



## Pricing and Package Details

Something old, something new, something borrowed something "Green?" Yes! At Eco-Posh Events, we strive to ensure your plans come to life with Eco-chic style! As an extended part of your bridal party we'll provide equally clever & beautiful recommendations with only a modest impact on the earth.

Pricing: Various factors such as location, number of guest, size of bridal party, needs and expectations determines full service pricing. Please schedule a consultation so that we can provide a quote for your planning needs.

## Full Service Planning

Full Service Planning - From Yes! To I Do: Let the Eco-Posh Events Consulting team work by your side as we help you to create the wedding of your dreams. Whether your dream includes a beach side intimate wedding or a downtown urban gala for 500, let us guide you through every aspect of your special day, from your public announcements of your union to the distribution of your thank you cards. This package also includes Day of Coordination.

### Package Details:

- Green Event Guidance
- Budget Management/Funds Allotment
- Creative Management
- Timeline/Event Check List
- A total of \_\_\_\_ consultations roughly 1 and ½ hours in length ( determined in initial consultation)
- Serve as a reference, support system ,honest educated opinion, and planning companion to client
- Apparel Referrals and Recommendations
- Vendor Recommendations
- Management, communication, and organization of the following vendors (payment reminders, appointment confirmation, contract review/possible negotiations, and communication)
  - Venue/Cater
  - Photographer/Videographer
  - Entertainment
  - Florist Event Designer
  - Rental/Items
  - Accommodations
  - Transportation
  - Baker
- Ceremony and Reception Configurations
- Tactfully act as a guide and liaison between client, vendors and family
- Assist/recommend invitation wording concept and layout
- Assistance and guidance with event RSVP's
- Assist with hotel accommodations for out-of-town guests
- Account for keepsake and brides personal items
- Rehearsal Management (1 and ½ hours)
- Events Day of Time-Line
- Day of coordination package included

\*\* \* Additional services available upon request\*\* \*

## Partial Planning



This service is beneficial if you have more time than the average bride. Let us take on the task of ensuring your wedding dreams come true as you enjoy your wedding as a guest rather than a staffer. With this package we allow you to select areas of management, providing relief from the time consuming task of planning a wedding. This package also includes Day of Coordination.

### Package Details:

- Green Event Guidance
- Preliminary Budget/Funds Allotment
- Creative Management
- Timeline/ Event Check List
- A total of \_\_\_\_ consultations (roughly 1 and ½ hours in length). Number determined during consultation
- Serve as a reference, support system, honest educated opinion, and planning companion to client
- Vendor Recommendations
- Organization, communication, and management of three of following vendors (payment reminders, appointment confirmation, contract review/possible negotiations, and communication)
  - Venue/Cater
  - Photographer/Videographer
  - Entertainment
  - Florist Event Designer
  - Rental/Items
  - Accommodations
  - Transportation
- Tactfully act as a guide and liaison between client, vendors and family
- Assist/recommend invitation wording concept and layout
- Account for keepsake and brides personal items
- Rehearsal Management (1 and ½ hours)
- Events Day of Time-Line
- Day of coordination package included

\*\* \* Additional services available upon request\*\*\*

### Month of Coordination

#### Starting at \$1650

Picture the morning of your wedding, would you like to be enjoying a "mani-pedi" at the spa with your bridesmaids? Sipping champagne and reveling in thoughts about your day? Or would you rather be confirming arrival with vendors, providing directions to out of town guest, or organizing a replacement for an ill officiant? The choice seems easy; however, so many brides choose the latter. Your wedding day only comes once. It is over in the blink of an eye. When you think back on your day, ensure that you remember having had a beautiful, stress free, enjoyable day. Don't be the bride who planned the wedding of her dreams, but couldn't enjoy it.

### Package Details:

- Primary planner and assistant (for more than 125 guest)
- 3 Consultations (roughly 1 and ½ hours in length). Upon booking, mid process and one month prior to event day
- Email assistance and advice regarding etiquette and protocol
- Tactfully guide and direct family, guest and bridal party
- Ceremony management
- Account for keepsake and brides personal items



- Rehearsal Management (1 and ½ hours)
- Placement of client's items at reception
- Event Day of Time-Line
- Attendant and Family Time-Line
- Transportations Agenda
- Confirmation and vendor management
- Floral Distribution
- Distribution of Vendor Payments
- 10 hour event day coordination (determined during consultation)
- Handles any emergency that may arrive
- Any other appropriate duties requested by the couple

