

**Seven Steps Up PRICE LIST & CAPABILITIES, Pg 1 of 3**

| <u>Room Rental</u>  | <u>Standard</u> | <u>Winter</u> |
|---|-----------------|---------------|
| FREE Room Rental for Qualified Non-Profit Organizations (Non-Holiday Mon, Wed, Thurs)<br>- Some Restrictions Apply. Call for details. ★ |                 |               |
| Saturday  | \$750           | \$375         |
| Friday or Sunday  | \$450           | \$225         |
| Monday through Thursday   | \$200           | \$200         |
| Cleaning Fee (required)   | \$75            | \$75          |
| Attendant/Bartender Fee (required). For up to 75 guests & max of 7-hours  | \$75            | \$75          |
| Second Attendant/Bartender Fee (required if more than 75 guests)  | \$75            | \$75          |
| Extended Hours beyond 7 . Times the number of attendant/bartenders. Per Hour.   | \$25            | \$25          |
| Refundable Security Deposit (Refunded within 7 days assuming no damages per contract)   | \$200           | \$200         |
| Non-Refundable Event Deposit (50% of Room Fee w/ a Signed Contract) holds the date firm   | \$ _____        | \$ _____      |
| Owner on site, before, during, and after your event   | No Chg          | No Chg        |

**Winter rates** are non-holidays from Jan 15th—March 31 and October 15th—November 30th. Contact us for holiday pricing.



FREE Room Rental for Qualified Non-Profit Organizations (Non-Holiday Mon, Wed, Thurs)  
- Some Restrictions Apply. Call for details.

| <u>Tables, Chairs, &amp; Table Coverings</u>  | <u>Price</u> |
|---|--------------|
| Round Banquet Tables that Seat 8, 36-inch Hi-Top Cocktail Tables; Black Fabric Padded Banquet Chairs<br>Up to 12 total Tables (12 5-foot rounds & 5 36-inch HiTops Available. Up to 96 chairs.) | No Chg       |
| Up to 8 <b>Ivory</b> Linen Table Coverings for 5-Round Banquet Tables &/or Hi-Top Cocktail Tables Included in Room Fee.   | No Chg       |
| <b>Ivory</b> Linens beyond the 8 free for banquet or Hi-Top Tables  | \$10         |
| <b>Ivory</b> Linens for 6 or 8 foot rectangular tables in lieu of banquet tables (first 8), each  | \$6          |
| <b>Ivory</b> Linens for 6 or 8 foot rectangular tables beyond the first 8, each   | \$16         |
| 90"x156" <b>Ivory</b> Linen for the large walk-around buffet table (to use pool table as a large buffet or marketing table)   | \$18         |
| For colored linens ask for pricing.   | *            |
| For Chair Covers, Linen overlays, ask for pricing   | *            |
| *18% Service Fee applies to prices with asterisk  |              |

For sit-down dining events, we can seat 96 diners. 12 5-foot round tables each seating 8 guests.

For more casual events using a combination of some 5-foot round tables and 36" high top tables, we can accommodate a crowd of up to 150 guests. Depending on the desired room set-up, the capacity may be less than 150. For example, if a performance stage is required, or a dance floor area, the overall capacity will be less.

***All prices in this price list are subject to change without notice. This price list is for informational and budgeting purposes only. We will prepare a customized quote or estimate for you based upon details you provide.***

**Seven Steps Up PRICE LIST & CAPABILITIES, Pg 2 of 3**

| <u>Miscellaneous</u>   | <u>Price</u>                           |
|--|--|
| Performance Stage, 15feet wide x 9-1/2 feet deep   | \$150*                                 |
| Hurricane Globes   | \$2*                                   |
| Mirrors  | \$2*                                   |
| Large Candles (for the hurricane globes)   | \$8*                                   |
| Small Globe with Votive Candle   | \$3*                                   |
| Easel  | \$14*                                  |
| Sound System (dock your iPod or MP3 Player, or use Pandora.com). We can also hire live performers for your event. Our sister company, Run Amok Promotions, books musicians and hosts concerts at Seven Steps Up that feature internationally acclaimed artists as well as select local and regional acts. We are home to the popular "Pin Drop Concert" series of acoustic music events. See www.RunAmokPromotions.com for more information on public concerts.  | No Charge                              |
| Wireless Mic   | No Charge                              |
| 54-inch Flat Panel LCD   | No Charge                              |
| Run your DVD or Slide Show on the 54-inch LCD  | No Charge                              |
| Use Media Center & the 54-inch LCD for Wii Games (we have many of the games or bring your own)   | No Charge                              |
| Pool Table/Ping Pong Table (choose one) (Available if not used as a linen covered buffet for your event)   | No Charge                              |
| Indoor Bean-Bag-Toss Game  | No Charge                              |
| LCD Projector, Projector Table, and 8-foot Screen  | \$35*                                  |
| Projector Table and 8-foot screen only (use your own projector)  | \$15*                                  |
| Wedding Ceremony Fee - We can accommodate both a ceremony and a reception IF given a 2-hour gap to reset the room. If the ceremony can be done with the same room setup as the reception, then \$150 instead of \$250.   | \$250*                                 |
| Bundled Two-Day Rehearsal Dinner and Reception (does not include a ceremony fee). Friday & Saturday. Deduct from the fee for the combined days.  | -\$100                                 |
| <b>Catering.</b> You may contract with one of our affiliated catering companies. See our affiliated catering list. Caterers that do not have a contract with us may not cater at Seven Steps Up (The MLCC requires us to have Concession Agreements with specific language with any company who caterers in our facility). You may however, choose, to self-cater your event or have a pot luck event. No signs, business cards, or other marketing materials of an UN-affiliated caterer may be displayed in the facility. A self-catering fee of \$100 applies. Suggest that you use chafing pans w/ sterno. Max of one roasting pan + one crock pot, or three crock pots with no roasting pans. | \$100 Self Catering Fee if applicable. |
| <b>Other Stuff...</b> If you don't see what you want in these pages, give us a call. We can usually help you find what you want.<br>~We can get special rental items for your event (podiums, special tables or chairs, linens, chair covers, center pieces, etc.)<br>~If you need a block of at least 10 hotel rooms, we can help you secure a favorable rate at the Holiday Inn, Spring Lake located 1-mile from our facility.<br>~We can recommend photographers, wedding planners, bridal gown / tuxedo vendor, DJ services, etc.  |  |
| *18% Service Fee applies to prices with asterisk   |  |



