# WEDDING INFORMATION



Bloomington

### EMBASSY SUITES BY HILTON BLOOMINGTON

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### WWW.EMBASSYWEDDINGSBLOOMINGTON.COM



# WEDDING RECEPTION

Your wedding reception would take place in our Grand Ballroom. This 5,600 square feet space can accommodate over 400 guests but can also be sectioned off for smaller receptions. The ballroom has recently been renovated with a crisp, modern style and fixtures. It's neutral color palette allows for any theme or color scheme!

# WEDDING CEREMONY

Keep it easy and convenient for your guests by hosting your wedding ceremony onsite as well. This can be done using our recently remodeled atrium space, or the Ballroom itself.

CONTACT YOUR CATERING MANAGER FOR DETAILS AND PRICING.

# SETUP

Included for your reception are all necessary tables, chairs, Linens (black, white, or ivory options), cloth Napkins (10 color choices), as well as all china, silver, and Glassware for the meal. Staging is included for your head table, and the dance floor is included. A wireless microphone will also be provided for your speeches.







\_\_\_\_ 2 \_\_\_\_\_

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# SCHEDULE

Below is a suggested schedule for the reception. This will vary based on ceremony time and location and can be adjusted as needed.

TIME	ACTION	
4:00pm	COCKTAIL Hour to begin in hotel atrium,	
	guests start arriving.	
5:00pm	Doors open to Ballroom, guests get	
	seated for dinner.	
5:30pm	Grand March by wedding party	
	followed by dinner service.	
7:00pm	Dance Begins.	
12:00am	Event Concludes.	

# BUDGET

- 3 -

HERE AT THE EMBASSY SUITES, WE UNDERSTAND THAT BUDGETING IS A CRUCIAL PART OF WEDDING PLANNING. FOR THAT REASON, WE ARE HAPPY TO PUT TOGETHER ESTIMATES FOR YOU THAT INCLUDE ALL CHARGES. AFTER YOU'VE REVIEWED THE PACKAGES, PLEASE LET US KNOW IF THIS IS SOMETHING YOU WOULD LIKE PROVIDED.

















# GUEST ROOMS

We are happy to set up a block of rooms for you at a discounted rate for your guests. The couple also get a complimentary room the night of the wedding!

Here at the Embassy Suites your guests will enjoy oversized two-room suites that include a full, cooked to order breakfast each morning as well as our evening reception which includes complimentary cocktails and snacks.

Our online booking tool for weddings is called E-Events. You're able to create a Hilton Link Personal Group Website as well as set up an online guest list manager for easy access and monitoring.

# OTHER EVENTS

There are many other events that come along with planning a wedding and we can assist with them all.

> **Rehearsal Dinner:** If your wedding is held onsite and you'd also like to host your rehearsal/groom's dinner with us we will offer you complimentary space as well as a 20% discount off of our banquet menu pricing.

GIFT OPENING: WE PROVIDE YOU A COMPLIMENTARY SPACE THE DAY FOLLOWING THE WEDDING FOR YOUR GIFT OPENING. BRIDAL SHOWER: PLAN A UNIQUE BRIDAL SHOWER HERE AT THE HOTEL WITH A CUSTOM MENU.

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# PACKAGE OVERVIEW

OUR GOAL AT THE EMBASSY SUITES IS TO MAKE YOUR PLANNING PROCESS EASY AND STRESS-FREE. OUR ALL-INCLUSIVE WEDDING PACKAGES MAKE THIS POSSIBLE BUT ALSO OFFER YOU THE OPTION TO CUSTOMIZE. LEAVE THE HARD WORK TO US, AND JUST EN-JOY YOUR SPECIAL DAY! WE WILL HANDLE ALL OF THE DETAILS WHILE YOU CELEBRATE WITH FRIENDS AND FAMILY.

To save you time and energy, we've done our research and PARTNERED WITH THE BEST OF THE BEST VENDORS IN THE TWIN CITIES TO MAKE YOUR WEDDING PERFECT. THIS INCLUDES A FLORIST, DJ COM-PANY, AND TWO BAKERY OPTIONS (COMPANY DETAILS/INFORMATION WILL BE LISTED FOLLOWING WEDDING PACKAGE DETAILS). THESE ARE REPUTABLE, RELIABLE, AND RECOGNIZED VENDORS IN OUR AREA THAT WE TRUST IMMENSELY. HOWEVER YOU ARE NOT REQUIRED TO UTILIZE THEIR SERVICES AND ARE WELCOME TO BRING IN OUTSIDE VENDORS IF YOU CHOOSE.

