



Contract for Services to be Performed

Shari Caruso

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Thank you for choosing *Celebrations by Shari* to be a part of your very special event. We truly consider it an honor and will do our very best to make sure your ceremony is exactly the way you want it.

This agreement, made between *Celebrations by Shari* (known in this contract as “Officiant”) and two people (known in this contract as “the Couple”) is for the purpose of retaining an Officiant to perform a marriage, commitment ceremony, or vow renewal on the Couple’s behalf.

We, _____ and _____, wish to hire the services of *Celebrations by Shari* whom is authorized to perform the rite of marriage in the State of Ohio. (first and last names, please)

Officiant agrees to provide services to couple on _____, 20_____

Complete address where wedding ceremony will take place:

***Please give exact address that can be used in GPS

Name of Venue _____

What time will your wedding ceremony begin? _____

Do you require an Officiant to assist with a rehearsal to be held on another date prior to wedding or a same day ceremony walk through?

*** Please note: If you do not book the date and time of your rehearsal when the contract is signed, be aware we may not be available to assist you.

YES NO

Date of rehearsal _____

Time of rehearsal _____

Anticipated number of guests attending your wedding ceremony _____

Number in the bridal party (excluding the two of you) _____

Please initial the package that best suits your needs.

_____ **\$100 for Elopement Ceremony Package**

This ceremony package is suitable for couples planning an elopement or short notice wedding but do not want the "County Courthouse" environment. The ceremony must take place no more than **one week** after contacting Celebrations by Shari and may not include more than **10 guests**. This package includes:

- Choice of a pre-written religious or non-religious ceremony
- Ceremony lasting approximately 10 minutes in length
- Officiant will arrive **10 minutes** prior to the start of the ceremony.
- All ceremony wording presented to couple in a keepsake folder.
- Filing of marriage license.

_____ **\$150 for Intimate Ceremony Package**

This ceremony package is suitable for couples planning a brief and casual wedding, vow renewal or commitment ceremony including up to **25 guests**. It is intended for couples who do not want to include bridal party attendants, processional and recessional music.

- Religious or non-religious ceremony created from **three different wording options for each ceremony element**, provided to couple by *Celebrations by Shari*
- Ceremony lasting approximately 10-15 minutes in length
- Officiant will arrive **15 minutes** prior to the start of the ceremony.
- All ceremony wording presented to couple in a keepsake folder.
- Filing of marriage license.

_____ **\$250 for Basic Ceremony Package**

This ceremony package is suitable for couples planning a basic wedding, vow renewal or commitment ceremony including up to **75 guests**. It is intended for couples who want to include a bridal party along with a processional and recessional. It is also designed for couple who desire wording options when creating a religious or non-religious ceremony. This package includes:

- Religious or non-religious ceremony created from **five different wording options for each ceremony element**, provided to couple by *Celebrations by Shari*
- Couples may write their own personal vows, if desired.
- Unlimited phone, email and text consultations.
- Ceremony may include music during processional and recessional only
- Ceremony may include one reading by a friend or family member **OR** one specialty ceremony such as the unity candle, sand ceremony, rose honorarium, hand ceremony, etc.
- Ceremony will last approximately 15 minutes in length
- Officiant will arrive **20 minutes** prior to the start of the ceremony to assist the bride and groom.
- All ceremony wording presented to couple in a keepsake folder.

- Filing of marriage license.

\$350 for Traditional Ceremony Package

This ceremony package is suitable for couples planning a wedding, vow renewal or commitment ceremony including up to **150 guests**. It is intended for couples who want to include a processional/recessional with music and desire a custom written religious or non-religious ceremony that may include a reading and specialty ceremony. This package includes:

- Custom written religious or non-religious ceremony created from **ten different wording options for each ceremony element**, provided by *Celebrations by Shari*.
- Couples may write their own personal vows, if desired
- Unlimited phone, email and text consultations.
- Ceremony may include music during processional and recessional along with one musical piece during the ceremony
- Ceremony may include one specialty ceremony such as unity candle, sand ceremony, rose honorarium, hand ceremony, etc.
- Ceremony may include one reading presented by a friend or family member
- Ceremony will last approximately 20 minutes in length.
- Officiant will arrive **30 minutes** prior to the start of the ceremony to help with the line-up of the bridal party.
- All ceremony wording presented to couple in a keepsake folder.
- Officiant will file marriage license.

\$450 for Premium Ceremony Package

This ceremony package is our top of the line offering and is suitable for couples planning a large wedding, vow renewal or commitment ceremony. You may use *Celebrations by Shari's* wide array of ceremony resources, or we will craft a customized religious or non-religious ceremony from scratch. We will suggest ideas for each facet of your ceremony and rewrite as needed until we get every word perfect. This package includes:

- Custom written, creative ceremony that is unique to each couple. Couple provided with **fifteen different wording options for each ceremony element**, provided by *Celebrations by Shari*
- Couple may write personal vows/assistance available if needed.
- Access to *Celebrations by Shari's* vast resources for ceremony ideas.
- Personal consultation with Officiant prior to wedding, if desired.
- Unlimited phone, email and text consultations.
- No time restrictions on ceremony.
- No restrictions on number of guests.
- Ceremony may include two specialty ceremonies as desired--such as unity candle, sand ceremony, rose honorarium, hand ceremony, wine ceremony, stone blessing, etc.
- Ceremony may include two readings presented by friends and/or family members.
- Ceremony may include music during processional and recessional, along with musical selections during the ceremony.
- Whatever you dream of including in your ceremony, I will help you create it.
- Officiant will arrive **60 minutes** prior to the start of the ceremony to help with the line-up of the bridal party and any other ceremony concerns.

