

**Consultation Only Package \$100\***

- 2 to 3 hour face to face meeting
- Answers to all of your questions
- Development or review your budget
- Develop a timeline for the day
- Review vendor commitments (your plans)
- Referrals to vendors for unplanned items
- Find ways to economize and save you money
- Expert advice on traditions, customs, and etiquette
- Discount on additional hours of consultation \$25/hr

\*Consultation upgrade: If you decide to book additional services after your initial consultation, I will credit the fee toward one of my other packages.

**"Day of" Package \$625 (approx 12hrs)**

- Consultation 2-3hrs
- Wedding Rehearsal or additional setup/cleanup time (1-2hrs)
  - o Meeting your wedding party and important guests
  - o Tour ceremony site/Meet officiate
  - o Review legal/religious requirements (license/ketuba/rings, etc)
  - o Prepare processional/recessional plans for wedding ceremony
  - o Direction of the rehearsal
  - o Distribute timeline to wedding party
- Wedding day coordination (6-8hrs)
  - o Onsite coordination of vendor arrival and set up
  - o Check set-up in accordance with decor plan,
  - o Audio visual/presentation set up, check lighting, and sound output
  - o Instruct ushers on greeting guests and escorting procedures.
  - o Check wedding party attire, flowers, rings, speeches, etc
  - o Organize and que processional line-up and pace
  - o Monitor transportation, coordinate couples arrival and departure
  - o Coordinate photography/videography sessions
  - o Pack up all gifts, personal items, and decorations
  - o Distribute final payments/tips due to vendors
  - o Manage guest book, receiving line, and favors
  - o Manage event timeline & special traditions (first dance, cake cutting, etc)
- Discount on additional hours of consultation \$25/hr

**"Month of" Coordination \$1000+**

- Initial consultation
- "Day of" services
- Confirmation of vendor commitments
- Unlimited contact with Amanda
- Discounted a la carte services.

**Full Service (Concept to Clean-up) \$2000+**

The most in-depth service where the client and I have multiple meetings throughout the planning process covering everything from design concept (food, floral, lighting etc) to site management and clean up. Cost is determined by the complexity of the services requested and your total budget.

**A La Carte Services**

- Additional consultation meeting(s) \$45/hr or \$35 if added to a package.
- Confirmation of all vendors before wedding
- Deliver wedding keepsakes to the couple or family at home.
- Return tuxedos and rentals/send dress for preservation
- Child care coordination
- Printing: place cards, maps, announcements, programs, menus, etc
- Coordinate guest room accommodations & deliver welcome gifts
- Guest removal service (designated driver)
- Arrange pre and post-wedding events; honeymoon, bachelorette, etc
- Return reception rentals: linens, vases, candle stands, etc
- Arrange for the return of large rentals: tables, chair, lighting equip.
- Arrange guest parking or valet
- Location scouting for photos shoots or event.
- Tracking of guest rsvp's, seating arrangements
- Concept development and rendering
- Design, theme and spatial planning
- Audio visual, lighting and special effects coordination
- Music and entertainment selection
- Production and stage management
- Multimedia presentations
- Design/production of event literature
- Advertising, media buying and online marketing
- Event merchandising
- Web design and implementation
- Music and entertainment selection