

# WEDDINGS

MCA  
CHIC  
AGO

MUSEUM OF  
CONTEMPORARY ART  
CHICAGO

220 E CHICAGO AVE  
CHICAGO, IL 60611

[events@mcachicago.org](mailto:events@mcachicago.org)  
312-397-3872

[mcachicago.org/about/venue-rental](http://mcachicago.org/about/venue-rental)

Photo: Jenna Marie Photography

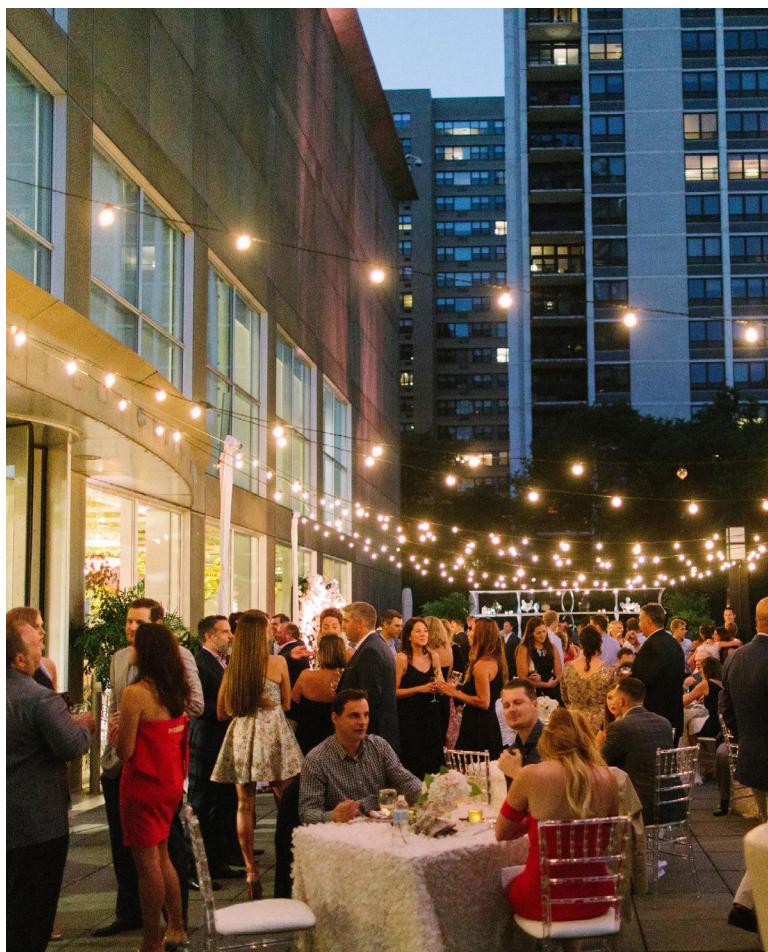


## WEDDINGS & SOCIAL EVENTS

Unique, sophisticated, and home to some of the most important art of our time, the MCA also boasts an atrium, terrace, and sculpture garden with striking views of Lake Michigan. These customizable accommodations are perfect for designing a truly contemporary event.

### SPACE CAPACITY

Wedding Ceremony	-----	230
Seated Reception	-----	230 with DJ 200 with Band
Cocktail-Style Event	-----	300



## FAQS FOR WEDDINGS

### Can I host my wedding ceremony at the MCA?

Yes. MCA wedding ceremonies are available for couples who are also hosting their reception with us. While we have a variety of unique spaces, we recommend the lower terrace, which overlooks our sculpture garden and Lake Michigan, for an outdoor wedding. For an indoor wedding, we suggest the MCA's fourth-floor lobby, which is adjacent to our main exhibition galleries and features a panoramic view of the city.

### Do I need a wedding planner?

We highly recommend hiring a wedding planner so that you, your friends, and your family can have the most relaxing experience possible on your wedding day; however, it is not required. If you need wedding planner recommendations, we are happy to provide you with a list of professionals who have experience working on events at the MCA.

