



RENTAL INFORMATION

Monday - Thursday	All day	\$2,500
Friday	Daytime before 5:00pm	\$2,500
Friday	Evening after 6:00pm	\$4,000
Saturday	All day 12:00pm - 12:00am	\$6,000
Sunday	All day 12:00pm - 12:00am	\$3,000

Rental Fee's Include:

- ◆ Tables (25) 60" round tables
- ◆ Chairs (210) Gold Chivari Chairs
- ◆ Dressing Suite 1,000 sf Perfect for getting ready for your big event
- ◆ Inside 7,500 sf Flexible event space
- ◆ Outside includes Covered patio, café lights, lush landscaping
- ◆ Time 13 hours On Saturday's for set up, Event and tear down

Additional Fees

- ◆ Ceremony Fee \$500 includes (2)hrs for rehearsal the day before when available
- ◆ Valet Parking \$25 per valet with a minimum of 4 hours per valet
- ◆ Self Parking Comp in secured adjacent lot
- ◆ Security \$50 per officer per hour. Required for all event
- ◆ Lighting Starting at \$500 provided by in house vendor - Astounding Sounds

Payments & Requirements

- ◆ 50% of rental fee is required to secure your date
- ◆ Remaining balance of rental fee is required to be paid in full 30 days prior to event
- ◆ Gils Elegant Catering is the exclusive caterer for this venue. Contact Sales@TheEmpireRoomDallas.com for a complete list of catering options.