

# Bloomington Center for the Performing Arts

## Rental Rates: 2020

	<u>Not for Profit</u>	<u>Commercial</u>
<b>Auditorium</b>		
Single Day Function/Event - up to 10 hours + stage labor	\$1,750	\$2,000
Double Event - same day - up to 10 hours + stage labor	\$2,750	\$2,800
Additional hours will be billed at \$150.00 per hour + stage labor at time and a half after 10 hours Time of use begins with load in, set-up, rehearsal, strike and ends when crew has finished clean up		
Rehearsals - up to 6 hrs + stage labor on day(s) other than performance day	\$750	\$1,000
Additional hours after 6 hrs+ stage labor	\$150	\$200
Time of use begins with load in, set-up, rehearsal, strike and ends when crew has finished clean up House soft goods are included in above rates		
<b>All rules and regulations regarding stage labor will comply with the IATSE contract with Local 193</b>		
BCPA Front of House Sound System	\$250 + labor	\$300 + labor
Full Sound System (48 channels) includes hearing impaired system, microphones, full house & on stage speakers, stage sound control up to four mixes with basic system		
BCPA Stage Monitor Sound System	\$200 + labor	\$275 + labor
BCPA Lighting System	\$450 + labor	\$600 + labor
Complete house plot capable of 12 separate colored full stage washes with ETC computer control system, over stage lighting, multiple frontal positions, side positions and lighting options		
<b>Ticket Administration</b> Rates are based on gross ticket sales	5.00%	6.00%
All tickets sold through the box office are non refundable		
<b>Equipment (all charges + labor/operators)</b>		
<b>Performance Hall:</b>		
Acoustical Shell + stage labor	\$200	\$300
Grand Piano + tuning at going rate	\$150	\$225
Upright Piano + tuning at going rate	\$50	\$75
Follow Spots (2 available) + hourly rate for operator(s)	\$60 each	\$90 each
Marley Dance Floor Overlay + stage labor to install & strike	\$125	\$175
Gaff Tape for Dance Floor	\$75	\$85
Fog/Haze Machine (2 available) per day of use	\$25	\$35
Projector & Screen	\$300	\$300
Dance Boom w/3 lights	\$30	\$30
<b>Event Labor</b>		
Technical Manager (one) - required	included	\$30.00/hr
Stage Crew - hourly rates per man	\$22.00/hr	\$25.00/hr
Front of House Manager - required	included	\$30.00/hr
Ushers	included	included
School Show Coordinator	\$25.00/hr	\$25.00/hr
<b>Ballroom</b>		
Single Event	\$1,500	\$1,800
Multiple event - first day	\$1,500	\$1,800
Subsequent days	\$1,000	\$1,200
Wedding Receptions Includes tables, chairs, portable stage		\$3,000
Full use of all kitchen equipment is included in the above rates except dishwasher <b>(No Food Preparation Allowed In Kitchen)</b>		
Set up/decorating other than event day	\$75/hr	\$100/hr
Rehearsal/Seminar/Lunch Meeting - up to 4 hrs for 1/4 of space for function a	\$400	\$500
Liquor surcharge	\$250	\$350
<b>Kitchen</b>		
Dishwasher	\$100	\$100

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<b>EQUIPMENT</b>		
<b>Ballroom/Other Spaces:</b>		
Portable Public Announcement Sound System + labor to set up	\$75	\$100
Portable Professional Sound System + labor to set up	\$400	\$400
Wireless Microphones outside of auditorium	\$50	\$50
Plastic Table Covering per roll	\$30	\$30
Linens - per use/per event		
Table Cloths	\$5	\$5
Table Skirts	\$7.50	\$7.50
Cocktail Tables	\$12	\$12
Crowd Control Stanchions - per 2 post unit	\$10	\$10
TV/DVD units w/cart	\$25	\$50
Punch Fountain	\$15	\$15
Booth (tables set for commercial sales)	\$25	\$25
Pole & Drape Portable Curtain - per 2 pole section (tall 8'-12'/short 30") (Curtains are 8' tall) Colors are Navy Blue or White	\$15	\$15
Easels	\$5	\$5
Distro Box	\$25	\$30
Cone reserved parking	\$1	\$1
Food Service purchased through BCPA	cost + 10%	cost + 10%

### Meeting / Dressing Rooms

1st Floor Level - Room 118	\$75	\$100
Main Level - Room 231 and/or Room 266	\$75	\$100
3rd Floor Level - Room 332 and/or Room 327	\$75	\$100
Grand Lobby - Consists of 2 levels, Rooms 101 and 200	\$250	\$500
Room 224 and/ or Room 225	\$25	\$25
Above rates based on four (4) hours use		

### Rental of Equipment for use outside of the BCPA (maximum 7 day rental)

Samsonite chairs - each per event	\$1.00	\$1.00
Tables (6' or 8') - each per event	\$ 7.50	\$ 7.50
Portable Staging (4' x 6') (18" & 30" heights available) - each per event	\$15	\$15
Step Units for Portable Staging - per unit per event	\$15	\$15

**Note:** Above rates are single use rates. Organizations renting space on a weekly or monthly basis, or a combination of equivalent annual rentals may receive consideration for reductions from these rates.

