



SIGNATURE ALL-INCLUSIVE WEDDING PACKAGE

\$175 per person 50 guest minimum

Service Fee Included | 6% MD Sales Tax & 9% Alcohol Sales Tax Not Included | Package price valid through January 31, 2023

Nestled away and commanding privacy in East Baltimore, The Sinclair offers you a chance to celebrate your special moments in style. With modern furnishings, a sleek interior, and a variety of photo-worthy spaces, The Sinclair is the perfect backdrop for your wildest wedding dreams! The Sinclair, in partnership with the H3irloom Food Group, is proud to present this exclusive wedding package to all prospective couples!

What's Included

- Ten (10) hour space rental of The Sinclair
- Complimentary Wedding Ceremony in The Suite
- One (1) hour Cocktail Reception in the Grand Hallway that includes:
 - One (1) hour Open Beer & Wine Bar
 - Choice of three (3) passed hors d'oeuvres
 - Choice of one (1) stationed hors d'oeuvre
- Four (4) hour Wedding Reception in The Suite **or** The Showroom that includes:
 - Three course sit-down or stationed buffet-style dinner with choice of three (3) entrées* and two (2) sides
 - Beautiful white china place setting with silver flatware and white napkins
 - Three and a half (3.5) hour Open Beer & Wine Bar
- Round tables with crisp, white linen
- White resin chairs
- Modern high-top cocktail tables
- Use of our Grand Hallway with custom floral ceiling by The Floral Guru (\$8000 value)
- Use of our Client Welcome Lounge
- Use of our Bridal "Hang" Suite
- Complimentary Wedding Rehearsal (Mon-Thurs *only*)
- Seasonal Coat Check Attendant
- Restroom Attendant
- Reserved parking for event hosts and family in The Sinclair's private lot
- Free Valet parking (\$1000 value)

**Three (3) entrees include two protein options and one vegetarian option*

The Sinclair Baltimore

3425 Sinclair Lane, Baltimore, MD 21213 | events@thesinclairbaltimore.com | 443.835.3280

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Package Subject to 18% gratuity during holiday weekends

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MENU OPTIONS

EXCLUSIVE CATERING PROVIDED BY H3IRLOOM FOOD GROUP

COCKTAIL HOUR MENU

PASSED HORS D'OEUVRES

Please choose three (3) from the options below:

- Deviled Egg Assortment
Topped with crispy chicken skin, deviled crab, & candied pork belly
- Cornbread Crostini with Braised BBQ Beef
- Fried Shrimp Cocktail
- Chicken Skin Nachos
Topped with Pimento cheese and jalapenos
- Confit Tomato Bruschetta (V)
Heirloom tomatoes, organic basil
- Sweet Potato & Goat Cheese Canape
- Shrimp & Grit Fritters
Battered shrimp and grits with comeback sauce
- Jollof Arancini (V, GF)
Preserved tomato emulsion
- Samosas (V)
Vegan protein, potato, garam masala
- Farmer's Rolls
Fried wonton wrap filled with seasonal vegetables

STATIONED HORS D'OEUVRES

Please choose one (1) from the options below:

- Fresh Market Display (V)
Locally sourced fruits, vegetables, and Chef selected domestic and international cheese
- Gumbo Shooter
Southern-spiced gumbo in petite glasses topped with fried okra
- Black Eyed Pea Hummus
Served with fry bread chips
- Bison Boudin Meatballs
Gunpowder Bison with a creole red sauce
- Jerk Chicken Lollipops (GF)
Frenched Jerk spiced chicken
- Southern Sushi (GF)
Blackened chicken, dirty rice, collards

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RECEPTION MENU

FIRST COURSE

Please choose one (1) from the options below:

