



A L L Y O U N E E D

wedding planning

Wedding Planning Packages

Why Pick *All You Need Wedding Planning*?

All You Need Wedding Planning is a family business dedicated to giving you professional yet personal assistance with planning your wedding or just making sure your wedding day runs smoothly. After all, someone needs to make sure the venue is decorated, the caterer, florists, photographer, DJ, car service, and musicians are all where they are supposed to be. Without a wedding coordinator on site, it usually falls to the bride or bride's mother to do this, but you both have better things to do that day!

That's where we come in. We make sure everything is being set up correctly, everything and everyone is in place, leaving the bridal party to kick back, drink champagne, and enjoy the day!

If you need help choosing your venue, florist, DJ, bakery, caterer, we are there for you too! Wedding planning is a complex undertaking, and can be stressful. Not if you hire All You Need! We take care of the details, but you still choose the fun stuff. After all, who doesn't like to eat samples at a cake testing?

Regardless of the package you choose, our goal is to execute the plans as smoothly and beautifully as if it were our daughter's wedding. That mindset turns our clients into family. And our family would love to be a part of your special day!

Signature Package Day of Coordination

* Sometimes called a day-of-coordinator or month-of-coordinator, this package is great for both the DIY bride and the budget conscious bride. With this package, you can add a coordinator with just weeks left until the wedding date. When you purchase this package, we take your plans and make sure they are executed flawlessly, so that all you have to do on your wedding is get ready, spend time with loved ones, and enjoy the day.

Services Include:

- TWO coordinators on the day of your wedding (wedding planner plus an assistant or intern) for 10 hours.
- One face-to-face meeting, ideally 6-8 weeks before the wedding, with unlimited phone and email support
- Development of Wedding Day Timeline and distribution to vendors and wedding party
- Help create order of ceremony, if needed
- Help create order of announcements for reception emcee, if needed
- Develop vendor payment schedule/Track final payments and due dates/hand out payments and gratuity
- Use of our address for shipping personal effects for wedding setup
- Organize and Direct the rehearsal prior to the wedding (1 hour), schedule permitting*
- Guide wedding party through the ceremony, directing all aspects (ceremony, processional, recessional orders)
- Set up and styling of personal effects and décor provided by Bride
- Direct Vendors for ceremony and reception
- Using Timeline to supervise the event from set up to break down
- Direct all details of the wedding
- Gather personal effects and return to family or bride and groom
- Access to our Wedding Emergency Kit
- *Additional fee of \$100 will apply if the guest list exceeds 300, as an additional assistant will be hired.*

- **Price: \$ 500**

Signature Plus Package Partial Planning

*With this package you get everything included in the Signature package, plus some help at the very beginning of your wedding planning journey. This is perfect for the bride who wants to do most of the planning herself, but wants some help getting started. We can sit down, help you nail down your style, and provide you with the best vendors for your style and budget. Then we check in with you periodically to make sure you're on track. This package can be customized depending on what you want help with. Regardless, you still get TWO coordinators at your wedding, letting you enjoy your day!

- Everything in the Signature package plus the following:
- 1-2 face-to-face consultation(s) when you are first starting planning, plus unlimited phone and email support throughout planning process, once contract is signed.
- Help develop themes, colors, ideas for wedding
- Provide our Vendor Recommendation List
- Access to our industry and vendor discounts
- Development of Event Layout
- Advice on design and flow of the event
- Monthly emails to check progress and a to-do list to help you stay on track with planning
- Venue walk-through, ideally 6-8 weeks prior to wedding

Price: varies depending on services requested. The package above would be \$1000.

Premiere Package
Full Planning

* This is the full service package! With this package, we are with you every step of the way. We help you brainstorm and develop an idea book to take with you. We help you with vendor selection, invitations, out of town guests, and much more! Whether you are a busy professional who needs someone else to take care of the bulk of the planning, or want help creating the wedding of your dreams, this package is for you! And as always, this package includes TWO coordinators on the day of the wedding.

- Includes everything in Signature Plus package as well as:
- Up to 6 in-person consultation meetings covering preplanning, logistics, DIY projects, errands, vendor meetings, etc. This includes one at the venue.
- Unlimited email and phone support throughout planning process
- Establish a budget, track vendor payments, due dates, and keep wedding on budget.
- Negotiate all vendor contracts and keep up to date as wedding progresses.
- Attend all vendor, venue, and site meetings (schedule permitting)
- Constant contact with timeline, vendors, budgets, etc.
- Planning of vows, ceremony, booking an officiant of choice
- Shopping for items needed for wedding décor (plus cost of items)
- In charge of any DIY projects (plus cost of materials)
- Guest list and RSVP management
- Help designing Save the Dates and invitations
- Assist with program, menu, and place cards
- Help select wedding and bridesmaids' dresses, if desired
- Help select groom's and groomsmen's clothing, if desired
- Assist planning rehearsal dinner
- Assistance after the wedding if needed for any finalization for the event
- Coordinate hotel blocks and bookings for guests and bride and groom

- Coordinate transportation for family, bride and groom and wedding party
- Access to our Wedding Emergency Kit

Price: \$ 2500

- *If guest list exceeds 300 people, we will include an additional \$100 fee for a second assistant on the day of the wedding.*

We also offer some optional services. Contact us for an individualized quote:

- Brunch planning
- Purchasing bridal party gifts
- Purchasing guest favors
- Providing children's packets at reception
- Creating gift packets for out-of-town guests

*When scheduling conflicts arise, this is the order of priorities with which I schedule: wedding, rehearsal, and then vendor/venue appointments. So if your wedding is scheduled for a Saturday with a rehearsal on Friday, and someone else books a wedding on that Friday, I will be at the Friday wedding. If at all possible, one of my assistants will attend the rehearsal. However, rehearsals for booked weddings take precedence over attending venue or vendor appointments.