The following several pages detail our package options, and PRICING FOR EACH PACKAGE WILL BE LISTED ON PAGE 10.









### Ruby Package

DÉCOR OPTION CHAIR COVERS OR FRESH FLORAL CENTERPIECES\*

CASH BAR Including name brand liquors, blends, wine, beer, and appropriate mixers

DINNER Tossed Garden Salad with your choice of dressings Fresh Baked Bread

> ENTRÉE OF YOUR CHOICE WITH POTATO AND VEGETABLE

Coffee, Tea, and Water with Meal

CHAMPAGNE TOAST POURED FOR EACH GUEST DURING SPEECHES



### SAPPHIRE PACKAGE

DÉCOR OPTION CHAIR COVERS OR FRESH FLORAL CENTERPIECES\*

HOSTED COCKTAIL HOUR Your Reception begins with a Cocktail Hour of Name Brand Liquors, Blends, wine, beer, and appropriate mixers

HORS D'OEUVRES During the Cocktail Hour an elaborate selection of chef's choice Hors d'oeuvres are served butler style

### Dinner

Tossed Garden Salad with your choice of dressings Fresh Baked Bread

> Entrée of your Choice with Potato and Vegetable Coffee, Tea, and Water with Meal

CHAMPAGNE TOAST POURED FOR EACH GUEST DURING SPEECHES

WEDDING CAKE Custom made by Buttercream Collection or Muddy Paws Cheesecake, served as your dessert

### Cash Bar

AFTER HOSTED COCKTAIL HOUR, BAR TURNS TO CASH FOR THE REMAINDER OF THE NIGHT

\*Sash not included. Floral value \$35 per table of 10 people.



### DIAMOND PACKAGE

DÉCOR SELECTION CHAIR COVERS OR FRESH FLORAL CENTERPIECES\*

HOSTED COCKTAIL HOUR YOUR RECEPTION BEGINS WITH A COCKTAIL HOUR OF NAME BRAND LIQUORS, BLENDS, WINE, BEER, AND APPROPRIATE MIXERS.

HORS D'OEUVRES During the Cocktail Hour an elaborate selection of chef's choice Hors d'oeuvres are served butler style

> CHAMPAGNE TOAST POURED FOR EACH GUEST DURING DINNER

WINE POUR A CHOICE OF WHITE OR RED WINE IS SERVED WITH DINNER

### Dinner

**1st Course** (select one) -Sorbet, Amuse Guele, or Fresh Fruit Cup

 $\label{eq:course} \textbf{2nd Course} \ (\texttt{select one}) \ \textbf{-} \\ \textbf{House Salad with Dressing, Caesar Salad, Spinach Vinaigrette Salad}$ 

ENTRÉE OF YOUR CHOICE WITH POTATO AND VEGETABLE COFFEE, TEA, AND WATER WITH MEAL

WEDDING CAKE Custom made by Buttercream Collection or Muddy Paws Cheesecake, served as your dessert.

### Hosted Bar

Reopens after dinner for 1 full hour. The same selection of drinks are available following open bar until close as a cash bar.

\*Not including sash. Floral value \$50 per table of 10 people.



# PLATINUM PACKAGE

FRESH FLORAL CENTERPIECES INCLUDED (\$75.00/TABLE VALUE), MIRROR TILES AND VOTIVE CANDLES

HOSTED COCKTAIL HOUR YOUR RECEPTION BEGINS WITH A COCKTAIL HOUR OF NAME BRAND LIQUORS, BLENDS, WINE, BEER, AND APPROPRIATE MIXERS

### HORS D'OFUVRES

DURING THE COCKTAIL HOUR AN ELABORATE SELECTION OF CHEF'S CHOICE HORS D'OEUVRES ARE SERVED BUTLER STYLE

### CHAMPAGNE TOAST AND WINE POUR

### Dinnfr

**1ST COURSE** (SELECT ONE) -Sorbet, Amuse Guele, or Fresh Fruit Cup

2ND COURSE (SELECT ONE) -HOUSE SALAD WITH DRESSING, CAESAR SALAD, Spinach Vinaigrette Salad

ENTRÉE OF YOUR CHOICE WITH POTATO AND VEGETABLE COFFEE, TEA, AND WATER WITH MEAL

### WEDDING CAKE CUSTOM MADE BY BUTTERCREAM COLLECTION OR MUDDY PAWS

CHEESECAKE, SERVED AS YOUR DESSERT.