- Panzanella Caesar Salad (V)
Locally sourced kale, cornbread croutons, and shredded parmesan with our house Caesar dressing
- Seasonal Soup du Jour
Inquire for seasonal availability
- Smoked Sweet Potato Bisque (V)
- H3irloom Mixed Green Salad (V, GF)
Lush mixed greens with seasonal garden vegetables with our house vinaigrette
- Salt Roasted Beet Salad (V, GF)
Field greens, roasted beets, and goat cheese with our housemade honey apple cider vinaigrette
- Purple Salmon Sashimi (GF)
House cured purple salmon with yuzu foam

SECOND COURSE

Please choose two (2) protein options below and one (1) vegetarian option:

- Chicken Yassa (GF)
Airline chicken breast with caramelized onion and mustard gravy
- Berbere Barbecued Chicken (GF)
Braised, African spiced chicken served with peppers and onions
- Herb Roasted Hen (GF)
Butter-basted half hen roasted with rosemary, thyme, and garlic
- Blackened Salmon
Wild caught salmon encrusted with a blend of our house made spices and served with a creole cream sauce
- Thai Curry Salmon (GF)
Pan seared, wild caught salmon with a sweet Thai Curry glaze
- Bacon Wrapped Pork Tenderloin (GF)
Seared pork tenderloin wrapped in bacon and roasted with a rosemary-infused maple syrup glaze
- Blackened Blue Catfish
Wild caught blue catfish blackened with a blend of our house made spices
- Thai Curry Blue Catfish (GF)
Pan seared wild caught blue catfish with a sweet Thai Curry glaze
- Marinated Beef Tenderloin (GF)
Burgundy marinated tenderloin with demi glaze
- Braised Beef Short Rib (GF)
Beef short ribs braised in a red wine reduction
- Fried Cauliflower Steak (V, GF)
Battered cauliflower seasoned with our house made spices
- Smoked Mushroom Cassoulet (V, GF)
Locally sourced smoked mushrooms, quinoa, and farro blend

*Upgrade to a Dual Entrée – add \$8 per person

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RECEPTION MENU

SECOND COURSE - SIDES

Please choose two (2) from the options below:

- Roasted Seasonal Vegetables (GF)
- Mashed Root Vegetables (GF)
- Roasted Peruvian Potatoes (GF)
- Mashed Potatoes (GF)
- Jollof Rice (GF)
- Confetti Vegetable Rice (GF)
- Haricot Verts (GF)
- Glazed Rainbow Carrots (GF)
- Sautéed Mixed Greens (GF)
- Roasted Broccoli Rabe (GF)
- Roasted Cauliflower (GF)
- Brown Butter Asparagus (GF)
- Squash & Zucchini Medley (GF)
- Roasted Brussel Sprouts (GF)
- Smoked Mushroom Cassoulet (GF)
- Seasonal Succotash (GF)

THIRD COURSE

Please choose one (1) from the options below:

- Seasonal Bread Pudding (V)
- Rice Pudding Parfait
Baked Carolina Gold Rice with Cinnamon & Spices, Dried Fruit
- Petite Brown Butter Cake (V)
House made specialty brown butter cake

OPEN BEER & WINE BAR

Our open beer and wine bar features house choice red and white wine offerings, as well as a selection of local and domestic beers. Bar package upgrades available upon request.

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Signature All- Inclusive Package Terms & Conditions

Valid through January 31, 2023

Rental Time: The Signature All-Inclusive Package includes a total base rental time of ten (10) hours in the specified room. The ten (10) hours include a 30-minute ceremony, a one (1) hour cocktail hour, and a four (4) hour reception with all alcoholic beverages ending 30-minutes prior to the end of the event. The remaining hours can be used flexibly on the same day of the wedding for set-up and preparation, as needed. The renter is responsible for ensuring that The Sinclair and its surrounding property are vacated one (1) hour after the event end time which must be provided to The Sinclair by the renter. In the case that the event exceeds the designated time frame, a \$250 fee will be incurred for each hour or fraction thereof. All events must be held between the hours of 9:00am and 11:59pm or as otherwise agreed upon by management.

