



Managed by Meg

— YOUR PERSONAL PROJECT MANAGER —

Before you read over these packages, I want you to keep in mind that these prices are based on time commitment and skills required for the average wedding. However, my goal is to make sure you get your special day just the way you envisioned it. So even if you don't see what you're looking for or if you're worried about your budget, please schedule the free wedding consultation to see if Managed by Meg can make your dreams come true.

Full Wedding Planning \$2000

Unlimited phone and email communication prior to the event

Management of budget

Track vendor deposits, payments and due dates

Personalized checklists and reminders

Guest Management - RSVPs

Assistance finding and contracting your venue(s)

Hiring and management of all wedding vendors

A detailed day of timeline and event production schedule

Coordination of your ceremony rehearsal the day prior

Assistance with design and décor on request

Decor and prop set up the day of

Direction of the wedding party throughout the wedding day

Onsite management and coordination of all wedding vendors on the wedding day

Use of Wedding Day Emergency Kit

Distribute final payments and/or gratuities to vendors (paid by client)

Coordinate transport of gifts and personal items into designated car or hotel room

Manage clean-up/ tear down

Partial Wedding Planning \$1000

Three 2 hour in-person consultation meetings

Unlimited access via phone and email

Assistance with Budget going forward

A detailed day of timeline and event production schedule

Coordination of your ceremony rehearsal the day prior

Decor and prop set up the day of

Direction of the wedding party throughout the wedding day

Onsite management and coordination of all wedding vendors on the wedding day

Use of Wedding Day Emergency Kit

Distribute final payments and/or gratuities to vendors (paid by client)

Coordinate transport of gifts and personal items into designated car or hotel room

Manage clean-up/ tear down

Day of Coordination \$500

Check-in meeting one month prior to your wedding day

Final Venue walk-through

Timeline creation

Coordination of your ceremony rehearsal the day prior

Decor and prop set up the day of

Direction of the wedding party throughout the wedding day

Onsite management and coordination of all wedding vendors on the day

Use of Wedding Day Emergency Kit

Distribute final payments and/or gratuities to vendors (paid by client)

Coordinate transport of gifts and personal items into designated car or hotel room

Manage clean-up/ tear down

A la Carte Items

Planning the Rehearsal Dinner

Assistance with development of the reception seating assignment

Assistance with the selection of wedding party gifts

Assistance with DIY Décor Projects

All packages can be customized to meet your specific needs.

Actual price is dependent upon additional staff needs, service requests, location, and number of guests.

Please call or email us for more information!