Royal Wedding Day Coordination Package includes the following services

The Royal Wedding Day Coordination Package is for the couple who intends on planning their entire wedding celebration and is looking for a Wedding Day Coordinator to execute their vision. This package will allow our couples to relax and be a guest at their own wedding!

(Coordination begins: 1-2 months out)

Package Price: $1250

- 1-2 in person meetings – one of which will be the venue walk through. We want to learn your wedding vision inside and out and your wedding day expectations!
- Complete **wedding management** and day-of execution for up to 8 hrs.
- Review all your vendor contracts as needed to understand exactly what will be arriving day of.
- Venue walk-through to go over details of the wedding day.
- Unlimited contact via email from the time of contract. Any phone and video chats need to be pre-scheduled ~ We are always here for you!
- Monthly email check-ins to ensure discussed details are going as planned.
- Timeline creation and run of show of wedding day details that will be distributed to vendors. – we keep everyone on track!
- Vendor management – we will coordinate with all contracted **wedding vendors** listed on your vendor form and confirm their arrival times, get

insurance info, meal counts, confirm services booked and any other important details, at least 1 week or more prior to the wedding.

- Greet **wedding vendors** and be point of contact the day of your wedding ~ this way no one is bothering you with questions or concerns!
- Distribute bouquets & pins corsages to bridal party, attendants & family members.
- Cue wedding processional for wedding ceremony
- Cue Best Man, Maid of Honor, Parents, and honored guests when they are about to give toasts.
- Assist with bridal party and family for photographs ~ things could get crazy and they may need some guidance, we will be there to help if needed.
- Set-up and styling of all wedding elements ~ this is key to having your vision come to life! (Escort cards, favors, guest books, table numbers, , DIY elements, etc.) *
- Direct ushers and helpers with seating and program distribution.
- Professional **Day of Wedding Coordinator** onsite for up to 8 hours of **wedding day management** ~ every wedding includes (1) wedding coordinator.

A second Coordinator is required for all barn/farm weddings, vineyard/winery weddings, arboretum weddings, private home weddings and/or large open space/nontraditional venue weddings that require a lot of set up. Additional fees will apply.

- Distribute final payments & gratuities as needed to vendors ~ you will not have time to do this as you will be too busy having the best day of your life!
- Retain the marriage license for officiant.
- . Most importantly, access to the Wedding Day "Emergency Kit" ~ Trust us, it always comes in handy!

VIP Bride Package includes the following services

Save your sanity during the planning process! The **VIP Bride Package** is so much more than just "day of coordination." We will provide you with the extra help and support you may need to plan the wedding of your dreams!

(Coordination begins: 6 months out)

Package Price: $2650

The V.I.P Bride. Package includes everything in the Royal Wedding Day Coordination package plus these additional wedding coordinator duties!

- **3-5 in person meetings** – one of which will be a venue walk through.
- **Vendor recommendations** – we can help find the perfect vendors, get availability and pricing for you. Making it easier for you to decide on who you want to hire, without the research hassle.
- **Help with some of the wedding planning process** – We do a little more "hand holding" with this package, which is perfect for any couple who needs more advice and guidance throughout their time planning the perfect wedding. Sometimes you just need that go-to person that you know you can count on during those tough planning months and get more help than our average day of coordination couple. Therefore, the services in this package typically begin 6 months out.
- **Wedding Party Rehearsal** ($200 value) – your coordinator will be there to coordinate and choreograph your entire bridal party and family, ensuring that everyone is comfortable walking down the aisle, knows their places, where to stand, sit, etc. — All while getting everyone off to the rehearsal dinner on time! This is already included in this package, should you need it.