- All ceremony wording is presented to the couple in a keepsake folder
- Officiant will file marriage license.

Please read each of the following carefully and initial if you understand and agree to what is stated:

_____ _____ We, the couple, understand that a completed contract and a 50% **non-refundable deposit** for the chosen ceremony package must be received to reserve the date and time for our ceremony. The booking fee is applied toward the total cost of the ceremony package chosen by us. *Celebrations by Shari* will accept cash, money order, cashier's check, PayPal, personal check or credit card for booking deposit. Checks should be made out to Shari Caruso. **Please write date of ceremony in memo box of check.**

_____ _____ We, the couple, understand that the booking fee is non-refundable once the contract is signed. If we must change the date of our wedding it will be rescheduled on a new date, if that date is available. If our new date is not available, the change will be considered a cancellation, and we will forfeit the deposit. Any amount paid in addition to the 50% deposit will be refunded up to 31 days before the ceremony. For cancellations within 30 days of the wedding date, there will be no refund, and 100% of the payment will be forfeited. However, if *Celebrations by Shari* cancels the services, you will receive a 100% refund on all payments made.

_____ _____ We, the couple, acknowledge that the remaining balance for services provided by *Celebrations by Shari*, along with any travel and rehearsal charges, will be paid no later than the day of the wedding ceremony. This **balance must be paid in cash** when I arrive for the ceremony. Personal checks will not be accepted the day of the wedding.

_____ _____ We, the couple, understand that if we do not request a rehearsal day and time upon signing the contract that the Officiant may not be available for our wedding rehearsal due to conflicts that could occur. Should we decide after signing the contract that we want the Officiant present at the rehearsal and the Officiant is available, we agree to pay an additional \$100 for such services. This charge will be due in cash at the time of rehearsal.

_____ _____ We, the couple, understand that it is our responsibility to possess a valid marriage license in the state where the wedding ceremony will take place and that the marriage license must be on the premises when the ceremony is performed. We further understand that failure to have this legal document means that the Officiant cannot legally perform the ceremony and is in no obligation to do so, regardless of the inconvenience it may cause. The Officiant may, at her discretion, perform a symbolic ceremony, which will have no legal merit, and then perform another ceremony in private once the legal documents are presented, for an additional fee of \$50.

_____ _____ We, the couple, understand that if our ceremony includes a sand ceremony, unity candle, or any other special features requiring supplies, we are responsible for furnishing the supplies needed as well as the setting up of the ceremony. *Celebrations by Shari* will be more than happy to instruct us on what we need and where items can be purchased.

_____ _____ We, the couple, agree to have the final chosen wording to the Officiant no later than **two weeks** prior to the wedding ceremony.

_____ We, the couple, agree that late starts of more than **15 minutes** will incur a \$25 charge per quarter hour, payable at time of services, beginning 20 minutes after the scheduled/contractual starting time. Fee will be waived in event of actual emergency. An emergency is defined as a catastrophic event or act of God.

_____ We, the couple, agree to acknowledge the services being provided by the Officiant in a dignified and respectful manner, and if there is any discrepancy regarding services by Officiant, the couple will submit a full report to *Celebrations by Shari* immediately in order for the parties involved to reach a mutually acceptable resolution. The couple agrees not to post negative reviews on the internet (or elsewhere) or to make negative verbal or written statements until all efforts to resolve said discrepancy have been exhausted.

Signed:

Date:

Bride (or partner #1)

Groom (or partner #2)

Shari Caruso

Celebrations by Shari—Officiant

This contract, once signed, is considered by all parties within to be legal and binding in accordance with the conditions set forth herein, and all shall abide by the agreed upon terms.

Bride's cell phone number: _____

Bride's email address: _____

Groom's cell phone number: _____

Groom's email address: _____

Mailing address for couple: _____

Name and cell phone number available day of ceremony _____

What would you like Officiant to wear while performing your ceremony?

_____ White robe with wedding stole _____ Black robe with wedding stole

_____ White robe without wedding stole _____ Black robe without wedding stole

Wedding stole is white with gold rings and cross. If you don't want any religion in your wedding, don't select robe be worn with the stole.

Your Customized Wedding Ceremony Package

_____ **\$100 for Short Notice or Elopement Ceremony Package**

_____ **\$150 for Intimate Ceremony Package**

_____ **\$250 for Basic Ceremony Package**

_____ **\$350 for Traditional Ceremony Package**

_____ **\$450 for Premium Ceremony Package**

Check extras to be added to your package:

_____ **Full rehearsal on separate day: \$100.00**

_____ **Pre-ceremony walk through: \$50**

Conducted 60 to 90 minutes prior to the ceremony this mini-rehearsal is a good option when it is impractical to do the rehearsal on a separate day.

_____ **Travel Charges**

Traveling Fee—There is no charge for venues located 20 miles or less from our office in Avon, OH. After the first 20 miles, there will be a \$1.00 per mile charge for **round trip**. All mileage is calculated using MapQuest. The total fee should be rounded up to next whole dollar. Please note: Due to cost of gasoline, our traveling fee is on a “per day” basis so if you are also having a rehearsal, you will be charged for that trip as well. We will negotiate travel expenses if necessary.

_____ **Portable Sound System: \$25**

Battery powered speaker; microphone and microphone stand. Will also provide music for use during recessional and recessional if needed.

Amount of deposit (50% of ceremony package only) _____

Balance due, no later than day of ceremony _____

*****We only accept cash if paying balance owed day of rehearsal or wedding. You may also pay with a credit card or paypal the week of your ceremony.