



Each client has their own vision, their own take on what a wedding should be; and we are here to make that vision a reality. We work side by side with you to seamlessly create the best day for you.

We are proud to say that we work with the most creative, service minded professionals in the wedding and event business. Whether it be floral design, photography, entertainment or catering — our collaborative planning approach includes regular creative discussions with each vendor to ensure your wedding is one-of-a-kind.

Furthermore, at Nicholle Leonard Designs we use top of the line event management tools with interactive communications and tracking systems. These systems allows our clients to stay in the loop on the logistical elements of their wedding, or private event. We include vendor schedules, guest lists, budgets, to do lists and more to ensure that no detail is overlooked during the exciting planning process!

### ***The Prosecco Package:***

#### ***Event Management***

The month prior to your wedding can be stressful! We take over management of all vendors, creating a schedule to finish up items, a master day of timeline and leading a final walk-through with vendors. The day before your wedding, we coordinate your ceremony rehearsal, and walk your family and bridal party through the timing and events of your wedding day. The day of the wedding, we will guide you and your bridal party through the day, manage and cue all vendors, direct all events, and execute set up and breakdown of your decor and belongings, so that you can relax and enjoy your special day with your family and friends.

- Unlimited email communication prior to the event
- Up to 3 planning sessions including two walkthroughs
  - Vendor suggestions & referrals
- A detailed day of timeline and event production schedule
  - Vendor confirmation the month prior to your event
- Coordination of your ceremony rehearsal the day prior to your wedding
  - Decor and prop set up the day of
  - Direction of the bridal party throughout the wedding day
- Onsite management and coordination of all wedding vendors

- Final Payment and tip distribution
  - Breakdown of decor and gifts
- 1 lead coordinator and 1 assistant on site day of wedding.

***Investment: \$1900***

***The Champagne Package:***  
***Luxury Wedding Planning***

Includes:

- Unlimited email communication and portal access prior to the event
- Bi-Monthly calls with updates, to do lists, vendor discussions and decor planning
  - 5 Planning sessions plus 2 walkthroughs
  - Management of budget including budget tracker app
  - Prepare custom chronological planning timeline
- Assistance finding and contracting your venue including a venue scouting trip
  - Hiring and management of all wedding vendors
  - Scheduling and attendance at vendor meetings
- Scheduling and assist with finalizing menu tasting and menu, as well as cake or dessert options.
- Complete wedding design including a design proposal utilizing our branded design software
  - Color palette and vision board for design.
  - Management and direction of all design vendors
  - A detailed day of timeline and event production schedule
  - Reception layouts created alongside your rental team
  - Vendor confirmation the month prior to your event
- Coordination of your ceremony rehearsal the day prior to your wedding
  - Decor and prop set up the day of
  - Direction of the bridal party throughout the wedding day
- Onsite management and coordination of all wedding vendors
  - 1 lead planner and 1 assistant on day of wedding.
    - Final Payment and tip distribution
    - Breakdown of decor and gifts
  - Up to 2 A La Carte Items to meet your extra needs

***Investment: \$4500 and up***

**A La Carte Options:**

*Rehearsal Dinner Planning (\$1200 value)*

*Wedding Brunch Planning (\$800 value)*

*Addressing and mailing Save the Dates (\$300 per 125)*

*Addressing and mailing Invitations (\$300 per 125)*

*RSVP tracking (\$100 per 100 guests)*

*Extra staffing for event management (\$600 per coordinator)*

At Nicholle Leonard Designs, we don't just help you plan with timelines and checklists. We help you create the day you've always wanted, design the smallest details and make your visions become a reality no matter where your wedding is. We pride ourselves on our ability to make things happen and would love to opportunity to share that with you!

**The Mimosa Package:**

**Design Consulting**

For those weddings who don't need a wedding planner or coordinator but would like help coming up with the design and decor for their wedding, we offer a flat design consulting package.

- 90 minute consultation with Nikki to share ideas, colors, photos and overall desires for wedding.
- After consultation, Nikki will use the information collected to create a presentation for you using mood boards, color palettes, image collages and documents to create an overall feel and vision for the wedding.
- Nikki will also create documents explaining the designs, and how she sees them recreated, for use with rental companies, florists, lighting companies and so forth. You will have the layout of everything you need to create the wedding design of your dreams!

**\$600**

### *Photography Styling*

We offer styling sessions as a separate service from our planning packages. If you'd like to have a beautiful styled setting for your engagement photos, or family photo shoot, or even your business photo shoot, we'd like to be the one you choose to do the design and style.

*Contact for pricing.*

We like to keep our services as flat fee and honest as possible. We don't like hidden fees, or for our clients to worry every time they have a question. We are a boutique planning company and take a limited number of weddings per year so we can dedicate the time and energy to our clients that they need and deserve.

Larger weddings will require additional assistance, and thus extra fees.

Each wedding priced is up to 200 guests.