Rental Deposit: The Sinclair offers a convenient deposit and payment plan for booking the all-inclusive Signature Wedding package:

Non-refundable Deposit Due at Signing	\$2500 <i>Payable by ACH transfer, check, money order, or cash ONLY</i>
First Payment Due 180 days before event	25% of remaining balance
Second Payment Due 90 days before event	50% of remaining balance
Final Payment Due 30 days before event	Remaining Balance in Full

Deposits are non-refundable and dates are non-transferable. The non-refundable deposit guarantees your package offering with The Sinclair and H3irloom Food Group, as well as secure your date with non-compete from other interested parties. Any payments made after the initial deposit are refundable up to thirty (30) days before the event. In the case of event cancellation within 30 days or less, all payments become non-refundable and non-transferable. By making a deposit, you agree to the terms and conditions set forth herein this contract.

The balance of the package fee is due thirty (30) days prior to the event. If there are additional charges and/or fees associated with your package, those charges and fees will be added to the total contract fee and will be included as part of your final payment. Additional charges and/or fees may or may not include menu customizations, upgrades, equipment rental, décor, etc.

Food & Beverage: All food and beverage catering for all events at The Sinclair must be provided by H3irloom Food Group. Outside food and beverage are prohibited apart from wedding cake vendors. Wedding cake vendors must be licensed and insured. Wedding vendor information must be submitted to H3irloom Food Group no later than thirty (30) days prior to the event.

Menu: Final menu choices must be made no less than 180 days before the event. If menu choices have not been made, H3irloom Food Group reserves the right to make selections and/or modify the menu offered at your event based on availability. Custom menu options are available for an additional fee and starts at an additional \$10 per person. Final guest count and meal choices (where applicable) are due to H3irloom Food Group no less than twenty-one (21) days before the event. Seating chart is due to H3irloom Food Group no less than seven (7) days before the event.

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Tastings: Tastings are included and are limited to no more than four (4) person(s) with every booking and is comprised of tasting the menu items chosen from the package offerings. Tastings must be scheduled no later than three (3) months prior to the event. Additional tastings after the initial tasting or before booking the Signature Package are available for a \$200 fee for up to four (4) persons.

Vendor & Child Meals: Vendor meals are available by request at a cost of \$40 per person. The number of vendor meals and selections must be provided to H3irloom Food Group no later than twenty-one (21) days prior to the event. Child meals are also available by request at 50% off the price of adult meals.

Storage: Storage prior to an event for various items being used for and during the event is available for \$75 per day or fraction thereof and must be arranged with management at least one (1) week prior to the event.

Wedding Rehearsals: A complimentary wedding rehearsal is granted prior to the date of the wedding. Rehearsals are limited to one (1) hour and must be held on a Monday, Tuesday, Wednesday, or Thursday. Time and date for rehearsals are to be arranged no less than thirty (30) days prior to the wedding event. Rehearsals not scheduled prior to 30 days may not be able to be accommodated. Additional time for rehearsals can be arranged by request for \$250 per hour. Additional time is subject to availability.

Deliveries/Pick-Ups: All deliveries and pick-ups must be scheduled during the contracted hours of the event or otherwise arranged with management. It is the responsibility of the renter to confirm the access hours for the event with any outside vendors and an authorized representative of The Sinclair. Deliveries and/or pick-ups extending past the designated end time of the event are the responsibility of the renter and are subject to a \$250 fee for each hour or fraction thereof.

Furniture/Decor: All Sinclair furniture and decor are strategically placed to add to the atmosphere for all guests and may not be moved or used in any other way than its original intention. Up to 20 round tables and up to 250 white resin chairs are provided to the renter free of charge.

Animals/Pets: Animals/pets are prohibited inside The Sinclair with the exception of service animals with appropriate documentation.

