



Pricing Information Year 2022

Day of Coordination

Starting Price: \$1,500

Responsibilities:

- Contact all established vendors
- Create a timeline and distribute to the client and vendors
- Rehearsal Assistance, if necessary
- Planning team sets up the event space(s)
- Vender Organization
- Guest Coordination
- Planning team executes timeline
- Planning team breaks down the event space(s)

Full-Service Coordination

Starting Price: \$2,800

Responsibilities:

- Includes day of coordination responsibilities listed above
- Identify and Pre-screen Suitable Vendors
- Manages Vendor Communication and Contracts
- Styling Consultation (includes Collaborative Vision Boards)
- Decor Creation
- Budget Management
- Venue Space Layout Configuration