

Alpha Planners

Wedding Coordination & Design



Congratulations on your engagement!

If you're reading this, chances are you have started to plan your wedding - yay! You have probably realized that wedding planning can quickly get overwhelming. It's a lot to manage on your own, and that's where Alpha Planners comes in. Whether you need someone to help with the whole shebang or just need someone to make sure your day runs seamlessly, you've come to the right place.

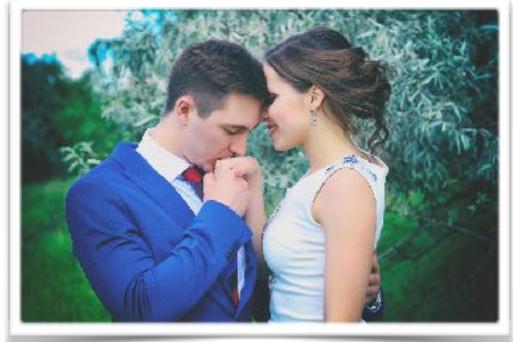
Our Alpha Planners will help you navigate your wedding without getting overwhelmed. We want you to know that you always have someone to call for advice and that you are not tackling this event alone. Your wedding day will pass in the blink of an eye and you need to soak it all in. Don't miss a single precious moment stressing out or worrying over wedding details!

So what sets Alpha Planners apart from the pack? Our passion! Our team loves what we do. When you're passionate about something and pour 100% of that love into your work, wonderful things happen. Alpha Planners will stop at nothing to make sure your whole wedding experience is absolutely fantastic. If something unexpected arises on your wedding day, your Alpha Planner is ready to tackle it head-on. We take away the stress so that you can fully immerse yourself in your special day without worry.

Thank you so much for considering Alpha Planners. We can't wait to be a part of your special day!

Sincerely,

The Alpha Planning Team



The Alpha Signature Planning Package

FINAL 2 MONTHS + DAY OF COORDINATION

You've worked hard to design and plan your perfect wedding day. We'll take it from here so you can relax and enjoy it! The Alpha Signature Package includes:

INITIAL CONSULTATION

Upon booking, an Alpha planner will sit down and discuss the overall planning process and set expectations. We will review your wedding vision, vendor needs, and discuss options.

TWO MONTH CHECK-IN

Two months before your wedding, your Alpha Planner will meet with you to discuss your wedding plans and go over every little detail and make sure you are track. A professional set of eyes can often spot potential issues and prevent event hiccups on the big day.

VENDOR MANAGEMENT

Two months before your wedding your Alpha planner will connect with all of your vendors and again the week of your event to confirm your event logistics, floor plan, and timeline with each vendor to ensure that your wedding day will run like a well-oiled machine. For a small Vendor Coordination fee* Alpha Pitt Smokers can take care of all of your rental needs, book your vendors for you, manage counts, timing, and payments so you don't have to!

*Fee waived with Whole Shebang Package. All rental items and booked services are subject to a 20% Billing Coordination Fee.

FINAL DETAILS

One month before your wedding, your Alpha Planner will meet with you to conduct an on-site ceremony and reception venue walkthrough. Two weeks out, we will ensure all details are finalized, confirm headcount, review floor plans, coordinate delivery/arrival times with vendors, submit final rental quantities, and finalize payments.

CEREMONY COORDINATION

Your Alpha Planner will organize your wedding party, officiant, and musicians to make sure the ceremony runs smoothly from start to finish. We will be there to coordinate the rehearsal and on the day of we'll fluff your veil, provide tissues, and send you down the aisle towards the next big step in your life.

RECEPTION MANAGEMENT

During the reception, your Alpha Planner works alongside your MC/DJ to keep your event running on schedule. We make sure you and all key players are ready before each part of the evening, such as special dances, toasts and cake cutting. After the party, we assist with event break down and clean up.

\$1500 (plus tax)

The Whole Shebang Planning Package

FULL SERVICE WEDDING PLANNING

Do you have a vision for your wedding, but aren't quite sure where to begin? We can guide you every step of the way to make your dreams a reality!

