



The Big Day-of Package:

This package helps with complete supervision of all wedding day activities as well as any day of problem solving.

Starting at \$1000

- ♥ Includes a free 1 hour consultation in person, or over the phone, email, etc.
- ♥ We'll meet before your big day to ensure I understand the full vision of your day, from decor, to catering and theme
- ♥ Read through all your vendor contracts to ensure understanding of the vendors have committed to you
- ♥ Create full day of schedule of all appointments, vendor arrivals and wedding day activities. Ensure all appropriate parties receive the timeline.
- ♥ Meet with all vendors and visit venue before your big day to make sure everyone is on the same page with the schedule and follow up on their responsibilities.
- ♥ Day of services. Complete supervision of full wedding day activities with vendors. Handle emergencies, support wedding party, provide "emergency kit" for day of use. I am there for you!
- ♥ Provide peace-of-mind knowing that you can relax and enjoy your day (and your sanity!)

The Some of the Frills Package:

This package offers collaborative planning and coordination to help bring your ideas to life. I am by your side throughout the entire process as we plan your big day! I will take care of those little snags that catch you off guard and keep you on track.

\$3500

- ♥ Includes everything in the "Big Day-Of" package, plus:
- ♥ Once under contract, I am available to you via email/phone as needed
- ♥ Monthly in person consultations as needed
- ♥ We will create a checklist that caters to you; to help maintain timeline and itinerary needs and keep you on track
- ♥ Assistance in vendor sourcing. I will help guide you to the perfect vendors for your big day!
- ♥ Vendor Liason. Diverse Diva will help negotiate the contracts of all the vendors you will be using for your wedding
- ♥ Preliminary plan for your wedding budget, and assistance with self-tracking
- ♥ Decor services. Assist with design plans, decoration ideas and floor plans. Negotiate with applicable decor vendors to help keep you on budget.
- ♥ Invitation and wedding website guidance. Support with invitation selections, ordering and instructions for self-assembly. Provide guidance on timelines and RSVP collection.
- ♥ Help conduct rehearsal with help from venue and the officiate.
- ♥ Day of services: Complete supervision of pre-wedding activities with vendors



Diverse Diva
Weddings By Angela

The Special Day Package:

Let me take care of the planning for you, it IS your special day after all! If you go with this package, you will get the royal treatment! Just provide me your vision and your budget and I will make it happen for you.

\$5000

- ♥ Includes everything in the "Some of the Frills" package, plus:
- ♥ Generous Unlimited in-person consultations/vendor sourcing tours and unlimited email and phone conversations
- ♥ *Examples of what can be included (customizable to fit your needs):*
- ♥ I will do all the footwork for you with hiring vendors that reflects your style and budget. Including but not limited to: The venue, caterers, florist, decor, photographer, cake etc
- ♥ Set up, attend and chauffeur clients to vendor appointments as needed.
- ♥ Budget breakdown and tracking: Preliminary plan for your wedding budget, monitoring all payments both made and due.
- ♥ Pre-wedding vendor confirmations.
- ♥ Concierge service for shopping for wedding supplies (does not include price of supplies).
- ♥ Wedding website consultation services, design and creation by Diverse Diva
- ♥ "Save the Date" and Invitations: Design consultation, preparation, ordering, addressing and RSVP tracking assistance if needed
- ♥ Be an advisor on groomsmen and/or bridesmaid gifts.
- ♥ Day of services. Complete supervision of full wedding day activities with vendors. Handle emergencies, support wedding party, provide "emergency kit" for day of use. I am there for you!
- ♥ Rental pick up and return such as cake stands, linens, tuxedos (does not include large items normally handled by delivery trucks such as chairs and tables).

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**50% non-refundable retainer fee required upon signing contract to secure your date*