

# *Miel Beauty*, Makeup by Charisse

Professional Makeup Artist and Licensed Aesthetician  
(607) 262-0261 | Charisse.koba@gmail.com|

## CONCIERGE BRIDAL MAKEUP CONTRACT & WEDDING DETAILS

Bride's Name:

\_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Allergies: \_\_\_\_\_

How did you heard about us?

\_\_\_\_\_

Wedding Date: \_\_\_\_\_ Ready-By Time: \_\_\_\_\_

Wedding Venue:

\_\_\_\_\_

Where Getting Ready (if different):

\_\_\_\_\_

Photographer: \_\_\_\_\_ Planner: \_\_\_\_\_

Services: How many?  Makeup \_\_\_\_\_ \*please read Min/Max policy

### POLICIES AND TERMS

#### CONTRACT POLICY:

This contract, which specifies the location, date, time, number of persons receiving makeup services, is to be signed by the person booking services for the entire group. This contract is the only agreement between the person(s) booking / contracting the services of Miel Beauty Makeup by Charisse. This contract is void after 10 business days from the time it is emailed. If we do not receive your contract and payment within that time period then your date may be forfeited to another booking.

#### DEPOSIT POLICY:

To secure a date, a signed contract is required with a \$50 deposit due at the time of signing. The deposit is non-transferable and non-refundable. Please be advised, date will only be reserved when a signed contract and deposit are received. Your deposit will be non-refundable for reasons including but not

limited to; cancellation of wedding, date change, change in services, weather, sickness, etc. See more in cancellation policy below.

**PAYMENT POLICY:**

Payment is expected in full on the wedding date, payable by Cash or Check. Please note that payment is collected for total services and not individually.

**TRIAL RUN POLICY:**

A trial run is strongly recommended for the bride for all weddings. This is our only chance to achieve the perfect look so you can go into your big day confident we have it right. A trial run does NOT guarantee a booking. If you decide to try on your look before booking, be aware that your date may be booked before or after we even do a trial. Once you have a trial run it is up to you to get in contact with us to secure your date. If you know for sure you love our work, go ahead and book us and don't lose out on your date. You must have a signed contract and deposit before your date is booked.

**LATE POLICY – WEDDINGS:**

A late fee of \$25 will be charged for every 15 min. of delay when a client is late for a scheduled appointment time, or if scheduled makeup time exceeds allotted times because of Client delays or when the artist is asked to stay for photographers, videographers, etc. This will be paid for in cash before the Artist or client leaves. This also includes anyone in your booked party. If the Client (or anyone in your party) is late on the event date that time is deducted from the appointment time. If the Artist is not finished at the end of the allotted time because of tardiness the Artist will have to start the next client. If the Artist has time at the end they will finish the person who was late. The Artist is not responsible for tardiness and unfinished makeup due to the Client being late. This is Non-Negotiable.

**TRAVEL & PARKING:**

Travel is included for the Columbia area. Locations outside of the Columbia area will incur a fee round trip. Travel fee of \$.050 / mile applies to locations more than 20 miles outside of Columbia. Travel distance is limited, please inquire.

Where parking, valet or toll fees may be incurred; the amount is due for payment on the day of the event, in cash or check only, payable before Artist or Client leaves.

**CANCELLATION POLICY:**

You may cancel your services at any time however; you will forfeit any and all deposits and/or payments made. In the event that Charisse is unable to perform services for any reason including but not limited to sickness, accident, weather, etc., reasonable accommodations shall be made up to and including a full refund of deposit for services not provided.

**MINIMUM/MAXIMUM POLICY:**

There is a minimum of a 4 person booking for Charisse to give services on location. \*Note the minimums can change at any time. There are no discounts available for groups.

The maximum number that can be booked is 7-8 people. This is done to ensure a flawless outcome for a reasonable amount of time.

**ADDITIONAL INFO:**

- A \$100 charge will be added to weddings that have a getting ready start time earlier than 7:00am.
- A \$100 charge will be added to weddings booked on a holiday or holiday weekend.

*By signing this contract, I understand that the retainer is non-refundable. I also acknowledge and understand the minimum policies and that I am responsible for payment of the total # of people receiving services. I have read and understand the policies outlined above and will abide by this contract.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**FILL OUT DURING TRIAL**

Makeup Artist: \_\_\_\_\_

Wedding Day Start time: \_\_\_\_\_ Ready-by / End time: \_\_\_\_\_

Use of Image: *Client grants Mlel Beauty Makeup By Charisse use of bridal images for its website, brochure and other social media.* Client Initials \_\_\_\_\_

Date: \_\_\_\_\_

**Please send your deposit and contract to:** (Check payable to Charisse Koba)

Charisse Koba  
ATTN: Bridal Contract  
1218 Denali Court  
Lexington, S.C 29073

## BRIDAL PRICE LIST & SERVICES CONTRACTED

Bride's Name: \_\_\_\_\_ Wedding

Date: \_\_\_\_\_

Makeup Artistry	Cost	Qty	Total
Bride's Makeup (includes lashes)	\$85 hand-applied \$100 airbrush		
Trial only / Engagement shoot / Rehearsal Dinner	\$80 hand-applied \$90 airbrush		
Bridesmaids/Moms Makeup	\$80 hand-applied \$90 airbrush		
Faux Lashes (with makeup service)	\$10		
Junior bridesmaids	\$30		
Flower girls under 10	Free		
Airbrush tattoo coverage (quoted at trial)	\$25+		
<b>Additional Items</b>			
Mileage ( Travel fee of \$.050 / mile applies to locations more than 20 miles outside of Columbia			
Early call time (before 7:00am)	\$100		
Holiday / Holiday weekend	\$100		
<b>TOTAL SERVICE:</b>			
<b>DEPOSIT:</b>			<b>- \$50</b>
<i>Due at contract signing to secure wedding date</i>			
<b>BALANCE:</b>			