



## Contract for Wedding Officiant Services

This Agreement, dated \_\_\_\_\_ between Benita K. Malone (Officiant) and \_\_\_\_\_ and \_\_\_\_\_ (Couple), is as follows:

1. The Officiant shall perform a custom marriage ceremony for the Couple at approximately \_\_\_\_\_ on \_\_\_\_\_ at the following location: \_\_\_\_\_.
2. The Couple accepts and the Officiant warrants that she is a Humanist Celebrant endorsed by the Humanist Society, an adjunct of the American Humanist Association, and is fully qualified to officiate wedding ceremonies in the State of Texas.
3. **WEDDING OFFICIANT SERVICES.** The Officiant provides secular, non-religious ceremonies. The Officiant will not include any religious elements in the wedding service; however, couples are welcome to add these elements by delegating their responsibility to another party, such as a family member or friend. The following details regarding services are agreed upon by all parties:
  - a. **REHEARSAL.** The Couple requests the Officiant conduct a rehearsal prior to the wedding ceremony.
    - i. YES. The rehearsal will be held on \_\_\_\_\_ at \_\_\_\_\_ am/pm at \_\_\_\_\_
      1. The cost to conduct this service is \$\_\_\_\_\_.
    - ii. NO. The Officiant is not required to be at the rehearsal.
      1. \_\_\_\_\_ (couple's initials)
  - b. **WEDDING CEREMONY.**

- i. The Ceremony will be held on \_\_\_\_\_ at \_\_\_\_\_ am/pm at \_\_\_\_\_
  - ii. The Couple request a personalized wedding ceremony for themselves. The Officiant will create a customized ceremony tailored to the specifications of the Couple. The cost to conduct this service is \$\_\_\_\_\_.
- c. **TRAVEL EXPENSES.** Mileage is charged at a rate of \$1.00 per mile for travel to all locations further than 25 miles from the location of the Officiant, designated as 10376 Briar Forest Dr. Houston, TX 77042. All miles are charged. Mileage is charged one way only.
- i. There is no mileage charge for these services as the rehearsal and wedding are within the 25 mile limit.
  - ii. The Officiant reserves the right to adjust this charge if a venue change is requested by the Couple and is outside the 25 mile restriction.
- d. **TOTAL COST.** The total cost ("Total Cost") for the wedding officiant services outlined above is \$\_\_\_\_\_, plus \$\_\_\_\_\_ in mileage (if applicable).

**GRAND TOTAL \$\_\_\_\_\_**

4. **CONFIRMATION.** A signed "CONTRACT FOR WEDDING OFFICIANT SERVICES" and a down payment of \$100 are necessary to confirm the wedding ceremony preparation and ceremonial services from the Officiant.
5. **CEREMONY PREPARATION.** The Officiant agrees to provide all required or requested preparation prior to the ceremony. The text and structure of the ceremony should be finalized no later than one week before the date of the wedding.
6. All additional services are discretionary to the Couple and must be mutually agreed in advance. Any associated fees for additional services are due prior to the service.
7. The Officiant will work with the couple by email, telephone, or in person to allow them to prepare or choose their custom service. Officiant has sample services available for the Couple, or the Couple may choose to create or use one of their own. The Officiant reserves the right to refuse any service that he is not comfortable performing, at which time a full refund would be made to the Couple.
8. Officiant will arrive at the wedding location approximately 30-60 minutes prior to the time of the scheduled service.
9. Officiant is prepared to dress in a manner that suits the style of the Couple's wedding ceremony, mutually agreed with at least two weeks' notice in advance.
10. Officiant is available at her discretion to attend post-wedding activities as a guest at the invitation of the Couple.

11. In the event Officiant is unable to perform the Couple's ceremony due to illness, severe weather, accidents or other unforeseeable causes, she will either arrange for a suitable substitute officiant (if time permits) or a full refund to the Couple. The Couple agree that the Officiant will NOT be held liable for damages (including punitive) due to the non-performance of the ceremony or function.
12. The Officiant gives permission for the Couple to use her likeness in any photographs, videos or other recording media in any legal manner for any legal purpose they wish.
13. The Couple agree that they will obtain a marriage license at the appropriate jurisdiction and shall provide such license to the Officiant to review and execute on the day of the ceremony. The Officiant cannot and will not perform a marriage ceremony without receiving the appropriate valid marriage license prior to the ceremony.
14. Following the ceremony, the Couple, witnesses, and the Officiant will sign the marriage certificate. The Couple are responsible for arranging for witnesses. The Officiant will file the necessary paperwork with the State of Texas to solemnize the wedding within 5 days of the completion of the certificate.
15. This agreement is valid for the wedding service for the place and date stated above. Any change of time, place or date must be agreed in advance by the Officiant and may be subject to additional fees. If the couple changes the time or date of the scheduled ceremony without the Officiant's consent, the Officiant reserves the right to cancel the performance of the ceremony, and shall in no way be held responsible or liable in any manner for such non-performance.
16. The Couple accepts responsibility for selecting and reserving the wedding location, purchasing necessary items for the performance of the wedding, and arranging for any additional performances or services.

This agreement and any attachments constitute the entire agreement between the parties and may not be modified except in writing, signed by both parties. No other representation or promises have been made except those that are set out in this agreement. If any part of this agreement is adjudged to be invalid, illegal, or unenforceable, the remaining parts shall not be affected and shall remain in full force and effect.

In Witness Here, the undersigned have executed this Wedding Ceremony Agreement and Contract as of the date stated above.

**Signature of Spouse to be:** \_\_\_\_\_

**Signature of Spouse to be:** \_\_\_\_\_

**Signature of the Officiant:** \_\_\_\_\_