

# THE VAULT

Events & Catering

## Client Fee Schedule

### The Vault Venue Rental

Monday – Thursday until 3:00pm	\$1000
Friday until 3:00pm	\$2000
Saturday or Sunday until 3:00pm	\$2500
Monday - Wednesday evening	\$2000
Thursday evening	\$3000
Friday or Sunday evening	\$4000
Saturday evening	\$6000
Major Holidays (New Year's Eve, New Year's Day, July 4 <sup>th</sup> , Thanksgiving Day, Christmas Day)	\$10000

Space rental includes tables, chairs, up-lighting, security guard, restroom attendant, and complimentary event coordinating support. Space rental is for 4 hours with 3 hour set up and 2 hour break down. Additional time may be purchased through your Event Manager.

### Deposit

\$1500

A \$1500 non-refundable deposit is required before contract to hold the date and time. The deposit may be applied to the total bill or may be used to repair damage or clean facility after the event. Some events may require a fully refundable \$5000 additional damage deposit. Ask your Event Manager for details.

### Courtyard and Tower Lobby Rental Only

\$2675

Includes bistro lighting.

### Courtyard and Tower Lobby Rental (Accompanied by Vault Rental)

\$1675

Security Guard included, for 1 hour. Includes bistro lighting.

### Wedding Ceremony

\$4000

For 1 hour, includes ceremony draping, chairs, and use of bridal party suite.

\*\*Must accompany Vault Venue Rental for reception and Courtyard Rental for cocktail hour and venue transition\*\* (ask your Event Manager for details).

### Valet Parking Services

Up to: 100 guests.	\$700
150 guests.	\$1000
200 guests.	\$1400
250 guests.	\$1750

### Film / Photo Shoots

\$1500

Some time frame & stipulations apply (ask your Event Manager for details).

**Additional Security Officer** \$175

**Wedding Rehearsal** \$250

For 1 hour and based on availability

**Wedding Package Upgrade**

Saturday Event 6 hours \$13000

Includes The Vault, Courtyard & Tower Lobby, Complimentary Valet (up to 200 guests), security guard, restroom attendant, tables, chairs, wedding ceremony with chairs & draping, upgraded lighting package, and an Event Coordinator.

**Corporate Package**

Saturday Event 4 hours \$11000

Includes The Vault, Complimentary Valet (up to 200 guests), security guard, restroom attendant, tables, chairs, table linen (black or white), upgraded lighting, premium sound system, and an Event Coordinator.

**Bar Packages** (open bars)

Platinum Bar	\$40 per guest
Gold Bar	\$30 per guest
Silver Bar	\$25 per guest
Bronze Bar	\$20 per guest
Sparkling Wine Toast (includes champagne flutes)	\$3 per guest

Please refer to our Bar Services Package for more specifics on beverages and pricing. All bar services are for 4 hours. (5 hours if wedding package or courtyard rental is purchased). Bar packages may not be combined. Additional time may be purchased through the Event Manager. All open bars are served in glassware (restrictions apply). Open bar pricing applies to 100 guests or more.

**Venue Fee** \$5 per person

Applies to your outside caterer if you're not using our in-house catering. The caterer and client must return the facility to the same condition as prior to the event. **The Vault must receive commission payment prior to the event.**

**Service Charge** 20%

Service charge is applied to beverage/food packages only.

**Enhancements**

Pricing available upon request

**Upgraded lighting** available but not limited to full color Gobo, non-colored Gobo, bistro lights, and additional uplights.

**Draping** available in white or black.

**A/V** available but not limited to podium, high definition sound system, wireless microphones, lavalier microphones, sound board/mixer, high definition projectors, televisions, screens and AV technicians.

**Staging** available in multiple heights (8 in", 1 ft., or 2 ft., high) and sizes, includes skirting.

**Band/DJ** recommendations available upon request.

**Florist** available upon request.

**Red Carpet** available in various sizes.

**Lounge Furniture** groupings available in white (8 piece includes couch, loveseat, chair, coffee table, and end table).

**A final guest count guarantee and payment must be made 14 days prior to the event. The Event Manager and client will meet at conclusion of the event to review the facility and insure guest satisfaction.**

**\*\*All pricing subject to change.**

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