

WEDDING PRICING SHEET

Listed below are various amenities that you may require for your event. We hope that this will help make you aware of all additional charges and will serve as a helpful guide in the planning of your budget. Please return a signed copy of this form along with the signed contract.

EVENT FACILITY COSTS

All events held at The Farm must end no later than 10PM.
All events held on the Rooftop Terrace must end no later than 10PM.

The Farm	\$5,000.00 plus tax
Farm Orchard (Cocktail Hour)	\$500.00 plus tax
The Barn (only)	\$2,000.00 plus tax
Hutchinson House (includes two night stay)	\$4,000.00 plus tax
Piermont Cottage (includes two night stay)	\$4,000.00 plus tax
Rooftop Terrace (Seasonal)	\$1,500.00 plus tax
Springhouse at Falls Cottages	\$1,500.00 plus tax
Old Edwards Club Grand Porch	\$2,000.00 plus tax
Old Edwards Club- Complete Buyout	\$3,500.00 plus tax

A one-hour rehearsal time is included in the package for the day prior to the event; time of the rehearsal can vary based on other events at The Farm. Please make rehearsal arrangements with your Sales and Catering Manager. There will be a \$250 fee plus tax for each additional hour that the rehearsal runs over.

TENT PRICING

Tenting is required for the Ceremony Lawn at the Farm, all events held on at Piermont Cottage and all outdoor events over 50 people. Tent Packages are based off of 2012 rates and do not include tax. *You will find additional tenting enhancements below in the specialty services and additional fees section.

FARM

CEREMONY LAWN

40x60 frame tent with liner, pole drapes and clear sides **\$3,000.00**

PIERMONT COTTAGE

CEREMONY LAWN

30x45 frame tent with gutters **\$1,500.00**

FUNCTION TERRACE

30x45 frame tent with gutters and perimeter twinkle lighting **\$1,750.00**

HUTCHINSON HOUSE

CEREMONY LAWN

30x40 frame tent with gutters **\$1,500.00**
Clear sides **\$450.00**

FOOD & BEVERAGE PRICING

Event meal prices begin at \$100.00++ per person (please ask your Sales Manager about Breakfast, Brunch and Luncheon options).

Open Bar Drink Prices: Wine (per bottle) \$36.00 and up, Beer (Imported \$5.00 and Domestic \$4.00), Mixed Drinks (Premium \$10.00 and Call \$8.00) A bartender fee of \$100 plus tax per bartender is required for all bars and a cashier's fee of \$25 plus tax per cashier per hour is required for cash bars only. Selections from the wine list have limited availability and may need to be substituted.

WEDDING POLICIES

1. The resort does not permit anything to be affixed to the Barn walls or other property structures without prior approval from the Resort management. Also, no items are to be set on the moose's head or the fireplace mantle in the Barn. The client will be responsible for the cost of any repair and/or replacement if the above situation occurs.
2. We do allow only biodegradable items to be tossed as the bride and groom exit from the wedding. Please do not toss items such as bird seed, rice or silk flower petals. **Sky lanterns are not permitted.**
3. Should the meeting/function room set-up require significant changes after the Banquet Event Order is signed then additional set-up charges will be assessed to cover labor charges.
4. Function space, tenting and many specialty items are subject to 6.75% sales tax. Rates are subject to change.
5. An audio visual price list is available upon request should you need any equipment for your event. Electrical connections are available in all function areas including both gardens. When considering presenting a slideshow and DVD, please inquire about compatible formats.
6. Transportation is subject to 20% gratuity for the driver. Rates are subject to change.

SPECIALTY DECORATIONS, LINENS AND SERVICES

Old Edwards Inn will provide white linens and cloth napkins for your event. Specialty linens, napkins, chairs and chair coverings are available upon request. Please see your Sales and Catering Manager to make these arrangements.

PACKAGES

The following information must be included on all packages to ensure proper delivery:

1. Event Name
2. Client's Name
3. Date of Function
4. Old Edwards Inn and Spa
Attention: Weddings and Special Events Manager
Name
137 S. 4th Street
Highlands, NC 28741

SPECIALTY SERVICES AND ADDITIONAL FEES

Attendant/Carver Fee	\$150.00 (per attendant)
Audio Visual Equipment/Technician Fees	Prices- See attached sheet
Bartender Fee <i>*One bartender recommended per every 75 guests</i>	\$150.00 (per bartender)
Antique Whiskey Barrel Beverage Bins/Containers	\$100.00 (a pair)
Antique 8' Barn-wood Bar (4 total)	\$200.00 (per bar)
Canoe	\$350.00
Cashier Fee (for cash bars only)	\$25.00 (per cashier per hour)
24 Passenger Executive Charter Coach	\$800 plus tax and gratuity(per night)
Clean-up fee	\$150.00 (per hour)
<i>*To include decorations, floral, etc. left behind by client or client's vendors at the conclusion of the event</i>	
Coat Check Services	\$100.00 (per attendant)
<i>*One coat check attendant recommended per every 100 guests</i>	
Corn Hole Game	\$25.00
Dance Floor (15'x18')	\$450.00
Heater Post (9 ft)	\$110.00 (each)
Antique Wooden Kneeling Bench	\$100.00
Mahogany Chiavari Chairs (with White Cushion)	\$6.00 (per chair)
Mahogany Chiavari Chairs (without Cushion)	\$5.00 (per chair)
<i>*Additional chair choices are available upon request</i>	
Menu Cards (customized)	\$2.00 (per card)
Shipment handling fee	\$5.00 (per box and up)
Staging (4x8 section-up to 12x24 max size)	\$680.00
Stage Façade	\$250.00
Tent Heater (170k, BTU with Propane)	\$210.00
Tent Liner	\$.50 (per square foot)
Tent Perimeter Lighting	\$250.00
Tent Sides (Clear, 10'x20')	\$45.00 (per side)
Tent Twig Lanterns	\$16.00-18.00 (per lantern)
Tent Chandeliers (2 with Dimmers)	\$150.00 (for 2)
Vendor Meals	\$25.00 per (cold meal), \$35.00 (per hot meal)
<i>* Additional linen choices are available upon request/Linen Shipping Fees will be added</i>	
Welcome Gift Delivery (to guest rooms)	\$2.00 (per room)
Getaway Vehicle (White Toyota Highlander)	\$100.00
Getaway Vehicle (Black Mercedes)	\$250.00

***All prices are exclusive of tax. Some fees are subject to additional delivery and service charges. Prices and taxes are subject to change.**

****In the event rental property is not returned and/or returned in a torn, burned or otherwise damaged condition, you will be charged a replacement cost equal to five (5) times the rental rate for each tablecloth or napkin, four (4) times the rental rate for each skirt, \$15 for each chair cover, \$10 for each chair pad cover, \$5 for each chair tie, band or cap, and \$50 for each return duffel bag. Said charge will be added to the original rental charges and that you agree to pay these charges upon receipt of the replacement billing.**

Signature: _____
Date: _____