

DAY OF COORDINATOR

750

- Consultations prior to wedding date.
- Communication and correspondence leading up to wedding date via text, phone or email.
- Timeline assistance
- Eight hours of wedding day coverage - additional hours can be added at \$75/ hr
- Set up for décor and assistance for caterers and florists as needed.
- Point person for communication between vendors, venue and couple.
- Flipping venue as needed.
- Organization and execution of the processional, recessional and grand march.
- Assistance with organization of speeches, toasts and special additions.
- Distribution of final payments to vendors, if desired.
- Optional delivery of gifts and cards to designated location.
- Most importantly, assistance to the couple throughout the day.

SET UP AND/ OR TAKE DOWN

75/HR

DIY couples, rejoice. Let us bring your vision to life setting up and/or taking down all those decorations.