



“ i Do” Celebrations one day coordination service package

Perfect for all couples who have already confirmed wedding location and date but are looking for a team of professional wedding coordinators to orchestrate their wedding day and ensure a smooth flow on their perfect day! “ i Do” Celebrations One Day Coordination; will work with you to finalize all the details. No need of stressing the day of your wedding let our team of professionals assist you arranging, placing, and assembling you need! Just provide us with your prepared items and we will set them out according to your specifications. We will work with your hotel wedding planner, vendors so you can relax and enjoy your big day!!

Package includes:

- One on-site planning meeting to fully review all the details of your destination wedding and finalize the layout
- Unlimited email and phone conversations (2 months before the Wedding)
- Creating a timeline of the day
- Manage placement of all your special items and décor per your direction (programs, guest book, gift table, escort cards, table décor, place cards, favors, toasting flutes, cake knives, etc.)
- Review key vendor contracts and manage vendors the day of the wedding
- 1 Certified Wedding Planner for the day (Additional wedding planner \$ 150.00usd)

\$ 700.00USD

Terms and Conditions apply

**Max of 150 guests*

** Extra event has a cost of \$ 250.00 USD per day*



“ i Do” Celebrations Full planning and Coordination Service

This package covers every detail. All elements of your dream destination wedding from design concepts, catering and day-of set-up. Perfect for those couples who are planning their wedding from out of town or want to be involved in the fun details but not the time consuming logistics.

Package includes:

- Event consultation meetings to discuss your wedding vision and fully review all details of your destination wedding and events
- Personal Certified Wedding Planner and 1 assistant (Additional wedding planner \$ 150.00usd)
- Hotel Site visiting
- Unlimited calls and emails.
- Wedding design and theme assistance (colors, menu selection, décor, favors, etc.)
- Creating a style and concept for your wedding including flowers, linen, centerpieces, lighting, lanterns, screens, lounges, etc.
- Custom wedding planning calendar and check-list
- Full coordination of all vendors, including: catering, service, floral design, and rental needs
- Budget creation and payment timeline
- Coordinate your ceremony timeline working with your wedding party, officiant, and any vendors
- Manage your reception and direct your grand entrance, toasts, first dance, cake cutting, and other important moments along with your MC.
- Distribute final payment and gratuities to vendors
- Organize food-tasting trials
- Review all contracts and discuss to ensure no detail has been overlooked
- Ensure all the duties of the vendors are fulfilled as per the contract
- Final Agenda meeting for ALL events
- Deal with the issues arising during the event
- Provide a bridal emergency kit

\$ 1,500 USD



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Max of 150 guests, larger weddings than 150 guest's additional charger applies

Meals must be paid to wedding planners at the resort

Any other services not mentioned here are available with an extra charge.

Payment Policies

- A deposit of 50% of the package is required to block your date with us.
- Final balance must be paid 2 weeks prior you wedding day.
- No refunds

Forms of payment

- Paypal.
- Go to www.paypal.com
- Enter to your paypal account. If you don't have an account it will take you just a few minutes to create it.
- Once you are inside your account, click on SEND MONEY
- Enter my e mail address claudiavg1732@gmail.com
- Enter amount to send.
- Classify your transfer as a payment to a family or friend which greatly reduces the fees and commission or send an e check to reduce fees.

Once you send the money, you will receive immediately an email from pay pal confirming your payment. I will receive this e mail too, and will confirm immediately.

Experience love, dare to say "i Do" and leave everything in our hands...