Prohibited Items: The following items are prohibited in The Sinclair and its surrounding property: outside food and beverages, adhesive stickers, duct tape on walls, loose glitter and/or glitter decor, confetti less than 2" in size (including rice, live flower petals, etc.), live flame (i.e. candles), missile or projectile-like objects, fireworks, weapons of any kind including but not limited to guns, knives, mace, chains, spikes, tasers, etc.,

Health and Safety: The Sinclair is committed to allowing you and your guests to celebrate your event while keeping all guests, staff, and employees safe. Since the onset of the COVID-19 pandemic, The Sinclair has established and implemented the latest health and safety protocols in accordance with guidelines established by the Centers for Disease Control (CDC). All staff and employees of The Sinclair and H3irloom Food Group must wear masks during all events. The Sinclair is equipped with a temperature scanning kiosk and is available by request for the host to use by request. The Sinclair will update its COVID health and safety policy on an on-going basis according to local and federal guidelines.

Lost and Found: Immediately following each event, The Sinclair is cleaned and any items left in the building are recovered and given to management. Please contact The Sinclair to arrange for the search and verification in the case of lost items.

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Insurance: Special Event Liability insurance is required of all renters and is due no later than ten (10) days prior to the event. The insurance must, at the renter's sole expense, provide and maintain general liability insurance, including but not limited to bodily injury and property damage liability, insuring The Sinclair, H3irloom Food Group, and its staff and employees against all bodily injury, property damage, personal injury and other loss arising out of renter's use and occupancy of the facility and premises, or any other occupant on the premises, including appurtenances to the premises and sidewalks. The insurance required hereunder shall have a single limit liability of not less than \$1 million, and general aggregate liability of not less than \$2 million.

Risk of Loss: The renter shall assume all risk of loss by fire, theft, accident or casualty of any kind, of its property, or that of its performers, suppliers, contractors, vendors, employees, guest invitees, and/or patrons in or about the facility premises, and indemnify and hold harmless The Sinclair and H3irloom Food Group from any claim or suit arising from such loss.

Indemnification: The renter hereby agrees to save, secure and hold harmless The Sinclair and H3irloom Food Group, its executives, officers, and employees against claims of action, liability, judgments, costs and expenses, including attorney fees. The renter agrees to indemnify and hold The Sinclair and/or H3irloom Food Group harmless from any and all claims, actions and causes of actions relating to and in any way connected to the renter's negligence in his/her use of The Sinclair and/or H3irloom Food Group, and under terms of agreement. The renter certifies that he/she accepts the responsibility on behalf of their guests for any damage or theft sustained by the facility because of occupancy of said premises. The renter is liable for injuries to other guests, staff or property damaged due to misconduct by his/her guests. The renter takes full responsibility for informing all vendors and guests associated with the event of these terms and conditions herein. All property brought onto the premises, by the renter or anyone acting for or in connections with the renter, shall be at risk of the renter and The Sinclair and/or H3irloom Food Group or any of its staff or employee(s) is not liable for any loss or damage. The Sinclair and/or H3irloom Food Group reserves the right to hold the renter liable for the cost of rectifying any damages that have been caused by the deliberate, negligent or reckless acts of the renter and his or her guests to The Sinclair and/or H3irloom Food Group property or structure. If such damage is discovered during the event, it will be drawn to the renter's attention. If discovered after the end of the event, The Sinclair and/or H3irloom Food Group reserves the right to charge the credit card on file or send an invoice for the cost of payment to the registered address. The Sinclair and/or H3irloom Food Group will make every effort to rectify liabilities prior to making repairs.

Laws and Ordinances: The renter shall comply with all applicable federal, state and local laws, rules and regulation by way of example and not limitation. Renter shall comply, at its own expense, with all statutes and ordinances related to public assembly facilities, public events and performances, and to the Renter's use of the facility and premises, including but not limited to those imposing taxes and license fees. Renter warrants that it has secured all necessary intellectual property rights and/or licenses and agrees to indemnify and hold the Sinclair and/or H3irloom Food Group harmless from any and all claims, losses or expenses incurred with regard thereto.

