



The Pines Event Center

Wedding Packages

Thank you for your interest in The Pines Event Center! We look forward to working with you to make your occasion one to remember.

The building is all yours for the day and offers two gathering spaces. You can select from the spacious Tamarack Room that seats 230 people and/or the Birch Room that seats 50 and is perfect for smaller, more intimate events.

The Cedar Suite is a beautifully appointed, spacious room that features a large vanity and make-up chair, space to hang your dresses, and an oversized mirror. This suite can be enjoyed by the bride and her bridal party to prepare for the day and freshen up during the reception. The stylish Balsam Suite, complete with comfortable seating and refrigerator, is a great space for the groom and his party to relax before the big event.

The Pines is a year-round venue featuring heating and air conditioning, along with two dedicated, outdoor ceremony spaces and indoor ceremony accommodations.

The 11 acre property provides ample opportunities to enjoy the lovely landscapes, set up outdoor games for your guests, and take photos.

The “Big Day” Package:

\$4,250 – over 75 guests

\$3,000 – 75 or fewer guests

- 1 hour of rehearsal time Friday (anytime between 3 p.m. - 7 p.m.) *
- 14-hour day of access Saturday (9 a.m. – 11 p.m.)
- 1 hour on Sunday for pick up (anytime between 9 a.m. – 12 Noon)
- Use of the Tamarack Room for reception (seats 230 guests)
- Event coordinator on site for entire event
- Dedicated suites for both the bride and groom, and their attendants

The “Day to Remember” Package:

\$4,900 – over 75 guests

\$3,500 – 75 or fewer guests

- 1 hour of rehearsal time Friday (anytime between 3 p.m. - 7 p.m.) *
- 14-hour day of access Saturday (9 a.m. – 11 p.m.)
- 1 hour on Sunday for pick up (anytime between 9 a.m. – 12 Noon)
- Use of the Tamarack Room for reception (seats 230 people)
- Use of the Birch Room for cocktail reception or any other use
- Event coordinator on site for entire event
- Dedicated suites for both the bride and groom, and their attendants

The “Simply Elegant” Package: \$2,500

- 1 hour of rehearsal time Friday (anytime between 3 p.m. - 7 p.m.) *
- 14-hour day of access Saturday (9 a.m. – 11 p.m.)
- 1 hour on Sunday for pick up (anytime between 9 a.m. – 12 Noon)
- Use of the Birch Room for reception (seats 50 guests)
- Event coordinator on site for entire event
- Dedicated suites for both the bride and groom, and their attendants

The “I Do” Package: Fridays and Sundays only

\$3,500 – over 75 guests

\$2,000 – 75 or fewer guests

- 1 hour of rehearsal time the night before wedding (anytime between 3 p.m. - 7 p.m.) *
- 14-hour day of access the day of the wedding (9 a.m. – 11 p.m.)
- 1 hour the day after the wedding for pick up (anytime between 9 a.m. – 12 Noon)
- Use of the Tamarack Room for reception (seats 230 guests)
- Event coordinator on site for entire event
- Dedicated suites for both the bride and groom, and their attendants

*Additional time available for rehearsal dinner and decorating for \$125 an hour.

Packages and prices are subject to change and 5.5% Wisconsin & Oneida County sales tax

Price reduction for reception-only events (wedding takes place off-site)

All packages include:

- Choice of Birch or Pine ceremony spaces
- Round tables that seat 8 and chairs
- Bistro tables (perfect for cocktail hour), 6 foot, and 4 foot rectangle tables
- Set up and break down of tables and chairs
- Table linens
- Free use of decorative items (easels, chalk board, vases, arch, card boxes, dessert trays, etc)
- Onsite Event Coordinator
- Large kitchen for your caterer
- Ample, convenient parking
- Outdoor patio and landscaped yard
- Fire pit and seating area (not available in the winter)
- Speakers in all entertaining areas (inside and out) with use of wireless microphone
- Portable bars – locate where you want
- Coat room
- Trash removal

Additional costs to consider:

- Catering (Caterer must be licensed and insured)
- Beverage service (alcohol, soda, water, coffee)
- Additional use of facility, if requested: \$125 an hour
- Additional rentals (such as cloth napkins, chair covers, charger plates), if requested

The following policies apply to all events:

- A licensed and insured caterer is required for all weddings.
- The Pines follows all State Laws and Regulations for alcohol use. Alcohol must be purchased through The Pines. All alcohol must be served by a licensed bartender (available through The Pines)
- Events taking place on holiday weekends will result in an additional fee of \$250.00.
- All weddings require a \$1000 non-refundable deposit.

**For more information and to schedule a tour,
contact Julie at info@pineseventcenter.com or 715.350.8002**