ONGOING CONSULTATIONS

Upon booking, an Alpha planner will sit down and discuss the overall planning process and set expectations. We will review your wedding vision, vendor needs, and discuss options. Starting at 8-6 months out, we will meet monthly to review design, discuss logistics, update budget, troubleshoot challenges, and more!

EVENT BUDGET

Wedding expenses can add up quick and get out of control even quicker. Our Alpha Planners will sit with you to determine your budget and help you prioritize the elements of your vision so you can get the most bang for your buck and stay on track!

EVENT DESIGN

Customized planning and design of a beautiful wedding day that is 100% you! We'll create a storyboard of wedding ideas with plenty of tips to achieve your vision and stay on budget.

TIME & TASK MANAGEMENT

We'll create a personalized planning checklist for your unique wedding day. We'll ensure critical milestones are met and dot every "i" on your way to saying "I Do".

VENDOR MANAGEMENT

Alpha Pitt Smokers can connect you with local professionals on our preferred vendor list and help you make selections based on your unique needs. We'll take care of all of your rental needs, book your vendors for you, and manage counts, timing, and payments so you don't have to! Two months before your wedding your Alpha planner will connect with all of your vendors and again the week of your event to confirm your event logistics, floor plan, and timeline with each vendor to ensure that your wedding day will run like a well-oiled machine.

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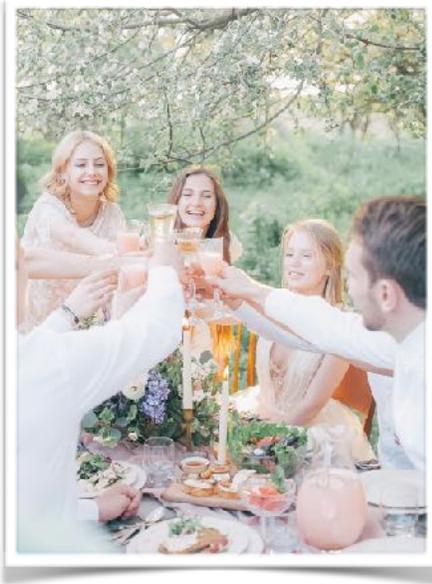
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\$3600 (plus tax)



A la Carte Consultation

Need a little extra planning or etiquette advice? Our A la Carte Consultation option gives you valuable time with a professional to use however you please! Alpha planners can help with decor design, invitation wording, timeline review, and more! Consultations are available both in person and virtually and start at \$250/hour.

Don't Just Take Our Word for It!

"The service both before and during was awesome. They were really willing to accommodate anything we asked and made everything really easy for us. You can't go wrong with them."

-Thomas & Ashley

"I do not think my wedding would have been the same without Amanda! She allowed herself to be available for any questions we had along the way. The day of, she helped make sure everything ran smoothly. She reassured me that everything was okay even when I was upset or nervous. At the end of everything, I felt like she was more of a friend! My friends, family and wedding party all loved her and we are so happy to have had her by our side through this experience."

-Alexandrea & Cameron

"We hired Alpha' Planners as our day-of-coordinators and I am so happy we did! My biggest worry was something not going right or not having enough time for set-up and Alpha Planners made sure I had nothing to worry about! They set up everything just as I imagined and the ceremony/reception went flawlessly. They took care of everything from setup to cleanup and I am so glad we had them! It was so convenient to have the planner and caterer from the same company as they were able to coordinate everything to run smoothly! We would hire the entire Alpha Pitt Smokers Team again in a heartbeat! "

-Megan & Chris

"I am also very thankful that we decided to work with Amanda, it made everything run so much more smoothly. I didn't have to worry about coordinating vendor arrivals or making sure we stuck to our schedule, and that made the entire day so much less stressful. Plus she had great advice about the logistics of everything, which was one of the most difficult parts of planning for me. I feel like we got a great value for the money between the food, staff, and coordination."

-Katrina & Shawn