Wedding Services

At It's Your Party! Events & Weddings, we care about making your wedding the best possible experience for everyone involved. We make every effort to understand your precise needs so the wedding you envision is the event you'll receive. It's Your Party takes pride in its quality service, competitive prices, and intense enthusiasm for organization and preparation for all of our weddings. We offer a month-of wedding package for couples who only want assistance in finalizing the details, a partial wedding package for those who need help with hands-on planning and a total wedding package that comes with complete planning from start to finish.

THE MONTH OF WEDDING PACKAGE - *Starting at $850.00*
(MANY PEOPLE CALL THIS PACKAGE THE DAY OF PACKAGE, BUT OUR SERVICES WILL BEGIN APPROXIMATELY ONE MONTH PRIOR TO THE WEDDING.)

- ONE SITE MEETING FOR CEREMONY AND RECEPTION PLANNING; DISCUSS SUCH DETAILS AS WEDDING PARTY LINE-UP, SEATING OF THE PARENTS/GRANDPARENTS, PROCESSIONAL, RECESSIONAL, RECEPTION SET-UP, SEATING, FLOOR PLAN, ETC.
- CONTACT LIST DEVELOPED WITH THE VENDORS' INFORMATION (CELL NUMBER AND EMAIL ADDRESS)
- COMMUNICATE WITH ALL VENDORS TO OBTAIN THEIR TIMELINE FOR THE DAY AND ANY OTHER PERTINANT INFORMATION
- A WEDDING DAY SCHEDULE WILL BE DEVELOPED FOR THE CEREMONY AND RECEPTION TO COORDINATE THE ENTIRE DAY (THIS WILL INCLUDE THE VENDORS' TIMELINES)
- WEDDING DAY SCHEDULE WILL BE EMAILED TO ALL THE VENDORS AT LEAST TWO WEEKS BEFORE THE WEDDING DAY
- DIRECT THE CEREMONY REHEARSAL; WEDDING PARTY LINE-UP, SEATING OF THE PARENTS/GRANDPARENTS, PROCESSIONAL, RECESSCIONAL, UNITY CEREMONY, ETC.
- REVIEW INFO CEREMONY DETAILS WITH OFFICIANT, MUSICIANS, SOUND TECHNICIANS AT THE REHEARSAL
- ACT AS INTERMEDIARIES WITH VENDORS ETC., IF NECESSARY
- CEREMONY DIRECTION AND COORDINATION; ENSURE WEDDING PARTY, PARENTS/GRANDPARENTS, USHERS ARE READY FOR THE CEREMONY TO BEGIN

- RECEPTION DIRECTION AND COORDINATION
    - WEDDING PARTY'S ARRIVAL
    - FIRST DANCE
    - FATHER/DAUGHTER DANCE
    - MOTHER/SON DANCE
    - CAKE CUTTING
    - TOASTS
    - BOUQUET/GARTER TOSS
    - COUPLE'S SEND-OFF

THIS PACKAGE INCLUDES UP TO 8 HOURS OF SERVICE ON THE DAY OF THE WEDDING.

THE PARTIAL WEDDING PACKAGE - *Starting at $1050.00*

- TWO SITE MEETING FOR CEREMONY AND RECEPTION PLANNING; DISCUSS SUCH DETAILS AS WEDDING PARTY LINE-UP, SEATING OF THE PARENTS/GRANDPARENTS, PROCESSIONAL, RECESSIONAL, RECEPTION SET-UP, SEATING, FLOOR PLAN, ETC.
- UNLIMITIED CONTACT THROUGH CALLS, TEXTS, EMAILS IF ANY QUESTIONS OR CONCERNS SHOULD ARISE
- VENUE AND VENDOR REFERRALS, IF NEEDED
- SETTING UP VENUE WITH CLIENT'S ITEMS; GUEST TABLES' DÉCOR, GIFT TABLE ITEMS, FAVORS, GUEST BOOK SET UP, WEDDING SIGNS, CAKE TABLE, BAR AREA RECEPTION DÉCOR (INCLUDES ANY DÉCOR THAT THE CLIENT HAS MADE, BOUGHT, OR RENTED TO BE SET UP)
- CONTACT LIST DEVELOPED WITH THE VENDORS' INFORMATION (CELL NUMBER AND EMAIL ADDRESS)
- COMMUNICATE WITH ALL VENDORS TO OBTAIN THEIR TIMELINE FOR THE DAY AND ANY OTHER PERTINANT INFORMATION
- A WEDDING DAY SCHEDULE WILL BE DEVELOPED FOR THE CEREMONY AND RECEPTION TO COORDINATE THE ENTIRE DAY (THIS WILL INCLUDE THE VENDORS' TIMELINES)
- WEDDING DAY SCHEDULE WILL BE EMAILED TO ALL THE VENDORS AT LEAST TWO WEEKS BEFORE THE WEDDING DAY
- DIRECT THE CEREMONY REHEARSAL; WEDDING PARTY LINE-UP, SEATING OF THE PARENTS/GRANDPARENTS, PROCESSIONAL, RECESSCIONAL, UNITY CEREMONY, ETC.
- REVIEW INFO CEREMONY DETAILS WITH OFFICIANT, MUSICIANS, SOUND TECHNICIANS AT THE REHEARSAL
- CEREMONY DIRECTION AND COORDINATION; ENSURE WEDDING PARTY, PARENTS/GRANDPARENTS, USHERS ARE READY FOR THE CEREMONY TO BEGIN
- ACT AS INTERMEDIARIES WITH VENDORS ETC., IF NEEDED
- RECEPTION DIRECTION AND COORDINATION
    - WEDDING PARTY'S ARRIVAL
    - FIRST DANCE
    - FATHER/DAUGHTER DANCE
    - MOTHER/SON DANCE
    - CAKE CUTTING
    - TOASTS
    - BOUQUET/GARTER TOSS
    - COUPLE'S SEND-OFF