### General:

Supplies/equipment rented externally for tenant	Cost + 15%	Cost + 20%
Food Service for external tenants	Cost + 10%	Cost + 10%
Reserved Parking		
Traffic Cones - each	\$1	\$1
Traffic Barrels or Barracades - each	\$2	\$2

### Concessions/Merchandise

If vended by rentor, house will receive 10%. - hard goods - ie. Tapes/CD/Programs/Posters

If vended by house, house will receive 20%. - soft goods - ie. T-Shirts/Caps

(Note: Registration with Illinois Department of Revenue required.)

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**BCPA LINCOLN PARK**

BCPA Lincoln Park			\$1,500
Portable stage	10 hour rental time		\$2,000
Lighting equipment			\$750
Sound equipment			\$750
Perimeter Fencing	May be required for certain events		\$200
Tents (10'x10') - each	May be required for certain events		\$25
Distro Box			\$25
Electrical hook up fee for food trucks			\$25
Electrical hook up fee for merchandise sales			\$5
Garage Tent			\$50
Food Vendor fee			\$25
Technical Manager		\$25.00/hour	\$30.00/hour
Stage Crew	per man	\$22.00/hour	\$25.00/hour
Facility Manager		\$25.00/hour	\$30.00/hour
Facility Maintenance	per man	\$15.00/hour	\$20.00/hour

BCPA MARKETING SERVICES			
Job	Hours	Charge \$100/Hr	Considerations
<b>New Show Marketing Service Plan</b>			
Includes initial plan and estimate for services being offered to renter	1.5	\$ 150.00	Required for all renters utilizing marketing services. Renter must approve plan before any work can begin. Renter must provide required copy, graphics and show information 48 hours before first service begins.
<b>Total</b>	<b>1.5</b>	<b>\$ 150.00</b>	
<b>New Show Announcement Package</b>			
Announcement timeline	1	\$ 100.00	Estimates considers renter will provide required graphics in correct format and dimensions and copy. Considers minor copywriting and design tweaks as needed. Includes one (1) round of review for renter of all items with minor revisions. Renter must approve within 24 hours of being sent material for review.  Other marketing requests such as special promotions, additional graphic design work beyond original estimate, etc. to be billed separately as requested.
Press release	1.5	\$ 150.00	
Inner Circle Eblast	1	\$ 150.00	
Public Eblast	1	\$ 150.00	
On sale Eblast	1	\$ 150.00	
On sale FB post	0.5	\$ 50.00	
<b>Total</b>	<b>6</b>	<b>\$ 750.00</b>	
<b>Website</b>			
Create Event Listing	1	\$ 50.00	<b>Limitations:</b> Marketing services will not include Postering/Flyering and Planning/Buying Media.
Spotlight Image	1	\$ 100.00	
<b>Total</b>	<b>2</b>	<b>\$ 150.00</b>	
<b>Social Media</b>			
Facebook Event	1	\$ 100.00	
Share Facebook Event twice (2)	1	\$ 100.00	
<b>Total</b>	<b>2</b>	<b>\$ 200.00</b>	
<b>Email (17,000+ list)</b>			
Inclusion in Monthly Eblast	1	\$ 150.00	<i>Additional Eblasts \$100 (No more than four eblasts per event)</i>
Individual Eblasts	2	\$ 150.00	
<b>Total</b>	<b>3</b>	<b>\$ 300.00</b>	
<b>Monthly Show Materials</b>			
Integration into monthly show flyer, Facebook graphic, etc	1.5	\$ 150.00	
<b>Total</b>	<b>1.5</b>	<b>\$ 150.00</b>	
<b>Playbill inserts</b>			
CPM (Cost Per 1,000) inserted by ushers	1.5	\$ 50.00	
<b>Total</b>	<b>1.5</b>	<b>\$ 50.00</b>	
<b>BCPA exterior digital monument sign</b>			
Two Panels up to four lines of text			
Non-Profit Rate per week	1	\$ 25.00	
Commercial Rate per week	1	\$ 50.00	