

**JC'S Glam Squad**

Phone: (281)301-9607 Email:

[mosqueda.89@icloud.com](mailto:mosqueda.89@icloud.com)

[www.jcsglamsquad.com](http://www.jcsglamsquad.com)

**SERVICE CONTRACT**

Effective \_\_\_\_\_, this contract stipulates that  
JC'S Glam Squad will provide hair  
(Today's Date)

and/or makeup services for the wedding of \_\_\_\_\_  
(Bride's Name) that is

to take place on \_\_\_\_\_ .  
(Wedding Date)

**BRIDE'S INFORMATION:**

Bride's name: \_\_\_\_\_

Bride's address: \_\_\_\_\_  
\_\_\_\_\_

City,State & Zip: \_\_\_\_\_  
\_\_\_\_\_

Best number to reach you at: \_\_\_\_\_(Cell/home/work)

Bride's email: \_\_\_\_\_

How did you hear about our services? \_\_\_\_\_  
\_\_\_\_\_

**WEDDING DETAILS:**

Wedding Date: \_\_\_\_\_

Time of Wedding Ceremony: \_\_\_\_\_am / pm

\*\*\*Bride must be ready with hair and/or makeup by: \_\_\_\_\_ am / pm

\*\*\*Bridal party must be ready with hair and/or makeup by: \_\_\_\_\_ am / pm

Ready Location (ex: home, name of hotel): \_\_\_\_\_

Location Address: \_\_\_\_\_

Name of Photographer: \_\_\_\_\_

Name and phone # of Wedding Planner: \_\_\_\_\_

So that we do not bother you on your special day, is there a designated person we may contact on the wedding day if we have any questions or concerns? \_\_\_\_\_

**RATES & SERVICES:**

Please check all that applies **Bride:**

- Hair and Make-up (includes false lashes) \$250.00      Makeup Only (includes false lashes) \$150.00
- Hair Only \$100.00
- There may be an additional charge of \$10.00 for areas that require heavy coverage such as excessive scars, skin discoloration, etc. \$10.00      Additional Charge for
- Waterproof Airbrush Makeup \$10.00
- Full Size Lip Gloss for Purchase (MAC Cosmetics) \$15.00
- Hair Extensions (not provided) \$2.50 per clip      # of clips \_\_\_\_\_ x \$2.50 = \$\_\_\_\_\_
- 
- 

**Bride's Total = \$\_\_\_\_\_**

**Additional Attendants:**

Both Hair & Makeup (extra charge for lashes & long hair)

1-3 people \$160 pp x \_\_\_\_\_ people = \$\_\_\_\_\_

4 or more people \$150 pp x \_\_\_\_\_ people = \$\_\_\_\_\_

OR

- Makeup Only (extra charge for lashes) \$80 pp x \_\_\_\_\_ people = \$\_\_\_\_\_
- Hair Only \$80 pp x \_\_\_\_\_ people = \$\_\_\_\_\_
- Extra charge for long hair (middle of back or longer) \$10 pp x \_\_\_\_\_ people = \$\_\_\_\_\_
- Waterproof Airbrush Makeup \$10 pp x \_\_\_\_\_ people = \$\_\_\_\_\_
- Airbrush Foundation Only \$35 pp x \_\_\_\_\_ people = \$\_\_\_\_\_

**Flower Girls:**

Makeup (age 8 and under) \$25 pp x \_\_\_\_\_ people = \$\_\_\_\_\_

Hair (age 8 and under) \$55 pp x \_\_\_\_ people = \$\_\_\_\_\_

**Additional Services:**

- False Eyelashes \$10 pp x \_\_\_\_ people = \$\_\_\_\_\_
- Groom or Groom's Men Airbrush Makeup \$25 pp x \_\_\_\_ people = \$\_\_\_\_\_
- Full Size Lip Gloss for Purchase (ABH Cosmetics) \$15 pp x \_\_\_\_ people = \$\_\_\_\_\_
- Heavy coverage on areas such as excessive scars, skin discoloration, etc \$10 pp x \_\_\_\_ people = \$\_\_\_\_\_ Waterproof Airbrush Makeup \$10 pp x \_\_\_\_ people = \$\_\_\_\_\_
- Hair extensions (not provided) \$2.50 per clip # of clips \_\_\_\_ x \$2.50 = \$\_\_\_\_\_

