

HILLYER ART SPACE

FAQs

Is parking available for the venue?

There is street parking and paid garage parking locally. The gallery does **not** provide parking.

Is the venue accessible by public transportation?

Yes. The closest Metro station is Dupont Circle. The Dupont Circle North Q Street exit is less than two blocks from Hillyer.

Are there food preparation facilities at the venue?

Hillyer offers a small kitchenette area with a microwave and refrigerator/freezer. Food must be prepared offsite and brought to the venue by a licensed caterer, and must be approved by the Gallery Manager.

Is Hillyer accessible?

Hillyer is accessible in some areas, though guests may have difficulty accessing certain areas of the venue. Please inquire about special accommodations.

Is it possible to bring in outside art or decoration for the event?

The gallery will not remove its current exhibitions under any circumstances and outside art or decoration is not permitted on the walls.

Do 501c3 organizations receive a discount?

Yes. 501c3 organizations receive a 20% discount off the total venue rental fees.

Will a Hillyer Art Space staff member be available during the event?

Yes. Fees include the presence of one Hillyer staff member present from setup to close to answer questions about current exhibitions and provide security for the artwork and facility.



HILLYER ART SPACE

Preferred and Recommended Caterers

*Pinstripes Catering	202.316.9113 / raecca@pinstripes.com	www.pinstripes.com
*RSVP Catering	703.573.8700	www.rsvpcatering.com
*Windows Catering	703.752.9447	www.catering.com
B.Lin Catering	arin@blincatering.com	www.blincatering.com
Celebrations Catering	703.450.6666	www.celebrationscatering.com
Main Event Catering	703.820.2028 ext 239	www.maineventcaterers.com
Professional Bartenders and Servers	301.208.0556	www.ProBarServ.com
Options Caterers	301.208.0556	www.optionscaterers.com

Please note that these caterers are preferred and approved by the gallery but you are more than welcome to bring in your own caterer to your event. If you do call any of the above listed caterers please mention that you found out about them from Hillyer Art Space.

*Recommended

Pedestals

36" tall, 20" long, 12" wide

44" tall, 28" long, 14" wide

42" tall, 12" long, 12" wide

Tables

1 Round wooden top → 29.5" tall, 41" in diameter

1 Plastic folding rectangle → 29.5" wide, 72" long

3 Rectangle gray plastic → 29.5" wide, 59.5" long, 29.5" tall

Chairs

37- White, plastic folding

9- Standard, metal folding

11- Large, plastic folding

*57 chairs in total

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Recommended Vendors

Beverages

Ace Beverage	202.966.4444	www.acebevdc.com
Cairo Wine and Liquor	202.387.3224	www.cairowineandliquor.net

Floral Design

H Bloom	202.525.5931	www.hbloom.com
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Furniture/Décor/Table Settings

AFR Event Furniture	301.362.4300	www.afrevents.com
Party Rental Ltd.	301.931.4580	www.partyrentalltd.com
Perfect Settings	202.722.2900	www.perfectsettings.com
Select Event Rentals	301.604.2334	www.weparty.com
Showtime Events	301.744.7469	www.showtimeeventsinc.com

Accommodations

The Normandy Hotel	202.483.1350	http://www.thenormandydc.com/
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Parking

Parking Panda	Link on our website	https://www.parkingpanda.com/dc-parking
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Z Limo	202.298.7778 x-10	http://www.z-limo.com/
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Venue Rental Rates

Monday - Wednesday:	\$1000 for first five hours \$200 for each additional hour
Thursday and Sunday:	\$1500 for first five hours \$300 for each additional hour
Friday and Saturday:	\$2000 for first five hours \$400 for each additional hour

501(c)3 organizations receive a 20% discount on total venue rental fees

** These rates include whatever set-up and clean-up time you need. Purchasing additional hours for set-up/clean-up is recommended, based on the event. **

If Hillyer has to close early to the public, there are additional fees: \$150/hour for Thursday - Sunday; and \$75/hour for Monday - Wednesday.