



907 Bains Street
Brookshire, TX 77423
281.375.5535
cottongin116.com

2022/Spring 2023 Cotton Gin No. 116 Pricing

Cotton Gin No. 116 offers transparent pricing, allowing us to work with couples that have a variety of budgets and desired involvement on their special day. Our flat rate rentals mean, no matter what day or time of year you choose, you get the same unparalleled service and venue access! *Pricing is subject to change at anytime

One Day (Saturday) Rental (12 Hours) or Thursday/Friday (20hrs) Rental \$5,750

Exclusive use of venue for ceremony and/or Reception

All venue rentals must follow City Ordinance Codes/Regulations

Weekday (Monday – Thursday) Rental (10 Hours) \$3,800 (except Holiday Mondays)

Friday Only or Sunday Rental (10 hours) \$4,750

Set-up (Previous Day) Rentals \$1,750 (Optional)

Move-in days are 8 hours and can be used for decoration, rehearsal & rehearsal dinners, and are subject to availability. Move-in days booked within 30 days may be offered at a discount when available

Package Add-Ons/All Inclusive (Not Required)

Package add-ons are recommended to assist with making your day stress free. They are not required. Packages are offered at a discount through a partnership with vendors and discount is passed onto couples.

Linens & Chair Cushions – Linens \$500 - includes, guest tables, sweetheart table, 6 cocktail tables (additional linens can be added for additional cost) in polyester - white with delivery, set up & pick up
*additional or specialty linens will incur additional cost. Cushions - \$1/per cushion – white

DJ Services – includes set up/tear down and speakers/microphone/Emcee for Ceremony, Cocktail Hour & reception (6 hours) = \$1500 (additional hours can be purchased for an additional cost)
*add uplighting for \$150 more

Catering/Bar Service “Inclusive Package” Option – \$14,450*

Includes: all items in the venue only package, DJ Services, AND linens, china plates, charger plates & stainless flatware, cake cutting & plating, catering service staff, TABC bartenders, bar service, buffet services (entrée, two sides, salad & bread) from Two Forks Catering, and menu tasting up to 150 guests for 6 hour ceremony, cocktail hour & reception. *varies depends upon day and guest count **Includes service fees

See Back for What's Included & Booking Info



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What is included with your Daily Rental:

- ****New for 2022:** Wifi access & **4 backdrops** to choose from (cathedral arch, double loop, geometric & arbor)
- **Exclusive access** to the venue & grounds, including gallery space with restored Lummus Gin Stands dating back to 1913 (**wheelchair accessible**)
- Courtyard access including: decorative iron framed pavilion with yellow pine ceiling & windmill fan, stone covered illuminated water fountain with multicolored lights visible after dark, vine-covered archway for photo opportunities (seasonal)
- Children's outdoor play space (adult supervision required)
- Multiple indoor/outdoor ceremony locations to choose from **with white resin garden chairs** (up to 150 guests)
- Use of our **bridal suite** with private restroom facilities *one of the largest in the area
- Use of our **groom's room** – YES! We have one and it's not a closet!
- Cotton Gin No. 116 **staff** members onsite throughout the evening to assist (**venue set up & tear down**)
- Multiple indoor & outdoor photography locations
- Round **Tables** & chivari **chairs** with white padding* (up to 150 guests, padding extra charge)
- Round or rectangular **sweetheart table**
- Use of **Décor Closet** items including table décor and double circle arch or cathedral style arch
- Rectangular buffet, sign-in, gift tables, whiskey barrel cake/dessert display, & dance floor area
- Indoor bathrooms (wheelchair accessible)
- Large private parking lot (**no parking fees**)
- Live edge **wood bar** & lighted antique apothecary back bar with refrigeration – No corking fees
- Raised ceiling **uplighting** in Seed House
- Monthly **Private Open Houses** for planning & Online Planner to help you stay organized
- Set up, tear down, event time – use as you wish – we do the **clean up** (just remove what you brought in)
- 2 catering prep areas WITH **Ice Machine** – include refrigerator, industrial sinks, prep areas
*appliances available for use by venue approval ONLY – caterer could be charge a fee
- Option to **choose your own vendors** or use **suggested vendor***note is not a part of Cotton Gin
- **Transparent Fees** – there are no additional fees required for **venue** rental outside of those listed on these sheets. Should you choose to add onto the venue rental with our in-house vendor options for a customized package, we will work closely with you to build your custom package.

Deposits

A deposit up to \$1,500 is payable at the time the space is reserved. YOUR CHECK SHOULD BE MADE PAYABLE TO **907 COTTON GIN**. **Security deposits are never applied to fees.** The deposit reserves the date, and will cover any damage or insufficient clean-up resulting from the event. If no damages are incurred and clean-up is satisfactorily completed, the deposit will be refunded approximately three weeks after the event. **An updated address is required for timely deposit returns.** Deposits can be mailed to: 7710 Cherry Park Dr. T202, Houston, TX 77095

Insurance Requirements

Comprehensive Public Liability Insurance

Proof of current comprehensive public liability insurance is required for all events at the Cotton Gin. A one million dollar (\$1,000,000) public liability insurance for bodily injury or death is required. The policy must name **907 Cotton Gin, LLC** as a certificate holder and additional insured. The policy must be effective during the lease times as stated on the contract, including move-in and move-out dates. The policy must list the dates (including move-in/move-out) and name of the event under description of operations.

Security

Officers are required and scheduled by venue management and must be paid individually by Lessee at the commencement of the event. The fee for Off-Duty Officers is \$45 per officer, per hour. Permission to use other agencies must be approved 2 months in advance by the Operations Director. Most events require 2 peace officers that arrive 30 minutes prior to the contracted start of the event and leave 30 minutes after the conclusion of the event.