### If my wedding ceremony is at the MCA, can I also have my rehearsal there?

Yes. Please notify us at least two weeks before your wedding if you would like to have a wedding rehearsal at the MCA. Wedding rehearsals are based on space availability and must be completed by 5 pm.

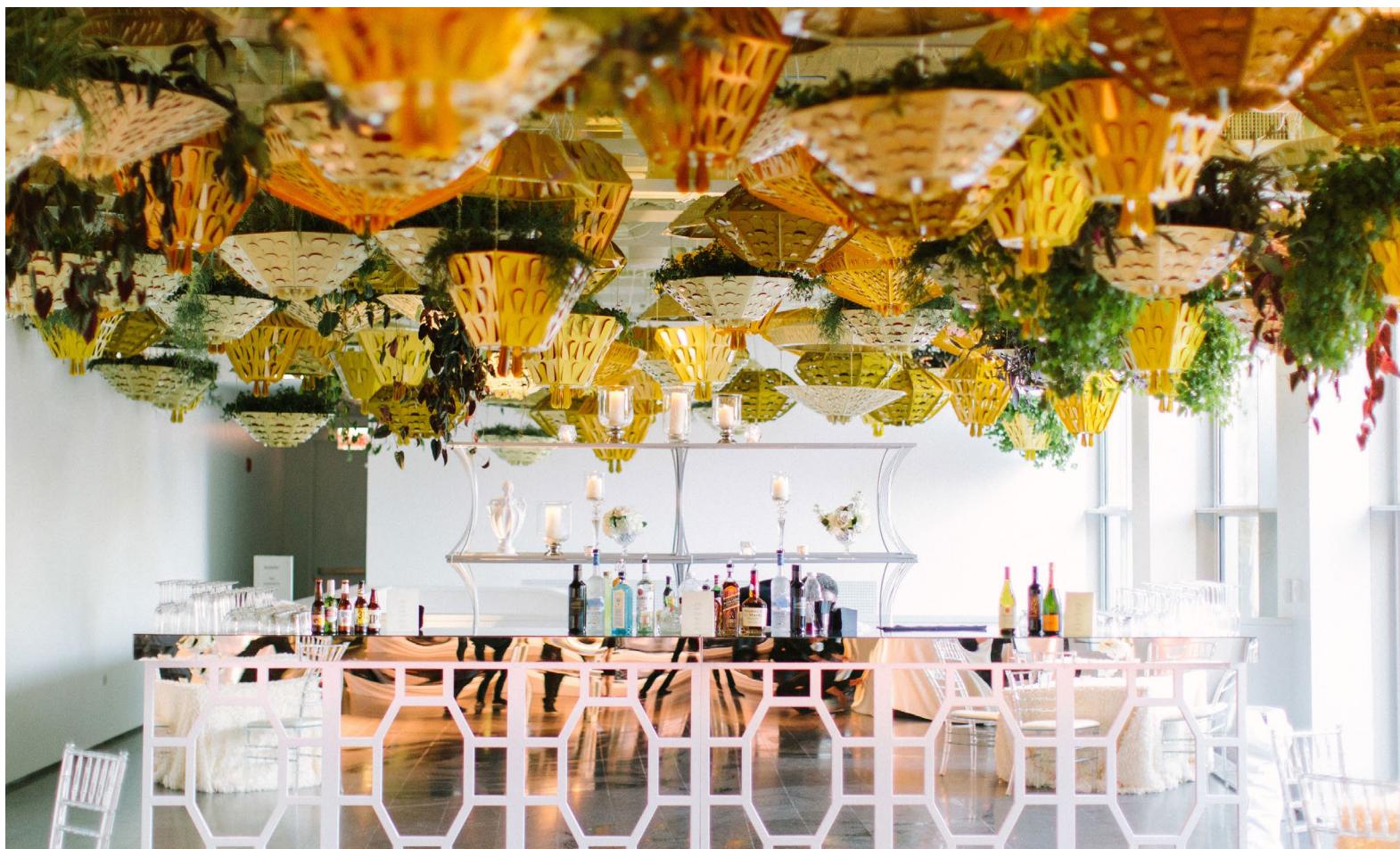
### Do you have any exclusive vendors?

