



<u>2017 Rates</u>	<u>Mon-Th</u>	<u>Fri-Sun</u>
Less than 100 guests	\$3,500	\$4,000
More than 100 guests	\$4,000	\$4,500
Non-profit Organizations	\$2,500	\$3,000
Ceremony only	\$1,000	\$1,250

All rental costs include (unless otherwise noted):

- 4,800 sq. ft. Event Center
- Ceremonial Garden
- Professional Event Coordinator
- Dance floor
- His/Hers private dressing rooms
- Two golf carts for pictures on signature golf holes
- Cake cutting
- Tables, chairs, table linens, linen napkins, stemware, flatware, china, and porcelain

Food and Beverage Service:

In accordance with our Colorado Liquor License, Shining Mountain does not allow any outside alcohol to be brought onto the premises. We provide a full bar at reasonable rates for the convenience of all our guests. We also maintain the right to refuse service to anyone appearing to be intoxicated or without proper identification. Cases/Bottles of wine and kegs of beer are available for purchase upon request. "Cash Bars and Dollar Amount Down" bars are options and must be communicated with the Event Coordinator. No carryout food is allowed for buffet service and no alcohol may be removed from the premises. Unless otherwise stated, menu prices do not include tax or gratuity. Food and beverage items are subject to a 22% gratuity and current sales tax for Teller County, CO. Groups that are tax exempt must provide Shining Mountain with a copy of their Consumer's Certificate of Exemption prior to all functions.

Ceremony Rehearsal:

The client is welcome to use the venue for a ceremony rehearsal practice one day prior to the event or by appointment. However, ceremony rehearsal times must be approved by Shining Mountain staff sensitive to any other events that may be occurring. A time frame will be confirmed for ceremony rehearsal. If rehearsal is scheduled during a time when the venue is being set up for another event that evening, we ask that the wedding party be respectful of those clients and that the rehearsal be limited to the wedding party only.



Parking and Transportation:

There is ample parking for all of our guests. We also provide shuttle service (additional charge) to and from many local venues starting one hour prior to your event. If guests are being transported on buses, please notify us in advance so preparations can be made.

Departure/Clean Up:

All items brought in for the event; such as decorations, cake(s), gifts, personal items, chair covers, etc, must be removed within two hours of the conclusion of the event. Trash shall be bagged and taken to the designated locations for proper disposal.

Rental Agreement / Payment Information:

No part of the rental contract or terms and conditions may be altered without agreement by both parties, nor may it be transferred or sublet by the Renter. Full payment for final invoice must be paid at or before the conclusion of the below scheduled event. The \$500 Security Deposit to hold the date is non-refundable unless the event is cancelled a minimum of 90 days prior to the event.



RENTAL AGREEMENT

Renters Name: _____ Fiance Name: _____

Address: _____

City, State, Zip: _____

Home/Work phone: _____ Cell phone: _____

Email: _____

Rental Day & Date: _____

Event Start Time _____ End Time _____ Number of Guests: _____

Certified Check# _____ Amount \$ _____

VISA / MC / AMEX / DISCOVER Card # _____

Expiration Date _____ Security Code _____

Name on Card: _____

Statement Billing Address: _____

City: _____ State: _____ Zip: _____

The individual, agent or entity signing this contract, along with the event guests and any contracted labor, will hold Shining Mountain and all employees and affiliates, individually and jointly and severally harmless for any loss, damage or injury to person or property resulting from the use, occupancy or possession of the premises.

I, _____ hereby acknowledge that I have read the above rental agreement and I agree to the terms and conditions this document.

Renter Signature: _____ Date _____

SMGC Representative Signature: _____ Date _____