HOSTED BAR AFTER DINNER FOR 4 HOURS (5 HOURS TOTAL).

CHAIR COVERS\*, CEILING DRAPING, & LIGHTING BEHIND HEAD TABLE

### DJ SERVICE

7 HOURS OF ENTERTAINMENT PERFORMED BY THE ESTEEMED MIDWEST SOUND DJ ENTERTAINMENT.

We Reouire a minimum of 150 adults with the Platinum Package. \*SASH NOT INCLUDED.





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ALL PRICING IS PER PERSON. Kids Meals are less Expensive. AGES 6 TO 10 ARE 1/2 THE Package Price, ages 5 and under are \$15.

You are not limited to THESE MENU OPTIONS!

OUR CHEF IS HAPPY TO CUSTOMIZE A MENU FOR YOUR WEDDING DINNER.

MENU ITEMS	RUBY	SAPPHIRE	DIAMOND	PLATINUM
<b>Champagne Chicken</b> Lightly floured Chicken Breast pan seared served with a Crisp Champagne Cream Sauce		\$60.00	\$75.00	\$95.00
Bruschetta Chicken Parmesan Chicken Breast topped with Basil, Garlic, and Diced Tomatoes.	\$40.00	\$60.00	\$75.00	\$95.00
<b>CHICKEN FLORENTINE</b> CHICKEN BREAST STUFFED WITH SPINACH, RICOTTA, AND MOZZARELLA CHEESES, FINISHED WITH HERB ROASTED RED PEPPER CREAM SAUCE.	\$40.00	\$60.00	\$75.00	\$95.00
CHICKEN CHANDELAISE Sautéed Chicken Breast with Prosciutto Ham, Wild Mushrooms and a Light Zinfandel Cream Sauce.	\$40.00	\$60.00	\$75.00	\$95.00
CHICKEN PICATTA Grilled Chicken Breast with a Lemon Caper Sauce.	\$40.00	\$60.00	\$75.00	\$95.00
Venetian Pork Medallions Slow roasted Pork Tenderloin sliced into thin Medallions served with a Tarragon Cream sauce.	\$40.00	\$60.00	\$75.00	\$95.00
Roasted Pork Loin Roasted and topped with an Apple Cranberry Sauce.	\$40.00	\$60.00	\$75.00	\$95.00
Italian Ravioli Filled with Broccolini and Sausage topped with an Alfredo Sauce.	\$40.00	\$60.00	\$75.00	\$95.00
Vegetarian Risotto Assorted Grilled Vegetables served with a Wild Mushroom Risotto.	\$40.00	\$60.00	\$75.00	\$95.00
<b>Almond Crusted Salmon</b> Baked Salmon in a Dijon Almond Crust and drizzled with a Port Gastric.	\$45.00	\$65.00	\$80.00	\$100.00
<b>Minnesota Walleye</b> Lightly Breaded with Panko Crumbs and toasted until Golden Brown topped with Lemon Aioli.	\$45.00	\$65.00	\$80.00	\$100.00
<b>NY Strip Steak</b> Grilled and topped with a Boursin Cream Cheese Sauce.	\$45.00	\$65.00	\$80.00	\$100.00
Filet Mignon Served with Sautéed Button Mushrooms and a Roasted shallot Red Wine Demi Glace.	\$45.00	\$65.00	\$80.00	\$100.00
DUET PLATE OPTIONS AVAILABLE - SEE CATERING MANAGER.	\$50.00	\$70.00	\$85.00	\$105.00
BUFFET OPTIONS AVAILABLE - SEE CATERING MANAGER.	\$50.00	\$70.00	\$85.00	\$105.00

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\_\_\_\_\_ 10 \_\_\_\_\_

### PACKAGE VENDORS

Cake

**BUTTERCREAM COLLECTION** WWW.BUTTERCREAM.INFO 651-642-9400 682 TRANSFER ROAD, ST. PAUL

MUDDY PAWS CHEESECAKE WWW.MUDDYPAWSCHEESECAKE.COM 763-545-7161 7600 N. 27th Street, St. Louis Park

WE RECOMMEND YOU CONTACT BUTTERCREAM OR MUDDY PAWS CHEESECAKE AT LEAST 8 WEEKS PRIOR TO YOUR EVENT DATE TO SELECT YOUR CAKE.