**Seven Steps Up PRICE LIST & CAPABILITIES, Pg 3 of 3**

| <u>Beverage Service</u>   | <u>Price</u>   |
|---|--|
| We are licensed facility by the Michigan Liquor Control Commission. All Beverage Service and Glassware is furnished by Seven Steps Up. No beverages may be brought into or out of the facility. See contract for further details. We can accommodate hosted bars, cash bars, and various combinations of the two.   |  |
| Alcohol-Free Wedding Events and large parties. Add to room rental fee.....  | \$400  |
| <b><u>Hosted Beverage Services</u></b>  |  |
| Non-alcohol beverages include UNLIMITED water, coffee, soft drinks, and ice tea OR lemonade. Based on expected number of guests from the final guest count which is required two weeks prior to the event. Wedding rehearsal dinners and receptions are required to purchase this option, even if the alcohol beverages are a cash bar. For other large events, we may choose to also make this a requirement.  | \$3 each guest*  |
| Domestic Kegs (1/2 bbls). For example, Bud Lite or Miller Lite. In theory there are 124 pints in these 15.5 gallon kegs. In actual practice you probably get only about 118 pints.  | \$275*   |
| Domestic 1/4 barrels. In theory 62 pints, but actually probably about 56 pints.   | \$155*   |
| Craft Beer Kegs (1/2 bbls). Prices vary depending upon what you want, but for example, Bell's Oberon (when in season) or Founders Two Hearted Ale   | \$320*   |
| Craft Beer 1/4 barrels. For example, Bell's Oberon or Founders Two Hearted Ale.   | \$190*   |
| Some craft beers are not available except in 1/6 bbl kegs (prox 42 pints) - prices upon request   |  |
| Wine - Our rotating selection of ten to twelve wines are personally selected by the owners after taste tests. If you choose to serve one of our house selections or request something in advance that we're willing to add to our house selections, then you pay only for any bottles that get opened during the event. If you want us to serve something else, we'll order the quantity you specify and the entire order must be paid for in advance. Please note that any unconsumed alcohol cannot be carried out of the facility. | \$18* to \$32*   |
| Bottled Beers. Bud Lite, Budweiser, Miller Lite, Blue Moon, Coors, Coors Lite, Corona, etc.   | \$3 * or \$4* ea.  |
| <b><u>Mixed Drinks Hosted.</u></b> We can customize a spirits bar for your event. Prices for most common liquors are \$70 to \$90 per bottle. We charge by the half bottle, so, for example, if less than half of a \$70 bottle is consumed, you pay \$35.  | Generally \$70* to \$90* per full bottle. Sold by 1/2 bottles. |
| <b><u>Cash Bars.</u></b> Market price comparable to other event centers in the area. \$3 to \$5 draft beers; \$3 or \$4 bottles; \$4 and up for mixed drinks; \$5 to \$8 glasses of wine; \$18 to \$32 bottles of wine.   |  |
| <b><u>Combination Hosted and Cash Bar.</u></b> We can customize a combination for you. Examples include hosting some beverages but not others, e.g. host a keg of beer, but other beverages are for cash. Host all or some beverages up to a certain dollar amount or for a certain time period, then switch to a cash bar. Provide a certain number of drink tickets to your guests. We can help you customize a beverage program and selection that fits your budget.   | TBD  |
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| *18% Service Fee applies to prices with asterisk  |  |
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| <b>SEVEN STEPS UP</b><br> 116 S. Jackson St. ~ Spring Lake, Mi 49456 ~ Tel/Fax: 616.678.3618 ~ Cell: 231.557.7687 ~  | Rev 3 040212   |
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