



Historic LOCATIONS Landmark EVENTS



· COURTHOUSE COMPLEX ·



WEDDINGS · RECEPTIONS · CELEBRATIONS

ALLEGHENY COUNTY COURTHOUSE GRAND STAIRCASE & COURTYARD

Located in Downtown Pittsburgh and completed in 1888, the Allegheny County Courthouse is a National Historic Landmark and the masterpiece of famed architect Henry Hobson Richardson. The building’s architecture is considered among the finest examples of Romanesque Revival and includes Syrian arches, Byzantine capitals, late French Gothic dormer windows, and French Renaissance roofs. One of the building’s most striking attributes is its bell tower, which rises more than 229 feet above Grant Street. The Grand Staircase & Gallery feature soaring arches and dignified columns, marble floors, and five Impressionist-style murals by Pulitzer Prize-winning artist Vincent Nesbert. The Courtyard boasts a central fountain and four rain gardens. The Allegheny County Courthouse is the perfect setting for an intimate ceremony, large reception or special event!

Capacity:

Courtyard: Up to 150 seated with a dance floor

Grand Staircase and Gallery: Up to 150 seated for a ceremony and 200 seated for a reception, with dance floor

Availability & Rental Fees:

Monday-Friday (5:00 pm-12:00 am)	Regular Rates		Nonprofit Rates	
	0-4 Hours	4-8 Hours	0-4 Hours	4-8 Hours
Grand Staircase & Courtyard	\$1,500	\$3,000	\$1,100	\$2,200

Saturdays, Sundays & Holidays	Regular Rates		Nonprofit Rates	
	0-8 Hours	8-12 Hours	0-8 Hours	8-12 Hours
Grand Staircase & Courtyard	\$4,000	\$6,000	\$2,700	\$4,000



OUR VENUES

COUNTY OFFICE BUILDING

The County Office Building, located at 542 Forbes Avenue, was designed by Stanley L. Roush. Construction began in 1929 and was completed in 1931. The building was designated a historic landmark in 2002 by the Pittsburgh History & Landmarks Foundation. Its vaulted lobby features stone walls, marble floors and a large, inlaid bronze county seal. Roush was also the designer of Pittsburgh’s iconic Three Sister Bridges (Roberto Clemente Bridge, Andy Warhol Bridge and Rachel Carson Bridge), as well as the 31st Street Bridge and McKees Rocks Bridge.

Capacity:

Up to 100 seated

Availability & Rental Fees:

Monday-Friday (5:00 pm-12:00 am)	Regular Rates		Nonprofit Rates	
	0-4 Hours	4-8 Hours	0-4 Hours	4-8 Hours
County Office Building Lobby	\$750	\$1,500	\$600	\$1,200

Saturdays, Sundays & Holidays	Regular Rates		Nonprofit Rates	
	0-8 Hours	8-12 Hours	0-8 Hours	8-12 Hours
County Office Building Lobby	\$2,000	\$3,000	\$1,500	\$2,200



Jenni Grace Photography

OUR VENUES

FAMILY COURTHOUSE COURTYARD

Also known as the old Allegheny County Jail, the Family Courthouse is a National Historic Landmark designed the same architect as the main Courthouse, H. H. Richardson. The jail was built by the Norcross Brothers between 1884 and 1886. The Allegheny County Courthouse and Family Courthouse are connected by a bridge across Ross Street. The Courtyard has beautiful ivy that grows along the building and makes for a perfect greenery backdrop. The wrought iron gate entrances are located along Diamond Street and Fifth Avenue.

Capacity:

Up to 200 seated for a reception with dance floor

Availability & Rental Fees:

Saturdays, Sundays & Holidays	Regular Rates		Nonprofit Rates	
	0-8 Hours	8-12 Hours	0-8 Hours	8-12 Hours
Family Courthouse Courtyard	\$3,000	\$4,500	\$2,100	\$3,400



Catering & Rental Equipment

- * There are no kitchen facilities or refrigeration available in the Allegheny County Courthouse, County Office Building or Family Courthouse Courtyard.
- * Clients are responsible for making all arrangements with caterers, rental companies and vendors for all items and equipment needed for events.
- * Each caterer, rental company and vendor must provide proof of general liability insurance of at least \$1 million at least two weeks prior to the event, and each must add “County of Allegheny, its elected officials, officers, appointees, employees and agents” as additional insured.

Alcohol

- * Each caterer or organization serving alcohol must provide proof of liquor liability insurance of at least \$1 million at least two weeks prior to the event, and each must add “County of Allegheny, its elected officials, officers, appointees, employees and agents” as additional insured.

- Cash bars are not permitted.

GUIDELINES

- * Clients must include the time required for any setup and teardown by caterers and/or equipment vendors when calculating the length of events. For example, a three-hour reception that requires an hour of setup and an hour of teardown would be billed as a five-hour event.
- * Use of candles or open flames is not permitted inside the Allegheny County Courthouse or County Office Building. Use of Sterno fuel is permitted only by licensed caterers.
- * Use of confetti, rice, birdseed, sparklers and fireworks is prohibited both inside and outside of the Allegheny County Courthouse, County Office Building and Family Courthouse Courtyard.

GUIDELINES

- * A signed rental agreement and 50% down payment – by certified check or money order only – is required to reserve a date for the Courthouse, County Office Building, or Family Courthouse Courtyard. The remaining payment – by certified check or money order only – is due 60 calendar days prior to the reserved date.
- * Rental agreements signed within 60 calendar days of the reserved date will require payment in full – by certified check or money order only.
- * Cancellation of an event 60 calendar days or more prior to the reserved date will result in a full refund.
- * Cancellation of an event 30-59 calendar days prior to the reserved date will result in a 50% refund.
- * No refund will be given if the event is canceled fewer than 30 calendar days prior to the reserved date.
- * Renter understands and agrees that Allegheny County has no control over the weather, the renter assumes all risk of inclement weather on the day of the venue rental. No refunds will be honored due to weather.
- * Allegheny County is not responsible for the theft or loss of any personal items belonging to the client or their guests.



For more information or to schedule a tour,
call 412-350-3172.