Sugar Willow Events

PLANNING PACKAGES

DAY OF COORDINATION $1600

Sit back, relax and let us handle everything on your special day. Day of Coordination services include,

Consultation
Two additional pre-wedding meetings
Three hours of rehearsal management
Ten hours the day of planner and one assistant
Overseeing of table and venue setup
Managing all vendors and deliveries throughout the day
Development and management of a detailed timeline
Confirmation of all day of vendors
Managing break down and collection of personal items
Unlimited email support
Access to day of emergency boxes for the bride and groom
Post wedding follow up and photographer team up for wedding publication (if desired by couple)

PARTIAL PLANNING $2600

Let's plan together, this package includes,

Everything included in the Day of Coordination
Two additional meetings
Meeting and managing of five wedding vendors or five a la carte services

PERFECT PLANNING $5200

Full service planning, this package includes,

Everything included in the partial planning package
Unlimited meetings
Wedding etiquette guidance
Meeting and managing of all vendors
Assistance in creation of menus.
Design and execution of centerpieces, table settings and décor
Creation of seating charts
Coordinate distribution of final payments and tips

www.sugarwillowevents.com
303-578-8599