of your Unforgettable moments in.		
Coordinate the reception details cue and prepare you through out your day.		
Grand entrance, blessings, toasts, cake cutting, first dance, father daughter dance, mother son dance, garter and bouquet toss.		
Clean any of the "getting ready" spaces at the ceremony and reception sites.		
Make sure that the couple is taken care of with food, Beverages, etc. packed and ready to go with them.		
Pack all the decor and personal belongings at the end of the evening. Wedding gifts, guest book, toasting flutes, cake knife, cake top, table decor.		
Coordinate and prep you and your guests for the grand ending of your wedding with whatever you have chosen to use.		
Make sure that there is a photo taken		
Make sure your transportation that night has all of your belongings in it for departure		
Clean and clear out bridal rooms and grooms rooms		
2 personal meetings with phone follow ups a week or two before the wedding.		
Written timelines of how the day will play out.		
Plan hair and makeup times		
plan and coordinate rehearsal		

Coordinate with Vendors, times of arrivals and departures and duties for the day		
20-24 Hours or more with 3 meetings and 5 phone meetings w unlimited e mailing. \$2,500		
In addition to the above package		
Package #2		
Assistance in planning		
Meeting at Rental place to go over and create all décor for all of your tables and venue. Create list and confirm perfection.		
4 meetings of your choice, may be with other vendors to hire and secure plans		
24-30 hours of service 4 meetings		
Venue meeting, planning meeting with florist, meeting at rental place, meeting to go over last minute details. Reheursal.		
\$3,000-\$4,000		
Parital planning additions		
Updates monthly and assistance in finding supplies and budgeting		
Pick up lunch for your bridal party		
Will help with prep work with folding napkins, helping with place cards, menus, ect. (2 hours of help)		
Assist in finding transportaion for after wedding and hotel accomidations for you and your guests. Day before and Day of.		
\$3,500-\$4,500		
In addition to all above FULL PLANNING PACKAGE		
8 Meetings of your choice		
Budget planning and updates at to where you are		
Checklist givin to you monthly and keeping you on task		
Assistance in shopping for the best deals		
Assist in design on programs, menus, invitations, rsvp cards, ect. By using a proffetional company		
Clean up crew at the end of the night is included. Venue dependent.		
Be by your side the whole time guiding you, giving you advice and helping you through it all.		
\$5,000-\$7,500		
SAVINGS ARE IN THE PACKAGES, FEEL FREE TO USE ADD ON'S TO COMPLETE YOUR PACKAGES!		
Savings are based on the prices of the add on's if you were to go all la carte		
ADD ON SERVICES!		

Additional meetings \$100		
Assist in preping decore, folding napkins, favors, other details \$200		
Assist in design and rental decore, including placing the order and confirming details. We go to rental place and see it all set up \$400		
Plan rehuersal dinner and decor \$300		
Coordinate the vendors times of arrivals and paying them \$150		
Decoration reveal. Setting up a table at your venue to see what it looks like \$200		
Plan accomidations for out of town guests, bridal party, and transportation for Bride and Groom \$150-\$300		
Load up decore the night of the event and deliver the decore to your house or rental place the next day \$200		
Be in charge and provide lunch for bridal party the day of the wedding \$300		
I also offer:		
<b>BARTENDING SERVICES</b>		
\$350 for 1 bartender for 8 hours		
\$650 for 2 bartenders for 8 hours		
An Additional \$35 an hour for each bartender needed		
<b>Makeup</b>		
Bride Trial run \$60		
Bride day of \$75		
Bridesmaid and other gurests \$60		
Includes full makeup application and lashes		
<b>DISCOUNTS AND SAVINGS</b>		
\$200 off any package when you hire a Catoring company that has 2-3 servers and busses tables and provides dishes		
\$100 off any venue that lets you leave as is with tables and chairs on floor where they are at		
For an additional \$175 I can hire a cleanup crew.		
<b>EXTRA CHARGES MAY APPLY</b> based on venue and cleanup details		
Sweeping, Mopping \$100		
Putting chairs and tables back and sweeping and mopping \$175		
Seperate garbage \$50		
Take garbage out away from venue \$10 per bag		
Additional travel fees may apply		
Multi Venue		

Destination		
Pick up and Drop off of your rentals		
IF YOU BOOK PACKAGES 3-5 MAKEUP FOR THE BRIDE IS INCLUDED ON HER DAY OF!		