Force Majeure and Other Events: The Sinclair and/or H3irloom Food Group shall not be liable for any failure or delay in the performance of its duties and/or obligations to the extent that the failure or delay is caused by one or more force majeure or other events beyond The Sinclair's and/or H3irloom Food Group's reasonable control, including, but not limited to, any acts of God, fire, war, government (United States, state or local) action or restriction, act of terrorism, insurrection, riot, civil commotion, vandalism, epidemic, pandemic, natural disaster, severe flood, hurricane, explosion, earthquake, wildfire, or other major upheavals, or other such events that are not the fault of The Sinclair and/or H3irloom Food Group, or strikes or labor disputes. If such an event occurs, the obligations under this agreement shall continue, and The Sinclair's and /or H3irloom Food Group's duties and obligations will be suspended immediately until in The Sinclair's and/or H3irloom Food Group's sole discretion, determines that it may safely and effectively reopen or resume performing its duties and obligations.

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Code of Conduct: Use of drugs or smoking is strictly prohibited inside The Sinclair and within 25 feet of the building. Loitering or congregating on the facility premises is also prohibited. Disparaging remarks or any type of physical violence will not be tolerated and will be cause for immediate expulsion. Renter and guests shall use the premises in a considerate manner at all times. At the sole discretion of The Sinclair, any conduct by the renter and/or guests deemed disorderly by The Sinclair shall be grounds for immediate expulsion from the premises and conclusion of the event with no refund.

Advertisement: The Sinclair reserves the right to approve in advance all forms of advertisement or publicity associated with the use of the facility. The renter shall not imply, suggest, or otherwise represent that The Sinclair is in any way affiliated with, endorses, or otherwise supports the renter or the event occurring in the facility without obtaining prior written review and approval by The Sinclair for the use of such written and/or verbal representations. The renter is not authorized to use The Sinclair's name, images, or trademarks in any manner. However, the renter may give the address and location of the facility in use.

Non-discrimination: The renter shall not discriminate against any person on the basis of their race, color, national origin, creed, marital status, sex, religion, age and/or physical or mental disability.

Solicitations or Concessions: The renter shall not conduct any sales of items or services of any kind on or about the facility premises, including but not limited to collections, solicitations, concessions, refreshments, or printed programs without the expressed and written approval of The Sinclair.

Amendments: This agreement may be amended, but only in writing, signed and executed with all the formalities and signatures with which this agreement is signed and executed.

Cancellation: Upon sixty (60) days or more written notice prior to the first day of the scheduled event named in this agreement, the renter may cancel this agreement for a refund of all payments made after the non-refundable deposit. Upon thirty (30) days or more written notice, the renter shall forfeit all payments made after the non-refundable deposit. If the renter cancels this agreement less than thirty (30) days prior to the term of this agreement, the renter forfeits all payments made after the non-refundable deposit and is responsible for the remaining balance payment in full.

Termination: Failure to adhere to the terms and conditions set forth in this agreement at any time regarding the specified event shall be deemed a breach of contract and result in the termination of the event with no refund.

Severability: In case any one or more of the provisions, or portions of provisions, of this agreement shall be deemed by any legal authority to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions, or portions of provisions contained herein shall not be in any way affected or impaired thereby.

Payments: The non-refundable deposit is payable by check, money order, or cash only. All other payments may be payable by cash, check, money order, ACH bank transfer, or valid credit card. The remaining balance and other associated costs are due thirty (30) days prior to the scheduled event. If agreement is dated less than thirty (30) days prior to the scheduled event date, payment is due in FULL at the time of signature.

Other Considerations: This package cannot be transferred, assigned, or sublet under any circumstances. The renter must ensure the facility is returned to its original condition after the event. Failure to do so may result in an additional cleaning fee of \$300. The terms and conditions of this agreement are exclusive and confidential between The Sinclair and the assigned parties.

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