

madeline moore

E V E N T S

Hello!

We are are so happy you are here!



This is us

&

This is our philosophy



We're the kind of event planners that believe in moments and memories instead of recreating the perfect Pinterest board. We believe your wedding day should be something you are completely present for and that's where we come in!

We understand the nerves, the tears and hard work that go into creating a flawless event and we want to be your confidant throughout this sometimes scary, yet exciting process.

Most importantly we want your wedding to scream YOU! We want guest to walk in and instantly feel the presence of both your personalities.

Month of Coordination

\$1,500

This package is for the bride + groom who have got it covered! The month-of package is perfect for couples who want the experience of planning parts of their wedding, but who may choose to delegate key elements of the planning process to a professional.

This package also acts as our “day of” as well. We have found that in order to have a successful wedding day, it can't possibly be crammed into one day of service. In order to make your day run smoothly we begin the “handing off” process upon booking.

Coordination

- Unlimited consultation leading up to your big day (including 2 in-person consultations)
- Vendor recommendations to build out the remainder of your team, as needed
- Master timeline generation (including personalized timelines for each vendor)
- Individualized scheduling; transportation/travel, hair/makeup, photo shot list
- Vendor relations, communications, and final payment (including tips)
- Print collateral management (programs, place cards, escort cards, menu cards)
- Performer management (musicians, singers, readers, emcees)
- Decor setup supervision at both ceremony and reception
- Ceremony development (order of events, reading suggestions, reference materials)
- Access to aisle planner software for all organizational purposes throughout the planning process
- Onsite supervision of the wedding rehearsal (day prior, if needed) and ALL aspects of the wedding day (ceremony, cocktail hour, reception, etc.) across ALL locations.

This includes:

- Ensuring timeline of your wedding is followed
- Troubleshooting any last-minute emergencies that may arise during the event
- Cueing speakers, musicians/DJs, attendees for all key moments (processional, toasts, formal dances, etc.)
- Collaborating with all vendors to ensure all important moments are being executed