



MAGIC CITY EVENTS

WEDDING PACKAGES

REHEARSAL DINNER PLANNING - ESTIMATED \$350

This package provides planning and execution of rehearsal dinner.

- Provide recommendations for venues
- Assist with invite list and ordering, addressing, and mailing invitations
- Assist with selection of caterer and dinner menu
- Decorate dinner space as requested
- Coordinate transportation as needed
- Act as point of contact for vendors and oversee execution
- Lead dinner to ensure smooth and timely transitions between applicable traditions (ex: toasts, gifts, etc.)

WEDDING COORDINATION - ESTIMATED \$500

This package is for the couple that is looking for a professional to direct the Big Day.

- Direct ceremony rehearsal
- Create wedding day timeline for bridal party/family
- Direct wedding ceremony as rehearsed
- Direct reception to ensure smooth and timely transitions between applicable traditions

FINAL PLANNING - ESTIMATED \$1000

This package is for the couple that has made all of the plans but is looking for someone to handle the final details. Let us handle the final details so you can relax and enjoy your big day.

- Includes a final planning meeting 4 weeks prior to the wedding day
- Visit venue and provide recommendations
- Available for unlimited phone/email assistance during the entire planning process
- Act as point of contact for vendors and manage wedding day execution
- Prepare custom wedding day timeline for vendors and wedding party
- Oversee placement/collection of personal items (favors, place cards, cake serving set, flutes, guestbook, etc.)
- Manage disbursement of final payments/tips to vendors
- Receive gifts on wedding day



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PARTIAL PLANNING - ESTIMATED \$2000

This package is perfect for the overwhelmed bride. This is for the couple that wants to be involved in the planning but needs guidance along the way.

- Includes 5 planning meetings
- Available for unlimited phone/email assistance during the entire planning process
- Provide vendor recommendations and contract review
- Assistance with style/theme development
- Timeline planning and management during the planning process
- Reserve room blocks for visiting guests
- Create custom diagram of reception layout
- Act as point of contact for vendors and manage wedding day execution
- Prepare custom wedding day timeline for vendors and wedding party
- Oversee placement/collection of personal items (favors, place cards, cake serving set, flutes, guestbook, etc.)
- Manage disbursement of final payments/tips to vendors
- Receive gifts on wedding day

COMPLETE PLANNING - ESTIMATED \$5000

This package is for the couple that wants to enjoy the planning process but let someone else handle the stress that comes with planning a wedding.

- Includes monthly planning meetings
- Available for unlimited phone/email assistance during the entire planning process
- Assistance with style/theme development including research, production, and design to help represent your unique style
- Management of budget complete with detailed ledger and payment schedules
- Timeline planning and management during the planning process
- Assistance with gown selection and bridal party attire
- Provide vendor recommendations, contract review, and appointment attendance; will assist in any contract negotiation
- Visit ceremony and reception venue
- Create custom diagram of reception layout
- Assist with Save the Date Announcements (including ordering, addressing, and mailing)
- Reserve room blocks for visiting guests
- Assist with favor selections
- Assist with stationary ordering, preparing, addressing, and mailing (includes programs, seating and menu cards, etc.)
- Prepare custom wedding day timeline for vendors and wedding party
- Act as point of contact for vendors and manage wedding day execution
- Oversee placement/collection of personal items (favors, place cards, cake serving set, flutes, guestbook, etc.)
- Manage disbursement of final payments/tips to vendors
- Receive gifts on wedding day