

KDP EVENTS

~ Services and Pricing ~

Bride 101 (Consulting option)

The Bride 101 - services and pricing are as follows:

Consultation to sort out all of the wedding details and set you on the right path - one face-to-face meeting and unlimited emails until wedding day.....\$400

Overview and Timeline - I'll review **all** vendor contracts, create a Wedding Day Overview with important vendor, location, set up, etc information, and create a Wedding Day Timeline\$300

All this (above services and monies) can be applied toward the "Day Of Coordinator Plus" package where I will personally check out the venue (venue/availability permitting), run the rehearsal day(s) before, and be there on the day of the wedding before the bride and groom arrive as well as after their grand escape to be sure that all vendors are in the proper place, timeline is adhered to, vendors are communicated with, both ceremony and reception are well run, pack up and clean up were taken care of properly, (and ALL sorts of other little details that take place to be sure that it is a stressless environment for brides, grooms, and their families. See DOC+ services below).....\$1100 (not additional, remember, total)

DOC + (Day of CoordinatingPlus) starting at \$1100

Day Of Coordinating Package Includes:

~ Prior to Wedding Day ~

- Initial consultation - Face-to-face or whatever suits your schedule best
- Unlimited phone and email communication from date of contract
- Review of contracts for venue and vendors
- Day-Of timeline

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- Tips and coaching on creating a stress-less atmosphere for wedding day
- Contact all listed vendors one week prior to day of event
- Finalize timeline with bride, vendors, venue
- Organize and run wedding rehearsal (rehearsals on the day before or earlier in wedding week, subject to availability)
- Design consultation in conjunction with vendor/bride input

~ Wedding Day ~

- Eight hours devoted to your day
- Manage wedding vendors; Coordinator will be on site to oversee and assist vendors with set up, challenges, questions per your instructions
- Oversee decor set up at ceremony site, cocktail hour site, reception site
- Organize and distribute personal flowers to wedding party, family and special guests
- Facilitate wedding ceremony: line up family and bridal party, be sure guys and gals look picture perfect, queue DJ and/or musicians, assist the bride with veil, train, bouquet, etc.
- Oversee set up of assigned seating for reception
- Facilitate bustling the bride's gown
- Coordinate announcements, entertainment, scripted events during reception
- Be a liaison between vendors, venue, and bride (or contact person) during cocktail hour and reception to keep to timeline
- Distribute gratuities to vendors at the end of the event
- Be prepared to handle any opportunities that may arise

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Ala Carte Options

Ala Carte options may be added as needed to create the most stress-less day for you.

- ~~Vendor and/or Venue recommendations\$300~~ Included
- Decor set up starting at \$250
- Decor tear down and pack up starting at \$250
- Off-site decor items pick up or delivery\$100 per site
- Coordinator with assistant - required for parties larger than 150 guests\$150
- Coordinator with 2 assistants - recommended for parties larger than 200 guests.....\$300
- Additional hours of coordinator expertise.....\$100 per hour

Travel Charges

- Travel charges may be assessed to destinations that are more than 40 miles from Sky Harbor Airport, Phoenix.
 - Lodging, transportation, and per diem may be included.
 - All travel charges will be discussed and agreed upon within the contract
- Travel Charges Total _____ Client Initial: ____ KDP Initial: _____

Full Coordination and designing Packages also available - inquire about pricing