THIS PACKAGE INCLUDES UP TO 8 HOURS OF SERVICE ON THE DAY OF THE WEDDING.

THE TOTAL WEDDING PACKAGE – *OUR MOST POPULAR PACKAGE* - *Starting at $1250.00*

- UNLIMITED EMAIL/TEXTS/PHONE CALLS FROM CONTRACT THROUGH EVENT COMPLETION
- VENDOR AND VENUE REFERRALS, IF NEEDED
- RECEPTION BUDGET AND WAYS TO SAVE DISCUSSIONS, IF NEEDED
- THREE SITE MEETING FOR CEREMONY AND RECEPTION PLANNING; DISCUSS SUCH DETAILS AS WEDDING PARTY LINE-UP, SEATING OF THE PARENTS/GRANDPARENTS, PROCESSIONAL,
- RECESSIONAL, RECEPTION SET-UP, SEATING, FLOOR PLAN, ETC. *(IF RECEPTION SITE IS LOCATED OUT OF OUR AREA, 1 SITE MEETING PRIOR TO THE WEDDING.)*
- SETTING UP VENUE WITH CLIENT'S ITEMS; GUEST TABLES' DÉCOR, GIFT TABLE ITEMS, FAVORS, GUEST BOOK SET UP, WEDDING SIGNS, CAKE TABLE, BAR AREA RECEPTION DÉCOR (INCLUDES ANY DÉCOR THAT THE CLIENT HAS MADE, BOUGHT, OR RENTED TO BE SET UP)
- CONTACT LIST DEVELOPED WITH THE VENDORS' INFORMATION (CELL NUMBER AND EMAIL ADDRESS)
- COMMUNICATE WITH ALL VENDORS TO OBTAIN THEIR TIMELINE FOR THE DAY AND ANY OTHER PERTINANT INFORMATION
- A WEDDING DAY SCHEDULE WILL BE DEVELOPED FOR THE CEREMONY AND RECEPTION TO COORDINATE THE ENTIRE DAY (THIS WILL INCLUDE THE VENDORS' TIMELINES)
- WEDDING DAY SCHEDULE WILL BE EMAILED TO ALL THE VENDORS AT LEAST TWO WEEKS BEFORE THE WEDDING DAY
- CREATE FLOOR PLAN FOR RECEPTION AREA, IF NEEDED
- DIRECT THE CEREMONY REHEARSAL; WEDDING PARTY LINE-UP, SEATING OF THE PARENTS/GRANDPARENTS, PROCESSIONAL, RECESSCIONAL, UNITY CEREMONY, ETC.
- REVIEW INFO CEREMONY DETAILS WITH OFFICIANT, MUSICIANS, SOUND TECHNICIANS AT THE REHEARSAL
- CEREMONY DIRECTION AND COORDINATION; ENSURE WEDDING PARTY, PARENTS/GRANDPARENTS, USHERS ARE READY FOR THE CEREMONY TO BEGIN
- INSURE RECEPTION IS READY FOR GUEST ARRIVAL
- ACT AS INTERMEDIARIES WITH VENDORS ETC. IF NEEDED
- RECEPTION DIRECTION AND COORDINATION
    - WEDDING PARTY'S ARRIVAL
    - FIRST DANCE
    - FATHER/DAUGHTER DANCE
    - MOTHER/SON DANCE
    - CAKE CUTTING
    - TOASTS
    - BOUQUET/GARTER TOSS
    - COUPLE'S SEND-OFF

- PACK UP CLIENT ITEMS; GUEST TABLES' DÉCOR, GIFT TABLE ITEMS, FAVORS, GUEST BOOK SET UP, WEDDING SIGNS, CAKE TABLE, BAR AREA RECEPTION DÉCOR (INCLUDES ANY DÉCOR THAT THE CLIENT HAS MADE, BOUGHT, OR RENTED

THIS PACKAGE INCLUDES UP TO 10 HOURS OF SERVICE ON THE DAY OF THE WEDDING.

Special Conditions

- *If the time goes over specified times for each package, an extra fee of $50 per hour will be charged.*
- *Additional staff fee may be added depending on size of wedding, ceremony and reception at different locations, assisting with floral arrangements, etc.*
- *Additional fee added for time and travel if wedding venue is out of our area.*

Payment Schedule

A twenty-five percent non-refundable retainer fee is due upon the signing of the Professional Services Agreement. The remaining seventy five percent balance is due on or before the wedding day.

We provide and adhere to our Professional Services Agreement, outlining event planning services, schedule of fees, and professional terms for all of our clients.