DJ SERVICE MIDWEST SOUND DJ ENTERTAINMENT WWW.MIDWESTSOUND.COM 651-644-4111 970 RAYMOND AVENUE, SUITE G70, ST. PAUL MN

The DJ is included in the Platinum Package and we will reserve them for you. IF YOU WOULD LIKE TO ADD DJ SERVICE TO ANY OTHER PACKAGE CONTACT YOUR CATERING MAN-AGER FOR SPECIAL RATES.

### FLORIST

**BACHMAN'S FLORAL** WWW.BACHMANS.COM 612-861-7620 6010 Lyndale Avenue South, Minneapolis MN WEDDINGS@BACHMANS.COM

PLEASE NOTE - IF YOU'VE CHOSEN CHAIR COVERS AS YOUR DECOR OPTION YOUR CATERING MANAGER WILL ORDER THESE FOR YOU. IF YOU'VE CHOSEN CENTERPIECES YOU'LL MEET WITH BACHMAN'S AND MAKE YOUR OWN SELECTION.

> A LIST OF OTHER RECOMMENDED VENDORS (SUCH AS PHOTOGRAPHERS, OFFICIANTS, PHOTO BOOTHS) IS AVAILABLE FROM YOUR CATERING MANAGER!











– 11 –––



# FOOD & BEVERAGE MINIMUM

All events are subject to a food & beverage minimum (prior to adding service charge and sales tax). As long as this minimum is met there is no additional room rental fee for the ballroom. If the minimum is not met the difference will be charged in the form of a room rental. Your full package price goes towards the minimum plus any hosted beverages or additional food ordered.

Minimums will vary based on the day/season of the wedding and size of ballroom reserved (range between 3,000 and 12,000). Contact your catering manager for an exact quote.

# ADDITIONAL INFORMATION

#### BARTENDER FEES ARE WAIVED.

*Children ages* 6-10 are half the package price, ages 0-5 are \$15 each. Children's meals consist of chicken fingers, French fries, and fruit cup.

- All prices are subject to the customary service charge (23.5%), sales tax (7.525%), and liquor tax (13.025%). Your Catering Manager is happy to provide a detailed estimate for you with all included costs. Pricing and menus are subject to change.
- *Two entrees* may be ordered for your event at the cost of the

highest priced entrée. If the two entrée's are priced at the same price add an additional \$2.50 per entrée. Client is responsible for place cards when offering meal selections.

### DEPOSIT & PAYMENTS

- AN ADVANCE DEPOSIT OF \$1,000 IS REQUIRED TO RESERVE THE ROOM, DATE, AND TIME OF YOUR EVENT. IN THE EVENT OF A CANCELLATION, YOUR DOWN PAYMENT IS NON-REFUNDABLE. YOUR DEPOSIT WILL BE REFUNDED 1-2 WEEKS FOLLOWING YOUR EVENT, LESS ANY ADDITIONAL ITEMS ADDED OR DAMAGES INCURRED THE NIGHT OF THE EVENT (IT DOES NOT GO TOWARDS THE FINAL BALANCE OF THE WEDDING).
- *Six months prior* to the reception a pre-payment of 50% of the food & beverage minimum is required. This pre-payment is non-refundable in event of a cancellation, and will apply towards your final balance.
- *Your choice of* menu, package selection, and all event details need to be finalized at least one month prior to your reception.
- *Final counts and payment* are due Tuesday prior to the wedding. Final payments can be made by credit card, cashier's check, or cash (no personal checks).





# LATE NIGHT RECEPTIONS

### HAPPY HOUR RECEPTION

THIS LATE NIGHT RECEPTION COMES WITH SPICY BUFFALO WINGS. MOZZARELLA STICKS, QUESO SALSA, TORTILLA CHIPS AND BBO MEATBALLS.

### **CHICAGO STYLE HOT DOGS**

EVERYTHING YOU NEED FOR A TRUE WINDY CITY EXPERIENCE! VIENNA ALL BEEF HOT DOGS, BUNS, PICKLE SPEARS, PEPPERS, RELISH, MUSTARD, KETCHUP, CELERY SALT, SAUERKRAUT AND POTATO CHIPS.