Yes. MCA Catering is our exclusive in-house catering partner. All food and beverage (including alcohol) for your event must be purchased through MCA Catering. Tenting for events must also be provided by our approved tenting vendor, and additional

lawn maintenance fees will apply when tenting the sculpture garden. Please contact us for more details.

### Can I place a hold on an event date?

Yes. In order to place a hold on the MCA, we ask that you make an in-person site visit scheduled with a member of our team. After your visit, we are happy to place a complimentary 10-day hold on a date for your event. At the end of the 10-day window, we can either release the hold or proceed with officially booking your event date. Due to high demand, we cannot hold a date for more than 10 days.



## VENUE PRICING

DATE RANGE	2ND FLOOR ONLY	ADD 3RD AND 4TH FLOORS
	6-Hour Event 6 pm-midnight	5-Hour Event 6-11 pm
Saturdays from May 1-Oct 31 (Peak Season)	\$8,500	\$7,000
		\$1,000 (3 hours)
Sundays from May 1-Oct 31 (Peak Season)	\$6,500	\$6,000
		\$1,000 (3 hours)
Saturdays from Nov 1-Apr 30 (Off Season)	\$7,500	\$6,500
		\$1,000 (3 hours)
Sundays from Nov 1-Apr 30 (Off Season)	\$6,500	\$5,500
		\$1,000 (3 hours)

Please note:

- Sales tax or service charges are not applicable to facility rental fees.
- Events begin at 6 pm and cannot extend past midnight.



## GENERAL FAQS

### Is there parking for my guests?

Yes. The MCA has a convenient public parking ramp located at Chicago Avenue and Fairbanks Court. All guests and vendors are offered our flat-rate parking discount during your event. Guests can validate their parking at coat check during the event. Fully paid parking vouchers are also available for purchase. Please contact us for more details. Find additional information and directions to the MCA at [mcachicago.org/](http://mcachicago.org/) Visit/Directions.

### Do you have any exclusive vendors?

Yes. MCA Catering is our exclusive in-house catering partner. All food and beverage (including alcohol) for your event must be purchased through MCA Catering. Tenting for events must also be provided by our approved tenting vendor; additional lawn maintenance fees will apply when tenting the sculpture garden. Please contact us for more details.

### What MCA staff will be on-site on my event day?

Managers from the MCA Rentals and MCA Catering teams will be on site from start to finish on your event day—from setup until every vendor leaves the building. The MCA also provides security, housekeeping, and a building engineer on-site during the hours of your event.

### Are the art galleries open during my event?

Yes. When you rent the main floor for an event, gallery access is provided for up to three hours. Galleries on the upper floors can be opened for an additional fee. Food and drink are not

permitted inside of the galleries. Renting the MCA Theater or Crown Family Room does not include gallery access.

### Do you have tables and chairs?

Yes. The MCA is pleased to offer complimentary use of our tables, chairs, and lounge furniture on site. We have 66-inch-round tables, high boys, café tables, silver chairs, and various lounge furniture pieces. Please contact us for more details.

### Is coat check available?

Yes. In our standard rental fee, complimentary coat check services are included.

### Do you offer AV services?

For an additional fee, the MCA can provide certain AV services for your event. See the appendix for a menu of services.

### Is setup or breakdown time included in my rental fee?

Yes. We allow vendors to begin loading one-and-a-half hours prior to your event's starting time (e.g. 4:30 pm for a 6 pm starting time). We also include one-and-a-half hours of breakdown time once your event ends. If your vendors require extensive setup or breakdown time, please notify us to discuss their specific needs. We will try to accommodate them.

