

# Fort Monroe Venue Rates and Fees

**APPLICATION FEE: \$50.00:** Applies to each venue and is **non-refundable**.

## *Commanding Generals Residence and Garden*

April—October

<b>Residence Only</b>	Sunday– Thursday	Friday & Saturday
1 to 75 Guests	\$2000.00	\$3000.00
76 to 150 Guests	\$2500.00	\$3500.00

<b>Residence &amp; Garden</b>	Sunday– Thursday	Friday & Saturday
1 to 75 Guests	\$2750.00	\$3750.00
76 to 150 Guests	\$3500.00	\$4500.00

November—March

<b>Residence &amp; Garden</b>	Sunday– Thursday	Friday & Saturday
1 to 75 Guests	\$2000.00	\$2500.00
76 to 150 Guests	\$2750.00	\$3500.00

## Partial Day Rentals

Six (6) hour rentals are available for each of the above rates. Partial Day rates are 50% of the regular rate for the corresponding month, day and number of guests.

## Business and Civic Organizations

**Monday—Friday: 7:00am—5:00pm**

Less than 5 Hours	\$100.00 per hour
5 to 10 hours	\$75.00 per hour
Greater than 10 Hours	\$70.00 per hour

Additional fees may apply and are subject to change.

## *Refundable Deposits*

- Commanding General's Residence and Garden: \$1000.00
- Bandstand, Other Locations and Post Office: \$100.00

## *Bandstand in Continental Park*

The Bandstand is a ceremonial site only. All elements of your ceremony including pictures must be completed within your selected time frame.

**OPTION ONE: \$600.00:** Four hour reserved timeframe; Reservation and exclusive use of the Bandstand and surrounding area during your event \* up to 100 chairs including set up and breakdown in a traditional manner (50 on either side of an aisle centered on the stairs)

**OPTION TWO: \$400.00:** Two hour reserved timeframe; Reservation and exclusive use of the Bandstand and the surrounding area during your event \* up to 50 chairs including set up and breakdown in a traditional manner (25 on either side of an aisle centered on the stairs)

**OPTION THREE: \$200.00:** One hour reserved timeframe; Limit 30 guests or less \* Reservation and exclusive use of the bandstand and surrounding area during your event

## *Other Ceremony Locations*

**\$500.00:** Two hour reserved timeframe \* Reservation and exclusive use of a location managed by the Fort Monroe Authority other than the Bandstand \* On-site meeting with FMA Special Events Staff to select, define, discuss and view the requested site \* up to 50 chairs including set up and breakdown set up in a predetermined arrangement \*\*\* PLEASE NOTE: pricing for sites other than the Bandstand at Continental Park may incur additional fees \*\* Other locations are considered by request and not guaranteed.\*\*

## *Post Office & Customs House*

First Hour \$200.00	Each Additional Hour \$75.00
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## *Additional Services*

- Additional chair rentals \$3.00 per chair (includes set up and breakdown).
- Reserved Rehearsal Time (ceremony locations) - \$150.00 for the first hour, \$75 for each additional hour.