

## *Kate's Wedding Day Coordination*

*(717) 858-7915*

Kate's Wedding Day Coordinators listen to your wants, worries, and priorities for your wedding day. We make the wants a reality, the worries our own so you don't have to think about them, and ensure that all priorities are met. We strive to make your wedding day exactly what you want it to be so you can relax and enjoy your once in a lifetime day!

Your wedding coordination team will provide the following and more:

- ✓ Consultation at least two weeks prior to the wedding day
  - ✓ Create a detailed timeline and itinerary
- ✓ Attend rehearsal and assist as needed, as well as ensure that all participants know where they need to be and when
- ✓ Serve as point person at the venue on the day of the wedding; this includes coordinating set up and tear down, acceptance of all deliveries, and contact person for wedding participants
  - ✓ Handle final payment to vendors
- ✓ Coordinate photograph schedule and reception activities
  - ✓ Unlimited emails and phone calls

Contact us today to be certain that your wedding day will run smoothly and beautifully – worry free!

Kaitlin Yoder

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