

# 1902 on Queen Events Space

## Pricing Guide

**Event Manager:** Azddine ElBouchti **Phone:** 681-247-5164 **Email:** 1902onqueen@gmail.com

**Address:** 201 North Queen St., Martinsburg, WV 25401

1902 on Queen is a newly renovated and climate controlled Historic venue in Martinsburg Historic District. We strive to offer a stress-free event by meeting your needs in-house. The price list below displays our current offerings to include event space, tables/chairs, linens, table settings, servers/bartenders, and bar service. We are currently offering an in-house limited banquet menu for parties of under 50 guests. We also provide a list of excellent caterers and specialists to include DJs, photographers, florists, as well as hair and makeup professionals. Our goal is to assist you in creating a memorable and enjoyable event with ease.

<b>Cost Description</b>	<b>6 Hour Rental (1 floor)</b>	<b>14 Hour Rental (1 Floor)</b>	<b>14 Hour Rental (Entire building)</b>
<b>Weekday Rental fee</b>	\$400	\$800	\$2000
<b>Friday and Sunday Rental fee</b>	\$500	\$1000	\$2,500
<b>Saturday Rental Fee</b>	\$600	\$1200	\$3,000
<b>Additional Hours</b>	\$100/hour	Include	Included
<b>Round tables, banquet tables, Chiavari chairs,ceremony chairs, white table linen.</b>	Included	Included	Included
<b>Table Settings:</b> To include as needed: Knife, fork, spoon, salad fork, soup spoon, dessert spoon/fork, dinner plate, salad plate, bread plate, dessert plate, water glass, beverage glass, coffee cup, coffee saucer, coffee spoon, white cloth napkin.	\$3/guest	\$3/guest	\$3/guest

<p align="center"><b>Server/Bartender</b></p> <p>(Duties to include: buffet set up, tables set up, beverage and food service, bar set up, clean up)</p> <p>* All alcohol must be provided by 1902 On Queen (per WV ABC law)</p> <p>* Ice, bar setup, and glassware included.</p> <p>* Cocktail tables with linen included.</p>	<p align="center">The rental includes 1 floor manager</p> <p align="center">Additional staff is available for \$20 per hour each.</p> <p align="center">You are welcome to bring your preferred caterer or we can recommend one for you.</p>	<p align="center">The rental includes 1 floor manager</p> <p align="center">Additional staff is available for \$20 per hour each.</p> <p align="center">You are welcome to bring your preferred caterer or we can recommend one for you.</p>	<p align="center">The rental includes 1 floor manager</p> <p align="center">Additional staff is available for \$20 per hour each.</p> <p align="center">You are welcome to bring your preferred caterer or we can recommend one for you.</p>
<p><b>Alcoholic Beverages:</b> Please consult 1902 on Queen Alcoholic Beverage Pricing Guide for these estimates.</p>			

**Total Estimate Calculation:**

Accommodation \$ \_\_\_\_\_

+ Additional Hours Estimate \$ \_\_\_\_\_

+ Table Settings Estimate \$ \_\_\_\_\_

+ Server/Bartender Estimate \$ \_\_\_\_\_

**Estimate Subtotal** \$ \_\_\_\_\_

x 7% WV Sales Tax = \$ \_\_\_\_\_

+ Estimate Subtotal \$ \_\_\_\_\_

**Total Estimate** \$ \_\_\_\_\_

**Note:** Estimate quotes are subject to change 30 days after inquiry. Estimate pricing will not change after contract agreement. Guest count and services can be adjusted up to 30 days prior to event.