

EVENT PLANNING & STYLING

Day-of-Event Coordination

Starting at \$799

Day-of-Event Coordination is for the person that planned it all themselves yet needs staff to execute those plans on the day of the event. Gala by Megan will be the direct contact for all vendors, will handle set-up, tear-down, decorating and everything in between. Basic coordination includes 8 hours of service on the day of, 2 in office appointments leading up to the day and unlimited phone calls. Additional hours may be added for \$49/hr.

Full Service Event Planning

Starting at \$1799
(Or 15% of total spend)

Full Service Planning will provide you with everything you need from beginning to end in an unlimited fashion. Gala by Megan will design and style your event, book all your vendors, execute day-of-coordination and keep you within budget. You will have full access to all facets of our services, design, planning, rental items and our custom linen and décor services.

Individually tailored services are available upon request. Call Megan at 605-988-7465

gala
by Megan