



Day of Wedding Coordination Packages

Ceremony Coordination: \$350 to \$505

If you simply want a professional to take care of your wedding ceremony you found the perfect package for you!
This package provides you with a wedding consultant to help keep everyone on track and coordinate your rehearsal and ceremony.

Package Includes:

- consultation to discuss details and goals you would like to meet for your wedding ceremony
- one additional consultation session (each additional meeting thereafter is \$50 per meeting)
- unlimited telephone and email communication
- recommendation of ceremony vendors
- coordination of both your rehearsal and ceremony: coordinate and direct practice processional for rehearsal, direct processional on the day of your wedding ceremony, assist with dressing, distribute flowers to wedding party members, direct vendors to their appropriate areas once they arrive, be your guest concierge...etc.
- creation of a ceremony itinerary to be distributed to all involved
- certified wedding planner available on site to oversee the entire rehearsal and ceremony
- wedding planner's assistant available on site the day of your wedding
- travel time...no additional fees for mileage
- wedding starter folder and wedding day emergency kit available (set up and clean up are NOT included)

Ceremony and Reception Coordination: \$850 to \$1,225

Hire a wedding consultant to coordinate your entire wedding day. We keep everyone on track throughout the entire planning process so you can relax and enjoy all the special moments throughout your wedding day!

Package Includes:

- consultation to discuss details and goals you would like to meet for your wedding ceremony and reception
- up to two additional consultation sessions (each additional meeting thereafter is \$50 per meeting)
- unlimited telephone and email communication
- recommendation of ceremony and reception vendors
- coordination of your rehearsal, ceremony, and reception: coordinate and direct practice processional for rehearsal, direct processional on the day of your wedding ceremony, assist with dressing, distribute flowers to wedding party members, direct vendors to their appropriate areas once they arrive, be your guest concierge during all parts of the day, assist with photos, reception introduction line up...etc.
- creation of a wedding day itinerary to be distributed to all involved
- certified wedding planner available on site to oversee the entire rehearsal, ceremony, and reception
- wedding planner's assistant available on site the day of your wedding
- travel time...no additional fees for mileage
- wedding starter folder and wedding day emergency kit available (set-up and clean-up are NOT included)



Set-up and Clean-up Packages

Ceremony Set-up: \$200 to \$285

Final price will depend on the size and intricacy of your wedding.

Reception Set-up: \$500 to \$725

Final price will depend on the size and intricacy of your wedding.

Hire our team to take care of setting up all the décor you have prepared. Just think, you won't have to organize your crew or wake up extra early to set up your wedding. Be worry free!

Each Package Includes:

- consultation to discuss details and goals you would like to meet
- up to two additional consultation sessions (each additional meeting thereafter is \$50 per meeting)
- unlimited telephone and email communication
- set-up of all items provided to the team by the couple and/or venue
- contact will be made with all vendors involved in set-up to organize and record arrival times
- certified wedding planner available on site to be sure set-up goes smoothly and all elements get taken care of
- wedding planner's assistant available on site the day of your wedding
- travel time...no additional fees for mileage
- wedding starter folder

Ceremony Clean-up: \$150 to \$215

Final price will depend on the size and intricacy of your wedding.

Reception Clean-up: \$450 to \$645

Final price will depend on the size and intricacy of your wedding.

Hire our team to take care of cleaning up all the décor, furniture, and rental items. You won't have to end your wedding day with the chore of cleaning up and you won't have to beg family and friends to help. Be worry free!

Each Package Includes:

- consultation to discuss details and goals you would like to meet
 - up to two additional consultation sessions (each additional meeting thereafter is \$50 per meeting)
 - unlimited telephone and email communication
 - cleaning up all décor, furniture, and rentals by placing them into closets, storage container, and bags that you provide
 - prepping items for vendor pick up from the venue site(s)
 - contact will be made with all vendors involved in clean-up to organize and record arrival times
 - certified wedding planner available on site to be sure clean-up goes smoothly and all elements get taken care of
 - travel time...no additional fees for mileage
 - wedding starter folder
- (Trash or food-related handling, removal, or disposal of any kind is NOT included.)



Mini Event Packages

Shower and Other Celebration Coordination: \$550 to \$792

This package offers full pampering to the host and the guest of honor. If you are throwing a bridal shower or baby shower and need help with the process of planning it, along with some assistance in helping the day run smoothly, we will take care of you every step of the way. Enjoy planning the event without giving up all the fun parts!

Package Includes:

- consultation to discuss details, budget, and goals you would like to meet
- up to three additional consultation sessions (each additional meeting thereafter is \$50 per meeting)
- unlimited telephone and email communication
- recommendation of vendors
- preparation and coordination of your event: communication with other vendors involved, guest concierge, assistance with activities, and announcements.
- creation of an itinerary to be distributed to all involved
- set-up of any provided décor and accessories
- clean-up of all décor items
- certified event planner available on site to oversee the entire event with a possible assistant or team
- emergency kit available
- travel time...no additional fees for mileage

Planning Assistance: \$200 to \$288

This is the perfect plan for the hands-on bride or groom that needs some assistance before the big day. Work with If your venue provides a hands on coordinator or feel you would like to take on the day-of coordination of your wedding but would like some guidance and support this is the perfect plan for you!

Package Includes:

- two consultation sessions lasting from one to three hours per session
- recommendation of vendors and planning advice from a DM certified wedding planner
- meeting notes and a to-do list will be provided after the first consultation session
- creation of an itinerary after the second consultation session
- emergency kit suggestions
- travel time...no additional fees for mileage



Designer Wedding Packages

Decor Assistance: \$200 to \$288

Do you love DIY projects? Do you want to decorate and be hands-on with the set-up of your own ceremony and reception? If you are excited about decorating your own wedding but would like some professional advice on how to make it all happen, and some ideas to enhance your own, this is the perfect plan for you!

Package Includes:

- one consultation session lasting from one to three hours
- receive advice in regards to your ceremony and reception décor and where to purchase items for your DIY projects
- recommended supply and emergency kit advice provided
- notes and sketches will be provided via email within four business days of the consultation
- travel time...no additional fees for mileage

Linen Consultation: \$150 to \$195

Receive full service pampering by selecting this package. Your wedding designer will present a custom selection of linen samples to assist you in choosing your wedding day linens. Sit back, relax, and enjoy the pretty things!

Package Includes:

- one consultation session lasting from one to two hours
 - linen samples chosen with your wedding colors and theme in mind
 - see and touch the linen samples in person and at your venue
 - receive advice in regards to your linen selections
 - pricing quote and rental location will be provided via email within four business days of the consultation
 - travel time...no additional fees for mileage
- (Contracts, orders, final counts, and edits must be confirmed and signed off by the client directly)

Custom Design: Based On Your Budget

Personal flowers, centerpieces, table décor, aisle décor, and favors.

Your wedding décor dreams can come true! A Designing Memories certified designer will meet with you to learn about the colors, theme, and atmosphere that you would like to create for your wedding day. Your designer will then take care of designing, creating, delivering, and setting up the design elements created just for your wedding. Relax and enjoy while all the work is done.

Package Includes:

- three consultation sessions
 - receive advice in regards to your ceremony and reception décor
 - initial notes and sketches will be provided via email within four business days of the consultation
 - design services with presentation of ideas
 - décor pieces and elements provided on the day of your wedding
 - delivery and set-up of all décor
 - travel time...no additional fees for mileage
- (Clean-up Services are NOT included, but may be purchased separately)