

# *Just Write Creations*

*Amanda Rodriguez*

---

**55 Avenue H, Monroe Township, New Jersey 08831  
908-705-7063 · justwriteartcreations@gmail.com  
Website: [www.instagram.com/justwritecreations](https://www.instagram.com/justwritecreations)**

---

## *Hand Lettering Price List*

**Maximum Turn around Time: Three Weeks. Rushed Orders are available and must be done via phone call. Please call with pricing details!**

**Included:** Formatting is included up to 4 lines per outer envelope. The zip-code on separate line is NOT included. Inner Envelope is 2 lines. Additional lines are \$1.00 each.

**Regular Envelopes: Crème and Kraft Tan (This does not include thick envelopes)**

- **Outside Envelopes: \$2.50**
- **Inside Envelopes: \$1.25**

**Other Envelopes:**

- **Thick, Lines, or Shimmery Envelopes: \$3.25**
- **Dark Envelopes (Black, Brown, Navy ,etc.)**

**Two Different Lettering Styles:**

- **\$1.00 per envelope**

**Ink Colors:**

- **Black and White: No Charge**
- **Color Ink including metallic/embossing: Add \$.50 per envelope**

**Rush Orders: Call for Pricing**

**Note: All orders are subject to NJ tax for NJ orders!**

In order to make the calligraphy process run smoother; please follow the following:

1. Order 20-25 extra envelopes per every 100 invitations. (inner and outer envelopes).
2. Please provide me with a typed list. The font size should be size 18 or 20 Times New Roman or Arial. The list should be formatted in one column only. I find that when the addresses are 18 or 20 points in size, and only four or five per page, I make less errors. This format makes the calligraphy and the proofreading process go much smoother.
3. Please make sure there are two spaces between the addresses.
4. I will only work from spreadsheets if they are emailed to me. If you do type your addresses into a spreadsheet, please make sure you have a column for each section (Name, address, address (apartment #), city, state, and zip. Then you will have to email the list to me so I can then merge it into a Word document suitable for my work.
5. Please do not use any abbreviations. Spell out all names, street, city and state. Do not use the ampersand.
6. The best way to set up your list on a word processor would be:  
Mr. and Mrs. Amanda Rodriguez  
2008 Tally Ho Drive Wall,  
New Jersey 07719

Contact me with any questions!

908-705-7063

[justwriteartcreations@gmail.com](mailto:justwriteartcreations@gmail.com)

Please no calls before 8:00 A.M. and after 10:00 P.M.

\*\*\*\*\* Out of the Area or Out of State – Please use FedEx, UPS, DHL, or U.S. Postal Service to send your envelopes along with a deposit of \$100.00. Final payment including return shipping will be due upon the completion of the job.

Remember to insure the package. If sending your envelopes, I will email you my address. If you do not send a prepaid return sticker, I will send the package back to you as you request it to be returned to you – i.e.. 2-Day, Overnight or Express. I will also insure the package. I will then add the cost of shipping and insuring the package to your invoice