**Travel Fee:**

All services are quoted within the first 10 miles (round trip totaling 20 miles) from 9334 Kay Ln, Houston, Tx 77064. Each additional mile is \$1.00 per mile round trip. (Mileage is calculated using Google Maps)

# of miles to location \_\_\_\_ x 2 (round trip) = \_\_\_\_ - 20 miles = \_\_\_\_ x \$1.00 = \$\_\_\_\_\_

**Assistant Fee:** (This will cut time in half)

- 1 Assistant \$30 = \$\_\_\_\_\_
- 2 or more assistants \$20 each = \$\_\_\_\_\_
- Additional Travel Fee for Additional Artist/Stylist = \$\_\_\_\_\_ **Additional Fees:**

Early morning fee for appointments before 7:00 am CST \$50 per artist x \_\_\_\_ = \$\_\_\_\_\_

If your wedding day is on a holiday or holiday weekend, there is an additional charge of \$50 per artist \$50 per artist x \_\_\_\_ = \$\_\_\_\_\_

**Total Contract \$\_\_\_\_\_**

**Less: Deposit (50% of total contract) - \$\_\_\_\_\_**

**> >>>>>>>>>> Remaining Balance Due on the Wedding Date = \$\_\_\_\_\_**

**JC'S Glam Squad is honored to be a part of your wedding day! We require a few items to ensure that your wedding day runs as smoothly as possible. Please review our contract's terms and conditions below.**

**Terms and Conditions**

- A non-refundable deposit is required to reserve the wedding date. The deposit is half of the total amount of the contract listed above.
- Due to the nature of the business and the high demand, your wedding date will not be reserved until the deposit is paid and the contract is fully executed and received.

- Your deposit will be deducted from the total amount, in which the remaining balance will be due on your wedding date. The remaining balance must be paid by CASH ONLY. JC'S Glam Squad artists **do not** carry cash. Please have exact amount due.
- It is also the responsibility of the contracted client to pay any parking fees, valet fees, and toll fees to each artist in cash on the day of service.
- JC's Glam Squad will not be responsible for any type of allergy, breakout, or discomfort from makeup application.
- JC'S Glam Squad is not responsible for any type of reaction due to any hair products used. We pride ourselves in giving nothing but the best.
- It is JC'S Glam Squad's policy that each bridal party assigns one person to pay the balance. This reduces confusion and transaction time on a special day where we want to keep you on schedule and stress free.
- The artist/stylist will arrive 15 minutes before the start time to set up.
- All rates/pricing are subject to change at any time without prior notice unless a deposit has been received.
- Gratuities are not included in our rates, but are greatly appreciated.

**Cancellation Policy**

Cancellations can be made up to 30 days before the wedding date without any extra penalties. However, the initial deposit that was paid to reserve the date is and will be non-refundable – NO EXCEPTIONS. If you cancel within 2 weeks or less from the wedding date, the entire amount of this contract (less deposit) is due. Your wedding date is reserved especially for you and this deposit is a contractual obligation of services to be rendered. Thank you for understanding. Please initial here \_\_\_\_ indicating that you have read and agree to this cancellation policy.

I, \_\_\_\_\_, have read, fully understand and agree to all the terms and conditions of this contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Photo Release Agreement:**

I, \_\_\_\_\_, authorize JC'S GLAM SQUAD to use my photos for their website, advertisements, and/or Facebook page.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please make checks payable to **Jose C Mosqueda**. Remaining balance is due in CASH on the day of the wedding.

Please make a copy of this contract for your own records. We do not mail contracts back to you.

Please sign and return this contract via email or regular mail to:

**JC'S Glam Squad**

**Attn: JC Mosqueda**

**9334 Kay Ln,**

**Houston, TX 77064**

**Ph# (281) 301-9607**

**Email: [mosqueda.89@icloud.com](mailto:mosqueda.89@icloud.com)**

### **Guidelines and Agreements**

1. Have photos of hairstyles and/or makeup that you like available as a reference. If you do not know what you like, we will be happy to make suggestions. Because of time restriction, we will not have time for "do overs" if you change your mind on hairstyles.
2. Come with a clean face. No moisturizers or cream of any kind on your face. This prevents the airbrush makeup from sticking and lasting all day.
3. Please be courteous and be on time. This way we can ensure that appointments after you have their contracted allotted time as well. This is very important in keeping on schedule.
4. Please have hair fully dry and free of product. We suggest that you wash your hair the day before. If your hair is wet, we will blow dry your hair at an additional cost.