



## **Warm Springs Inn Exclusive Weekend Wedding Package**

Thank you for considering Warm Springs Inn & Winery for your wedding! Warm Springs Inn (WSI) is a gracious country estate located between Wenatchee & Leavenworth in the Columbia River Valley. The historic 1917 Inn is nestled on ten riverfront acres surrounded by cherry orchards, majestic trees and manicured flower gardens. We happily accommodate weddings from formal to casual, outdoors from May to September (up to 250) or indoors (up to 40 guests) in any season. The beauty of the grounds is only a prelude to what you will find inside the 9,000-square foot mansion. Our six beautifully appointed guest rooms, all with private baths, and elegant living rooms can host the wedding party and family with a relaxing on-site location while attending your wedding.

Our total package is designed to take the stress out of planning, making it possible for you to relax and enjoy the celebration. In addition to the owners an Event Coordinator is here to always help with the venue planning process and vendor coordination.

### **Our Exclusive Weekend Inn Package highlights:**

- *Friday afternoon – Sunday noon use of the grounds, including all **six guest rooms** for **two nights**—including the rehearsal, day of wedding events, reception, and breakfast.*
- *Exclusive use of lovely gardens and grounds for photography, an outdoor wedding and/or five- hour reception up to 10 p.m. Longer times can be arranged for additional service staff hours.*
- *Various outdoor wedding sites from which to choose for ceremony including arbors and gazebos.*
- *Up to 250 comfortable white chairs for the wedding ceremony.*
- *All round 60” tables, comfortably seating 8 people each, white table linens and chairs for reception up to 300 guests. Up to 10 white chair covers are available for the head table.*
- *All tables for food, bar & beverages, cake/dessert, guest book and gifts including tablecloths and some skirting. Three white canopies for food and beverage tables are here if needed.*
- *Custom-built 24 ft. diameter covered dance Gazebo with special outdoor lights.*
- *Permanent cement Band/DJ pad with multiple electrical outlets for amps & equipment.*
- *Close, convenient, level parking and parking attendants for up to 125 cars.*
- *Set up and take down by trained, professional service staff are included for the ceremony and reception – additional service hours may apply for more elaborate décor clean-up.*
- *Newly-built outdoor Cottage Bathrooms for guests not staying overnight*



### **Rental of All Guest rooms for Weekend Weddings:**

Because privacy is important, this allows for valuable extra time to decorate, get ready, start photos, with use of the indoor and outdoor areas for the wedding party to relax and congregate. A hot, gourmet breakfast is served to overnight guests in the Riverfront dining room between 8-10 a.m.

Weekend room rates from May to September are \$1,650 for ALL rooms including the Wedding Suite, per night plus 10.3% lodging sales tax. Guests may pay for their own individual rooms, as long as arrangements are made ahead of time. Otherwise rooms will be charged in full to the wedding venue contract. Holiday & Leavenworth festival weekend rates maybe slightly higher. Add'l cleaning charges will also apply if guests change rooms during the weekend.

### **Weekend Wedding Venue Pricing**

Weekend Wedding venue rates are as follows (*not including sales tax or the cost of all six rooms*):

**40 guests & under - \$2,950**

**Up to 100 Guests - \$5,350**

**Up to 150 Guests - \$6,350**

**Up to 200 Guests - \$7,350**

**For each 50-guest increment (up to 300 guests) - \$1,250 additional**

**Six Guest Rooms, (12 people--2 nights minimum) - \$1,650/night = \$3,100**

(not including lodging sales tax)

**Due to our type of liquor and winery license, all alcoholic beverages (beer, wine, spirits) & non-alcoholic selections needs to be supplied by Warm Springs Inn for all events on the property. Licensed bartender service is included. We're happy to work with you on special selections and availability throughout the weekend.**

### **Not included in the Weekend Wedding Package pricing:**

- Food & Beverages including Wedding Cake or Desserts
- China, glassware, silverware, or linen napkin rental costs
- Photographer
- Officiate
- Florist
- Decorations (All decorating set up and take down needs to be done by wedding party- decorators)
- Music (DJ-MC or live music)
- Tent rentals (rarely needed)
- Private Wedding Planner services including the Day-of-Event Coordinator (our event coordinator can assist with many *venue-related* details throughout the planning process)

## **Next step ~ secure the Venue & Date**

- Please schedule a site visit right away – dates can get booked right away. Bring questions!
- Ask to review a Wedding Contract tailored to you. Sign and return with a 25% venue estimate deposit. Deposits are non-refundable. Payment terms can be arranged if requested. A 3.5% credit card fee will be added to all contract payments made by credit card. Payments are spread out over the year.
- The venue payment balance is due 90 days prior to the wedding (including a \$500 fully-refundable damage deposit) including guest rooms.
- Bar & beverage menus payment based on realistic cost estimates is payable 30 days prior. It will include rental costs, additional labor, sales tax and 20% service charge.
- Balances for any changes are due prior to the wedding, except for final alcohol consumption tally to be charged afterwards and paid or refunded by a credit card on file within seven days.
- Pricing is based on a five-hour event use from wedding guest arrival, the ceremony & reception end time. Photography time, personal decorating, set-up and clean-up is not considered part of the five “event hours”. Longer events will incur additional fees hourly fees.

## **Catering Services**

Pre-approved, licensed & insured caterers are allowed with a \$250 service/ catering assistance fee. All food must be prepared off-site and brought ready to serve. Outside caterers should bring their own staff, catering & serving pieces and stay for bussing of tables, buffet clean-up & removal of all garbage. Kitchen services like prepping, cooking or plating and refrigeration are not available on site.

## **Full Bar Services**

Warm Springs Inn offers full bar services: wine, beer, spirits and non-alcoholic beverages served by professional bartenders. For all events, a beverage minimum of \$15 per person is required. We proudly feature our estate, Brender Canyon wines but can acquire most bar selections.

## **Rehearsal**

A day-before ceremony rehearsal is recommended and a fun start to the wedding. The wedding site will be setup for you. If an on-site rehearsal dinner up to 30 guests is to be arranged, a \$250 banquet set-up fee is additional. This includes all the tables, chairs, tablecloths & staffing for a 2-3-hour event. Take-out or catered food needs to be provided. A bar setup is complimentary, with beverages purchased through us.

*Wedding pricing depends on many factors—please contact us with additional information prior to a complete quote for all costs. We welcome the opportunity to work within your budget and assist in wedding decisions that will make Warm Springs Inn & Winery the venue of your choice. Prices listed above do not include sales tax or 20% service gratuity. Other charges may apply based on additional requirements. Sales taxes may change as required. Prices are subject to change until a contract is signed.*

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### **WARM SPRINGS INN & WINERY**

**1611 Love Lane, Wenatchee, Washington 98801 (509) 662-LOVE (5683)**

**www.WarmSpringsInn.com Julie@WarmSpringsInn.com**

**Info@WarmSpringsInn.com**