### **New York Deli**

BRING A TASTE OF THE BIG CITY TO YOUR WEDDING **RECEPTION!** CHOOSE FROM FRESH SLICED Deli Meats, a savory Cheese Assortment, Fresh LETTUCE, TOMATOES, ONIONS, AND VARIOUS CONDIMENTS ALL PILED ON SILVER DOLLAR BUNS. FINISH YOUR PLATE WITH CRISPY POTATO CHIPS.

### FOR THE SPORTS FAN

FOR THIS LATE NIGHT RECEPTION WE'LL ROLL IN THE POPCORN MACHINE AND POP THE CORN RIGHT IN THE ROOM. ALSO INCLUDED ARE PRETZELS, PEANUTS, AND ASSORTED MINI CANDY BARS.

### PIZZA BUFFET

You can never go wrong with pizzas made fresh from in OUR KITCHEN. CHOOSE OF 3 OF THE FOLLOWING: PEPPERONI, SAUSAGE, VEGETARIAN, SUPREME, OR CHEESE.

### SWEET AND SALTY

Spinach Dip with French Bread and Pita Triangles. TORTILLA CHIPS WITH SALSA AND QUESO SALSA, SNACK MIX, POTATO CHIPS AND DIP AND COOKIES.

ALL LATE NIGHT RECEPTIONS ARE \$5.95 PER PERSON.







# ELEGANT ADDITIONS

### CANDY BAR

Win over all your guests with a table full of their favorite treats! The Candy Bar is a great substitution for the traditional Wedding favors, with none of the work! Prices based on Candy and number of guests.

### COOKIE BUFFET

Guests will be thrilled when we bring out an entire batch of their favorite cookies. We'll have them fresh baked and brought out after dinner in cookie jars.

### CHOCOLATE FOUNTAIN

Indulge your guests with a cascading chocolate fountain. The fountain includes Pound Cake, Pineapple, Strawberries, Bananas, Marshmallows and Pretzel Rods for all you dipping pleasures.

### MINI DESSERT DISPLAY

For those of us that can't resist something sweet! Delight in our Chef's choice of delicious mini desserts, such as Petite Cheesecakes, Mini Éclairs, Tiny Cream Puffs, Truffles and other assorted bite size sweets.

### ARTISAN BREAD BASKET

GREET YOUR GUESTS AT THEIR TABLE WITH A GOURMET ARTISAN BREAD BASKET. THIS INCLUDES A VARIETY OF FLAT BREADS, CRUSTY ROLLS, & FLAVORED BREADS. EACH SERVED WITH A VARIETY OF SPREADS & DIPPING OILS.

### S'MORE STATION

Amaze your guests when we light the fire on this station! They'll grab a stick and roast their own marshmallows. We'll offer a variety of chocolates and graham crackers to build the s'more.

PRICES AND DETAILS ARE DETERMINED BY YOUR CATERING MANAGER. ALL FOOD AND BEVERAGE SELECTIONS ARE SUBJECT TO CHANGE.











# FOOD/BEVERAGE ADDITIONS

HOSTED BAR EXTENSION (PER HOUR) \$10.00 PER PERSON HOSTED SODAS ALL EVENING \$3.50 PER PERSON HOSTED KEGS OF BEER \$395 PER KEG (DOMESTIC BEER PRICE) WINE BY THE BOTTLE WINE LISTS AVAILABLE THROUGH YOUR CATERING MANAGER; PRICING STARTS AT \$29.00 PER BOTTLE

# POPULAR DECOR ADDITIONS

CHAIR COVERS \$3.75 EACH *PLUS DELIVERY FEE* SASHES \$1.50 EACH CEILING DRAPING WITH LIGHTS \$1,000 (WHOLE BALLROOM); \$500 (HALF BALLROOM) UPGRADED TABLE LINES SPECIAL COLORS, FABRICS, OR FLOOR LENGTH STARTING AT \$15 PER TABLE MIRROR TILES AND VOTIVES \$5.50 PER TABLE BACKDROP STARTING AT \$400 UP LIGHTING PACKAGES ASK YOUR HOTEL WEDDING COORDINATOR FOR PRICING DETAILS