



**LINE TO THE ALTAR**

## **PACKAGES & PRICING:**

### **WEDDING PACKAGES**

#### **DAY OF WEDDING COORDINATION:**

- Services begin 4-6 weeks from wedding day
- Provide couples with vendor recommendations and wedding planning checklists
- Meeting to exchange vendor information
- Contact officiant to review ceremony details
- Contact all vendors for arrival times, contracted items and services
- Contact Catering Manager at reception venue to go over final details
- Produce décor inventory sheet
- Produce vendor contact info sheet with all necessary details
- Create time line for wedding day, pre-ceremony schedule, make up/hair schedule
- Attend final meetings with vendors, as needed
- Attend final walk through of ceremony and reception site, as needed
- Direct ceremony rehearsal

#### **WEDDING DAY:**

- Oversee vendor commitments (floral, catering, music, photograph & video)
- Placement of ceremony and reception items
- Confirmation of floor plan (placement of tables, correct guests per table)
- Set favors, if needed
- Assist bridal party with wardrobe, flower distribution, last minute repairs
- Manage guest transportation and logistics
- Assist with "First Look", if needed
- Direct ceremony procession
- Greet and direct guests to tables based on floor plan and guest list
- Assist bride, groom and family during the reception
- Oversee "formalities" and special requests during reception
- Distribute payments and tips to vendors, if desired
- Pack up family's personal items and gifts
- Includes Assistant Coordinator on the wedding day

**TOTAL COST: \$2,000**



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### **ALONG THE WAY WEDDING PLANNING:**

- *Includes all "Day Of" Wedding Planning services with addition to:*
- Planning and services begin after venue and vendors have been selected by client
- Collaborate with the "creative process" to bring wedding vision to life
- Progress and planning meetings with vendors
- Walk-through of ceremony and reception site
- Plan ceremony and reception details with family, officiant, musicians, and caterer
- Ceremony program development
- Place card review

### **WEDDING DAY:**

- Oversee vendor commitments (floral, catering, music, photograph & video)
- Placement of ceremony and reception items
- Confirmation of floor plan (placement of tables, correct guests per table)
- Set favors, if needed
- Assist bridal party with wardrobe, flower distribution, last minute repairs
- Manage guest transportation and logistics
- Assist with "First Look", if needed
- Direct ceremony procession
- Greet and direct guests to tables based on floor plan and guest list
- Assist bride, groom and family during the reception
- Oversee "formalities" and special requests during reception
- Distribute payments and tips to vendors, if desired
- Pack up family's personal items and gifts
- Includes Assistant Coordinator on the wedding day

**TOTAL COST: \$4,000**



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### ADDITIONAL PACKAGES:

#### **DAY OF BRIDAL SHOWER PLANNING:**

- Oversee vendor/venue commitments (floral, catering, music, photograph & video)
- Set up décor and games
- Set up place cards
- Confirmation of floor plan (placement of tables, correct guests per table)
- Set favors
- Manage gifts [help opening presents, keep gift inventory, etc.]
- Oversee “formalities” and special requests during bridal shower
- Distribute payments and tips to vendors and venue, if desired
- Pack up family’s personal items and gifts

**TOTAL COST: \$500**

#### **FULL SERVICE BRIDAL SHOWER PLANNING:**

- *Includes all “Day Of” Bridal Shower services with addition to:*
- Source venues for location of shower
- Source vendors for shower [music, florals, caterers, invitations, etc.]
- Develop bridal shower theme
- Invitation suggestions
- Assist with RSVPs and confirming guests
- Select food and beverage
- Décor suggestions
- Plan out bridal shower games
- Site visit to the selected venue to finalize f&b, set up of place cards, gift table, seating arrangements, etc.
- Confirm all vendors [orders and delivery times]
- Manage budget

**TOTAL COST: \$1,200**



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### **BACHELORETTE PARTY PACKAGES:**

If planning is not your thing or you are just too busy with all the wedding planning and other demands tht life throws at you – then you have come to the right person! I can help you throw the bash your bride deserves and a trip every girl in her squad will enjoy! The process is quite simple:

**Step 1:** Select a date, destination, and size of group. You will then fill out my questionnaire to receive a quote for the package that will fit exactly what you are looking for!

**Step 2:** I will design your bachelorette party itinerary based on your group size and budget

**Step 3:** Once the itinerary is approved, I will make reservations and arrangements for activities and transportation.

**Step 4:** I will provide décor, accessories, and bachelorette party game suggestions

**Step 5:** Download the personalized app so attendees have the itinerary ready and will receive reminders and update from me.

**Step 6:** Pop the champagne & enjoy!

### **WHAT'S INCLUDED?**

- Personal itinerary for your trip
- Confirmed bookings for chosen accommodations, dining, and activities
- Packing list
- On-call planner during your trip in case you have questions or concerns

### **PRICING:**

Bachelorette party packages are determined based on date, destination, and group size. Personal group budget and the bride's vision is always a priority when creating itineraries. Flights are not included as most of the bride's besties will be traveling from all different places on different schedules.

The payment process is simple & easy! To reserve your party date/weekend, the deposit is \$200 from the crew leader. Once a final party itinerary is selected, each girl will rsvp to the party by submitting their full payments. From there, all necessary reservations & bookings will be made. Then you are all ready to pop the bubbly & party!!