### Is the MCA wheelchair accessible?

Yes. The MCA has accessible entrances, elevators, and restrooms.



## GENERAL FAQS CONT.

### **What is required to book my event at MCA?**

The museum requires a 50% nonrefundable deposit with a signed facility rental contract. Your final facility rental balance is due six weeks prior to your event. MCA Catering also requires a signed catering contract and a nonrefundable deposit at the time of booking. Catering must be paid for in full by the week prior to your event.

### **Do you have any preferred hotel partners?**

Yes. The MCA is pleased to have two preferred hotel partners, the Ritz-Carlton and the Marriott Residence Inn. Please contact them directly for rates and availability. Be sure to mention that you are hosting your event at the MCA.



THE RITZ-CARLTON®

**Residence**  
Inn®  
**Marriott**

[ritzcarlton.com](http://ritzcarlton.com)

[marriott.com](http://marriott.com)

### **Can I set up a site visit?**

We would be happy to set up a personal site visit with you to show you the museum and discuss your event. Site visits typically take place Tuesday–Friday during business hours (10 am–5 pm). Visits typically take 30–45 minutes. Please contact us to set up a time.

### **Contact Information**

Email: [events@mcachicago.org](mailto:events@mcachicago.org)  
Phone: 312-397-3872



## AV-RENTALS PRICING

### AUDIO

\$150 each ---- 2 Sennheiser wireless handheld or headset microphones (4-hour battery life)  
 \$50 ----- 1 Shure Beta58 wired microphone  
 \$200 each --- 6 Sennheiser wireless speakers (4-hour battery life)  
 \$25 each ---- 6 Ultimate speaker stands  
 \$150 ----- 1 Apple Airport Extreme & dedicated iPad for Sennheiser wireless control  
 \$25 each ---- 2 adjustable tables for iPad/laptop

### BAND

\$250 ----- 2 QSC K12 PA loudspeakers  
 \$150 ----- 3 QSC K10 stage monitors  
 \$300 ----- 1 QSC KSub subwoofer  
 \$100 ----- 1 Mackie ProFX 12-channel analog mixer  
 \$350 ----- 1 Mackie DL1608 16-channel digital mixer including dedicated iPad for wireless control  
 \$250 ----- 1 sound processing rack (8-space)  
 \$150 each --- 3 Shure Beta58 wireless microphones  
 \$50 each ---- 3 Shure Beta58 wired microphones  
 \$25 each ---- 6 microphone stands  
 \$50-250 ----- required power and audio cabling (based on scale)

### LIGHTING

\$50 each ---- 4 Proline ThinTri64 LED stage lights  
 \$100 ----- 1 Proline Venue Control 16 DMX lighting mixer

### DJ

\$150 each ---- 2 Pioneer PLC-100X-1000 turntables (DJ should provide their own needle cartridges)  
 \$150 each --- 2 Pioneer CDJ-900 Nexus CDJs  
 \$75 ----- 1 Pioneer DJM-750-K mixer

### VISUAL

\$250 ----- 1 Panasonic LCD projector (7000 lumens, standard or short-throw lens options)  
 \$50 ----- 1 projector cart 3' tall  
 \$150 ----- 1 Da-Lite Tripod Projection screen (5' x 6')  
 \$350 ----- 1 Da-Lite Fast-Fold Projection screen (10'6" x 14'; requires two AV technicians to set up & strike)  
 \$150 ----- 1 Apple Macbook Pro laptop with HDMI video output  
 \$150 ----- 1 HP Windows laptop with DVD player and HDMI video output  
 \$300 ----- 1 Roland VH-40 video mixer

### STAGE

\$150 each ---- 3 stage riser sections (4' x 8' x 18")  
 \$50 each ---- 3 stage railings (4' x 4')  
 \$15 each ---- 7 fabric stage dressings (4'; black with Velcro mounting attachments)